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| Meeting | Kings Barton Forum |
| Date and Time | Tuesday, 12th March, 2024 at 6.00 pm. |
| Venue | This meeting will be held virtually and members of the public should note that a live video feed of the meeting will be available from the council's YouTube channel - youtube.com/WinchesterCC |

AGENDA

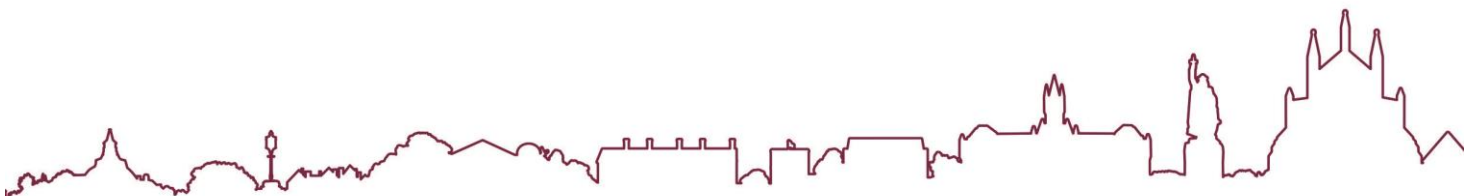
- 1. Apologies**
To record the names of apologies given and deputy members who are attending the meeting in place of appointed Members (where appropriate).
- 2. Disclosures of Interests**
To receive any disclosure of interests from Members and Officers in matters to be discussed.

Note: Councillors are reminded of their obligations to declare disclosable pecuniary interests, personal and/or prejudicial interests in accordance with legislation and the Council's Code of Conduct.

- 3. Chairperson's announcements**
- 4. Minutes of the meeting held on 12 October 2023** (Pages 7 - 10)
- 5. Public Participation**

Members of the public and visiting councillors may speak at the Forum, provided they have registered to speak three working days in advance. Please contact Democratic Services **by 5pm on Wednesday 6 March 2024** via democracy@winchester.gov.uk or (01962) 848 264 to register to speak and for further details.

- 6. Hampshire County Council officer update**
- 7. Winchester City Council officer update**



8. CALA update

Laura Taylor
Chief Executive

All of the Council's publicly available agendas, reports and minutes are available to view and download from the Council's [Website](#) and are also open to inspection at the offices of the council. As part of our drive to minimise our use of paper we do not provide paper copies of the full agenda pack at meetings. We do however, provide a number of copies of the agenda front sheet at the meeting which contains the QR Code opposite. Scanning this code enables members of the public to easily access all of the meeting papers on their own electronic device. Please hold your device's camera or QR code App over the QR Code so that it's clearly visible within your screen and you will be redirected to the agenda pack



4 March 2024

Agenda Contact: Nancy Graham ngraham@winchester.gov.uk 01962 848 235

Kings Barton Forum

Membership

| | |
|------------------------------|--------------------------------------|
| Cllr Cramoysan (Chairperson) | Winchester City Council |
| Cllr Batho | Winchester City Council |
| Cllr Cunningham | Winchester City Council |
| Cllr Eve | Winchester City Council |
| Cllr Morris | Winchester City Council |
| Cllr Porter | Winchester City Council |
| Cllr Rutter | Winchester City Council |
| Cllr Tod | Hampshire County Council |
| Cllr Warwick | Hampshire County Council |
| Cllr Watters | Headbourne Worthy Parish Council |
| Cllr Tozer | Littleton & Harestock Parish Council |

In addition, the following are nominated deputies to the Forum:

Cllr Godfrey (Winchester City Council), Cllr Learney (Winchester City Council) and Porter (Hampshire County Council)

Development Fora – Terms of Reference

The fora have no formal decision making powers, but can advise and make recommendations on relevant issues.

Primary objectives of the fora:

1. Meet 3 times per year. Virtual meetings will continue.
2. Comment and advise on strategic matters related to the implementation of the MDA.
3. Monitor and comment on progress relating to the development of the MDA including the implementation of planning conditions and requirements of planning obligations (s106 agreements) and s278 agreements (highway works).
4. Monitor and comment on community development activities within the development area, and provide advice on how these should progress.
5. Support the establishment of appropriate local democratic structures for the emerging community.
6. Be wound down once governance arrangements are established,

How this will be achieved:

1. Each meeting will receive the following input:
 - a. Update on the physical development of the MDA (from the developer).
 - b. Report on the community development activities and any issues arising within the MDA.
 - c. Discussion on infrastructure.
2. Other matters will be brought to the forum as and when required.

Key stages of the fora:

| Stage 1 – Planning | Stage 2 – Emerging | Stage 3 – Establishing |
|---|---|--|
| <u>Start:</u> Initial master planning <u>End:</u> Outline planning consent / start on site. | <u>Start:</u> Start on site <u>End:</u> Establishment of a parish council, or other suitable democratic body as applicable. | <u>Start:</u> Establishment of a parish council, or other suitable democratic body as applicable. <u>End:</u> New governance arrangements established |
| <ul style="list-style-type: none"> • Act as a sounding board where ideas, options and issues relating to the development can be considered before becoming part of the | <ul style="list-style-type: none"> • Receive updates on the progress of development and compliance with relevant planning conditions and | <ul style="list-style-type: none"> • Receive updates on progress in establishing the community and any emerging issues • Consider and advise upon a strategy for the |

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| <p>formal planning process.</p> <ul style="list-style-type: none"> Consider and advise upon the infrastructure required | <p>S106/S278 agreements</p> <ul style="list-style-type: none"> Input into creation of a community development strategy | <p>ownership and management of the social infrastructure and community assets.</p> <ul style="list-style-type: none"> Receive updates on the progress of development and compliance with relevant planning conditions and S106/S278 agreements |
| Lead: Service Lead – Built Environment | Lead: Service Lead – Built Environment | Lead: Service Lead – Community & Wellbeing |

Membership

Kings Barton / Stage 2

- | | |
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| • Winchester City Council | 7 elected representatives (inc. Chair) |
| • Hampshire County Council | 2 elected representatives |
| • Littleton & Harestock Parish Council | 1 representative |
| • Headbourne Worthy Parish Council | 1 representative |

Officers

| | |
|-----------------------------------|---------------|
| Lead Officer | Julie Pinnock |
| Senior Planner/ Community Officer | Ruth Beard |

Quorum

The development fora will be quorate if five voting representatives are present.

Method of working and voting rights

All representatives are expected to seek to reach conclusions by general consensus. Where any voting representatives on the Forum requires a formal vote to be taken, this shall be by a show of hands by those voting representatives present and voting (as per the membership set out above).

Public Participation procedure

There will be a period of 10 minutes maximum at the beginning of each forum meeting when the Chair will invite the public, including local interest groups, to raise any general matters of interest and/or matters relating to the work of the forum. An individual speaker will be limited to a maximum of three minutes per agenda item. Where a number of members of the public wish to speak they will be encouraged to agree the allocated maximum ten minutes between them.

The Chair will retain discretion to manage the public speaking process, and may limit individual speakers to less than three minutes, or take other steps necessary in order to maximise public participation in an appropriate way.

Members and Officers will not provide an immediate response to public comments raised from the floor. All comments and queries will be noted and the Chair will invite Officers and/or Members to respond to specific points during the round table debate and discussion amongst forum members that follows.

Members of the public should contact the Democratic Services Officer 3 working days before the meeting (preferably telephone or email) so that as many people who wish to speak can be accommodated during the public participation sessions. Once the period of public participation has drawn to a close, there will be an opportunity for elected members who are not on the forum (i.e. Cabinet or Ward Members) to speak in advance of questions and debate amongst forum members at the Chair's discretion.

The forum will then debate the item with any conclusions and recommended recorded.

Filming and Broadcast Notification

This meeting will be recorded and broadcast live on the Council's website. The meeting may also be recorded and broadcast by the press and members of the public – please see the Access to Information Procedure Rules within the Council's Constitution for further information, which is available to view on the [Council's website](#).