

Meeting	The Scrutiny Committee
Date and Time	Tuesday, 14th June, 2022 at 6.30 pm.
Venue	Walton Suite, Winchester Guildhall

Note: This meeting is being held in person at the location specified above. In line with relevant legislation and public health guidance the following arrangements apply. Members of the public should note that a live audio feed of the meeting will be available from the council's website (<http://www.winchester.gov.uk>) and the video recording will be publicly available on the council's [YouTube](#) channel shortly after the meeting.

For members of the public who are unable to utilise this facility, a limited number of seats will be made available at the above named location however attendance must be notified to the council at least 3 clear working days before the meeting (by 5pm on Wednesday, 8 June 2022). Please note that priority will be given to those wishing to attend and address the meeting over those wishing to attend and observe.

AGENDA

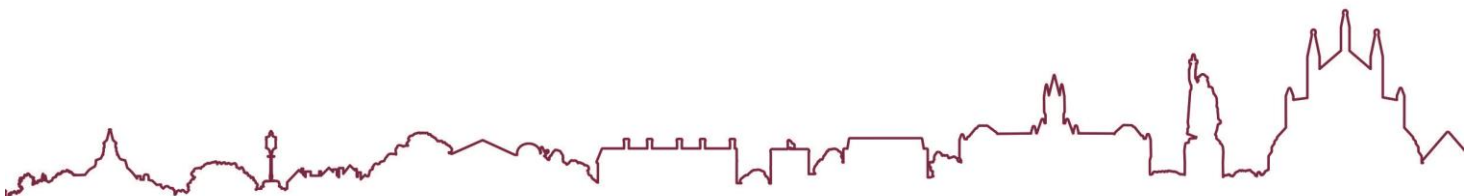
- 1. Apologies and Deputy Members**
To note the names of apologies given and deputy members who are attending the meeting in place of appointed members.
- 2. Declarations of Interests**
To receive any disclosure of interests from Members and Officers in matters to be discussed.

Note: Councillors are reminded of their obligations to declare disclosable pecuniary interests, personal and/or prejudicial interests in accordance with legislation and the Council's Code of Conduct.

If you require advice, please contact the appropriate Democratic Services Officer, prior to the meeting.

- 3. Appointment of Vice-Chairperson for Municipal Year 2022/23**
As this is the first meeting of the Committee in this municipal year, it will be necessary to appoint a Vice-Chairperson.

The Chairperson will call for nominations from Committee members.



4. **Chairperson's Announcements**

5. **Minutes of the meeting of the 15 February 2022 and 3 March 2022**
(Pages 7 - 18)

That the minutes of the meetings be signed as a correct record.

6. **Public Participation**

To receive and note questions asked and statements made from members of the public on matters which fall within the remit of the Committee.

Members of the public and visiting councillors may speak at the meeting, provided they have registered to speak three working days in advance.

Please contact Democratic Services by 5pm on 8th June 2022 via democracy@winchester.gov.uk or (01962) 848 264 to register to speak and for further details.

7. **Q4 Performance monitoring 2021/2022 (including a verbal update from the Chair of the Performance Panel) (ref SC071 and CAB3347) (Pages 19 - 90)**

RECOMMENDATIONS

That the Scrutiny Committee:

1. Notes that the Performance Panel met on the 6 June 2022 to scrutinise the attached report, CAB3347 and its associated appendices. The minutes of the panel's meeting will be circulated to the Scrutiny Committee before it meets on the 14 June 2022 and will be included as an appendix of the Cabinet report.
2. Notes that the Chairperson of Performance Panel will provide a verbal update at the Scrutiny Committee.
3. Raises with the Leader or relevant Cabinet member any issues arising from the information in this report, ref CAB3347, which is being presented to Cabinet in July 2022 and considers whether there are any items of significance to resolve or to be drawn to the attention of Cabinet.

8. **Determination of Call-In (RPLC) (ref SC069) (Pages 91 - 98)**

RECOMMENDATION:

It is recommended that the scrutiny committee note the contents of this report.

9. **Annual Scrutiny Report - Draft Annual Scrutiny Report 2021/22 (ref SC066)** (Pages 99 - 116)

RECOMMENDATION:

1. That the committee consider and make any necessary comments on the content of the report prior to its submission to full council.

10. **Appointments of external bodies related to scrutiny 2022/23 (ref SC067)** (Pages 117 - 122)

RECOMMENDATIONS:

That the committee considers appointments to the following external bodies:

1. [Portsmouth City Council – Health Overview and Scrutiny Panel](#) (1 vacancy and deputy)
2. [Centre for Governance and Scrutiny – Scrutiny Champions Network](#) (1 vacancy)
3. [Partnership for South Hampshire \(PfSH\) Overview and Scrutiny Committee](#) (1 vacancy and deputy)

11. **Annual Report - Exceptions to Forward Plan 2021/22 (ref SC068)** (Pages 123 - 128)

RECOMMENDATION:

That the committee consider and make any necessary comment on the content of the report.

12. **Work Programme for 2022/23 (ref SC070)** (Pages 129 - 134)

RECOMMENDATION:

That the committee considers the items listed in Appendix 1 of the report and agrees the matters it wishes to consider during the 2022/23 municipal year and delegates to officers, in consultation with the Chairperson, authority to set the detailed work programme.

13. **To note the membership and chairperson of the performance panel**

To undertake its review of the Q4 Performance Monitoring Report, the Performance Panel was required to meet in advance of being formally appointed by the Scrutiny committee meeting. Nominations from both political groups were sought and the following members were appointed, which this committee are asked to note.

Councillors; Cook, Craske, Cutler, Horrill (Chairperson) and Westwood.

14. **To note the latest Forward Plan of Key Decisions** (Pages 135 - 140)

15. **To note the date and time of future meeting of the Committee**

Meetings of the Scrutiny Committee

Tuesday 14/06/22 18:30
Wednesday 07/09/22 18:30
Wednesday 23/11/22 18:30
Tuesday 07/02/23 18:30
Wednesday 08/03/23 18:30

Meetings of the Performance Panel

Monday 06/06/22 16:00
Monday 22/08/22 16:00
Monday 07/11/22 16:00
Monday 27/02/23 16:00

**Lisa Kirkman
Strategic Director and Monitoring Officer**

All of the Council's publicly available agendas, reports and minutes are available to view and download from the Council's [Website](#) and are also open to inspection at the offices of the council. As part of our drive to minimise our use of paper we do not provide paper copies of the full agenda pack at meetings. We do however, provide a number of copies of the agenda front sheet at the meeting which contains the QR Code opposite. Scanning this code enables members of the public to easily access all of the meeting papers on their own electronic device. Please hold your device's camera or QR code App over the QR Code so that it's clearly visible within your screen and you will be redirected to the agenda pack.



6 June 2022

Agenda Contact: Matthew Watson, Democratic Services Officer
Tel: 01962 848 317 Email: mwatson@winchester.gov.uk

**With the exception of exempt items, agendas, reports and previous minutes are available on the Council's Website <https://www.winchester.gov.uk/councillors-committees>*

THE SCRUTINY COMMITTEE – Membership

Chairperson: Councillor: Brook

Committee Members

Becker
Cook
Craske
Cutler
Horrill
Laming
Westwood

Quorum = 4 Members

Relevant Cabinet Members:

Having regard to the content of the agenda, the Chairperson requests that The Leader and all relevant Cabinet Members attend meetings of the committee

Public Participation

A public question and comment session is available at 6.30pm for a 15 minute period. There are few limitations on the questions you can ask. These relate to current applications, personal cases and confidential matters. Please contact Democratic Services on 01962 848 264 in advance of the meeting for further details. If there are no members of the public present at 6.30pm who wish to ask questions or make statements, then the meeting will commence.

To reserve your place to speak, you are asked to **register with Democratic Services by 5pm on Wednesday, 8 June 2022** – please see public participation agenda item above for further details. People will be invited to speak in the order that they have registered, subject to the maximum time period allowed for speaking not being exceeded. Public Participation is at the Chairperson's discretion.

Filming and Broadcast Notification

This meeting will be recorded and broadcast live on the Council's website. The meeting may also be recorded and broadcast by the press and members of the public – please see the Access to Information Procedure Rules within the Council's Constitution for further information, which is available to view on the [Council's website](#).

Voting:

- Apart from the Chairperson, every member has one vote when a matter before the meeting requires a decision.
- In the event of an equality of votes, the Chairperson may exercise a casting vote and that vote may be exercised in any way seen fit.
- A member may abstain from voting or vote differently from how they may have indicated during the debate, without further explanation.
- The way each member voted will not be recorded in the minutes, unless a motion to have a recorded vote has been passed.

Terms Of Reference

Included within the Council's Constitution (Part 3, Section 2) which is available [here](#)