

Meeting	Licensing Sub-Committee
Date and Time	Thursday, 20th April, 2023 at 10.00 am.
Venue	Walton Suite, Guildhall, Winchester

## AGENDA

- 1. To confirm a Chairperson for the meeting**
- 2. Disclosure of Interests**  
To receive any disclosure of interests from Members and Officers in matters to be discussed.  
*Note: Councillors are reminded of their obligations to declare disclosable pecuniary interests, personal and/or prejudicial interests in accordance with legislation and the Council's Code of Conduct.*
- 3. EXEMPT BUSINESS**  
To consider whether in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information.
  - (i) To pass a resolution that the public be excluded from the meeting during the consideration of the following items of business because it is likely that, if members of the public were present, there would be disclosure to them of 'exempt information' as defined by Section 100 (I) and Schedule 12A to the Local Government Act 1972.
- 4. Application to vary a Premises Licence to specify an individual as Designated Premises Supervisor (DPS) (LR573) (EXEMPT REPORT)**  
(Pages 5 - 18)

**Laura Taylor**  
Chief Executive

11 April 2023

Agenda Contact: Claire Buchanan, Senior Democratic Services Officer  
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**The Membership of the Sub-Committee will be:**

Councillors Laming, Achwal and Read

**Reserve Member:**

Councillor Westwood

**Appointments** – The Sub-Committee consists of a Chairperson and two other Members who are appointed on a rota basis from the membership of the full Licensing and Regulation Committee (not including deputies) subject to availability. The appointment of a Chairperson will be made at the start of each meeting from the three Members that form the Licensing Sub-Committee.

For the information, the Membership of the Licensing and Regulation Committee is:

Councillors: Williams, Achwal, Batho, Cunningham, Isaacs, Kurn, Laming, Reach, Read Small and Westwood (Deputies: Cllrs Cramoysan and Pearson)

## **Licensing Sub Committee - Procedure for Decision on Application to Vary a premises licence to specify an individual as designated premises supervisor (DPS)**

In accordance with the Licensing Act 2003 (Hearings) Regulations 2005, the hearing will take the form of a discussion led by the Sub-Committee. Cross-examination will not be permitted unless the Sub-Committee considers it necessary to properly consider the matter.

1. The Chairman will set out the procedure to be followed in the hearing
2. The **Licensing Manager/Officer** will introduce the Report.
3. The Members of the Sub-Committee may ask questions of the **Licensing Manager/Officer**.
4. The **Licence Holder/Proposed DPS** or representative may ask questions of the **Licensing Manager/Officer**.
5. The **Licence Holder/Proposed DPS** or representative will be invited to present any information they consider relevant.
6. Members of the Sub-Committee may ask questions of the **Licence Holder/Proposed DPS** or representative.
7. The **Police** representative will be invited to introduce their representation.
8. The Members of the Sub-Committee may ask questions of the **Police** representative.
9. The **Licence Holder/Proposed DPS** or representative may ask questions of the **Police** representative.
10. The **Licence Holder/Proposed DPS** or representative will be invited to sum up their case.

The Committee will retire to consider the matter in private with only the Service Lead: Legal's representative and Committee Administrator in attendance. The Committee will reach its determination and notify the applicant of the decision in accordance with Regulations 26 – 29 of the Licensing Act 2003 (Hearings) Regulations 2005.