



Meeting	Licensing Sub-Committee
Date and Time	Friday, 28th May, 2021 at 12.00 pm.
Venue	Walton Suite, Guildhall, Winchester

**Note:** *This meeting is being held in person at the location specified above. In line with relevant legislation and public health guidance the following arrangements apply. Members of the public should note that a live audio feed of the open part of the meeting will be available from the councils website ([www.winchester.gov.uk](http://www.winchester.gov.uk)) and the video recording of this open part of the meeting will be available shortly after the meeting.*

## AGENDA

### 1. EXEMPT BUSINESS

To consider whether in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

- (i) To pass a resolution that the public be excluded from the meeting during the consideration of the following items of business because it is likely that, if members of the public were present, there would be disclosure to them of 'exempt information' as defined by Section 100 (I) and Schedule 12A to the Local Government Act 1972.

### 2. Review of Private Hire Drivers Licence (EXEMPT REPORT) (LR540) (Pages 5 - 38)

**L Kirkman**  
**Strategic Director: Resources and Monitoring Officer**

20 May 2021

Agenda Contact: Claire Buchanan, Senior Democratic Services Officer  
Tel: 01962 848 438 Email: [cbuchanan@winchester.gov.uk](mailto:cbuchanan@winchester.gov.uk)

**The Membership of the Sub-Committee will be:**  
Councillors Green (Chairperson), Laming and Read

**Reserve**

To be confirmed

**Appointments** – The Sub-Committee consists of a Chairperson and two other Members who are appointed on a rota basis from the membership of the full Licensing and Regulation Committee (not including deputies) subject to availability. Four Members of the Committee have been nominated as Chairperson for the Sub-Committee and are also appointed on a rota basis.

For the information, the Membership of the Licensing and Regulation Committee is:

Councillors: Bentote, Cunningham, Green, Kurn, Laming, McLean, Read, Westwood and Williams (deputies: Cllrs Cramoysan, Fern, Pearson and Ruffell)

## **Licensing Sub Committee - Procedure for Hearing Hackney and Private Hire Applications/Review of Licences**

1. Licensing Manager will introduce the Report.
2. The Members may ask questions of the **Licensing Manager**.
3. The **licence holder** or representative may ask questions of the **Licensing Manager**.
4. Any **witnesses** may present their evidence.
5. The Members may ask questions of the **witness/es**.
6. The **licence holder** or representative may ask questions of the **witness/es**.
7. The **licence holder** or representative will be invited to present any information he considers relevant.
8. The Sub Committee may ask questions of the **licence holder**.
9. The **Licensing Manager** may ask questions of the licence holder.
10. The **Licensing Manager** will be invited to sum up.
11. The **licence holder** will be invited to sum up his case.
12. The Committee will retire to consider the matter in private with only the Head of Legal Services representative and Committee Administrator in attendance and reach a decision, before returning and indicating its decision to the licence holder.
13. If the case is proved, the **Licensing Manager** may present antecedents and, make a verbal recommendation to the Sub Committee.
14. The **licence holder** will be invited to speak in mitigation.
15. The Committee may retire again to consider any action in private with only the Head of Legal Services representative and Committee Administrator in attendance and reach a decision, before returning and indicating its decision to the licence holder.

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By virtue of paragraph(s) 1, 2, 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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