

Meeting	Audit and Governance Committee
Date and Time	Wednesday, 9th June, 2021 at 6.30 pm.
Venue	Walton Suite, Winchester Guildhall

**Note:** *This meeting is being held in person at the location specified above. In line with relevant legislation and public health guidance the following arrangements apply. Members of the public should note that a live audio feed of the meeting will be available from the councils website ([www.winchester.gov.uk](http://www.winchester.gov.uk)) and the video recording will be available shortly after the meeting.*

*For members of the public who are unable to utilise this facility a limited number of seats will be made available at the above named location however attendance must be notified to the council at least 3 working days before the meeting. Please note that priority will be given to those wishing to attend and address the meeting over those wishing to attend and observe.*

## AGENDA

### PROCEDURAL ITEMS

- 1. Apologies and Deputy Members**  
To note the names of apologies given and Deputy Members who are attending the meeting in place of appointed Members.
- 2. Disclosure of Interests**  
To receive any disclosure of interests from Members and Officers in matters to be discussed.

*Note: Councillors are reminded of their obligations to declare disclosable pecuniary interests, and non disclosable pecuniary interests in accordance with legislation and the Council's Code of Conduct.*

If you require advice, please contact the appropriate Democratic Services Officer, prior to the meeting.

- 3. Appointment of Vice Chairperson for the 2021/22 Municipal Year**
- 4. Chairperson's Announcements**



5. **To note the Audit and Governance Committee Work Programme 2021 2022 AG049 (Pages 5 - 10)**
6. **Minutes of the Previous Meeting of the Audit and Governance Committee held on 4 March 2021 (Pages 11 - 14)**

## **BUSINESS ITEMS**

7. **Public Participation**

To receive and note questions asked and statements made from members of the public on matters which fall within the remit of the Committee..

*NB members of the public are required to register with Democratic Services three clear working days before the meeting (see below for further details).*

Members of the public and visiting councillors may speak at the Committee, provided they have registered to speak three working days in advance. Please contact Democratic Services **by 5pm on Thursday 3 June 2021** via [democracy@winchester.gov.uk](mailto:democracy@winchester.gov.uk) or (01962) 848 264 to register to speak and for further details.

8. **Governance Quarterly Update - Outturn 20/21 AG050 (Pages 15 - 30)**
9. **Monitoring Officer's Annual Report AG052 (Pages 31 - 58)**
10. **Appointment of Auditors through Public Sector Audit Appointments (PSAA) Ltd AG053 (Pages 59 - 64)**
11. **Annual Internal Audit Report and Opinion 2020/21 AG051 (Pages 65 - 80)**

**L Kirkman  
Strategic Director and Monitoring Officer**

All of the Council's publicly available agendas, reports and minutes are available to view and download from the Council's [Website](#) and are also open to inspection at the offices of the council. As part of our drive to minimise our use of paper we do not provide paper copies of the full agenda pack at meetings. We do however, provide a number of copies of the agenda front sheet at the meeting which contains the QR Code opposite. Scanning this code enables members of the public to easily access all of the meeting papers on their own electronic device. Please hold your device's camera or QR code App over the QR Code so that it's clearly visible within your screen and you will be redirected to the agenda pack.



1 June 2021

Agenda Contact: Dave Shaw, Senior Democratic Services Officer  
Tel: 01962 848221 email: [dshaw@winchester.gov.uk](mailto:dshaw@winchester.gov.uk)

*\*With the exception of exempt items, Agenda, reports and previous minutes are available on the Council's Website [www.winchester.gov.uk](http://www.winchester.gov.uk)*

## **MEMBERSHIP**

### **Chairperson:**

Power (Liberal Democrats)

### **Vice-Chairperson:**

### **Conservatives**

Gemmell  
Godfrey  
Miller

### **Liberal Democrats**

Becker  
Bentote  
Craske  
Laming

### **Deputy Members**

Cunningham and Lumby

Bronk and Radcliffe

Quorum = 4 members

## **TERMS OF REFERENCE**

Audit and Governance Committee – Included within the Council's Constitution (Part 2, Article 9)

## **PUBLIC PARTICIPATION**

A public question and comment session is available at 6.30pm for a 15 minute period. There are few limitations on the questions you can ask. These relate to current applications, personal cases and confidential matters. Please contact Democratic Services on 01962 848 264 in advance of the meeting for further details. If there are no members of the public present at 6.30pm who wish to ask questions or make statements, then the meeting will commence.

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## **FILMING AND BROADCAST NOTIFICATION**

This meeting may be recorded and broadcast live on the Council's website. The meeting may also be recorded and broadcast by the press and members of the public – please see the Access to Information Procedure Rules within the Council's Constitution for further information, which is available to view on the [Council's website](#).

## **DISABLED ACCESS:**

Disabled access is normally available, but please phone Democratic Services on 01962 848 264 or email [democracy@winchester.gov.uk](mailto:democracy@winchester.gov.uk) to ensure that the necessary arrangements are in place.