

Meeting	The Scrutiny Committee
Date and Time	Thursday, 6th June, 2024 at 6.30 pm.
Venue	Walton Suite, Guildhall

Note: This meeting is being held in person at the location specified above. Members of the public should note that a live video feed of the meeting will be available from the council's YouTube channel ([youtube.com/WinchesterCC](https://www.youtube.com/WinchesterCC)) during the meeting.

A limited number of seats will be made available at the above named location however attendance must be notified to the council at least 3 working days before the meeting (5pm Friday, 31 May 2024). Please see below for details on how to register to attend. Please note that priority will be given to those wishing to attend and address the meeting over those wishing to attend and observe.

AGENDA

1. **Apologies and Deputy Members**

To note the names of apologies given and deputy members who are attending the meeting in place of appointed members.

2. **Declarations of Interests**

To receive any disclosure of interests from Members and Officers in matters to be discussed.

Note: Councillors are reminded of their obligations to declare disclosable pecuniary interests, personal and/or prejudicial interests in accordance with legislation and the Council's Code of Conduct.

If you require advice, please contact the appropriate Democratic Services Officer, prior to the meeting.

3. **Appointment of Vice-Chairperson for Municipal Year 2024/25.**

As this is the first meeting of the committee in this municipal year, it will be necessary to appoint a Vice-Chairperson.

The Chairperson will call for nominations from committee members.

4. **Chairperson's Announcements**



5. **Minutes of the meeting of the 6 March 2024** (Pages 7 - 14)
That the minutes of the meeting be signed as a correct record.

6. **Public Participation**

To receive and note questions asked and statements made from members of the public on matters which fall within the remit of the Committee.

Members of the public and visiting councillors may speak at the committee, provided they have registered to speak three working days in advance.

Please complete [this form](https://forms.office.com/r/Y87tufaV6G) (https://forms.office.com/r/Y87tufaV6G) by 5pm on 31 May 2024 or call (01962) 848 264 to register to speak and for further details.

7. **Nutrient Mitigation Project. (Presentation)**
RECOMMENDATION

The Chair of the Scrutiny Committee has requested that the Cabinet Member and officers attend the meeting to provide an overview of progress and proposals prior to the Cabinet meeting on the 19th of June 2024 (Presentation to be provided at the meeting). The Scrutiny Committee are asked to provide any comments on the proposals.

8. **Procurement of Waste & Recycling Collection Vehicles / Update on Waste and Recycling. (Presentation)**
RECOMMENDATION

The Chair of the Scrutiny Committee has requested that the Cabinet Member and officers attend the meeting to provide an overview of progress and proposals prior to the Cabinet meeting on the 19th of June 2024 (Presentation to be provided at the meeting). The Scrutiny Committee are asked to provide any comments on the proposals.

9. **Appointments of external bodies related to scrutiny** (Pages 15 - 18)
RECOMMENDATIONS:

That the committee considers appointments to the following external bodies:

1. [Portsmouth City Council – Health Overview and Scrutiny Panel](#) (1 vacancy and deputy)
2. [Centre for Governance and Scrutiny – Southeast Regional Network](#) (1 vacancy)
3. [Partnership for South Hampshire \(PfSH\) Overview and Scrutiny Committee](#) (1 vacancy and deputy)

10. **Annual Scrutiny Report 2023/24** (Pages 19 - 34)
RECOMMENDATION:

That the committee consider and makes any necessary comments on the content of the report before its submission to full council.

11. **Annual Report - Exceptions to Forward Plan 2023/24** (Pages 35 - 38)
RECOMMENDATION:

That the Committee consider and make any necessary comment on the content of the report.

12. **To note the latest Forward Plan of Key Decisions** (Pages 39 - 44)
Please note that the Forward Plan of Key Decisions is updated monthly and the updated plan will be available on the 1st June 2024. The current plan is attached to this agenda but the updated plan will be circulated as a supplement to this agenda prior to the meeting.

13. **To note the Draft Work Programme for 2024/25** (Pages 45 - 46)

14. **To note the date and time of future meeting of the Committee**
29 Jul 2024 2.00 pm
4 Sep 2024 6.30 pm
12 Nov 2024 6.30 pm
4 Feb 2025 6.30 pm
5 Mar 2025 6.30 pm

All of the Council's publicly available agendas, reports and minutes are available to view and download from the Council's [Website](#) and are also open to inspection at the offices of the council. As part of our drive to minimise our use of paper we do not provide paper copies of the full agenda pack at meetings. We do however, provide a number of copies of the agenda front sheet at the meeting which contains the QR Code opposite. Scanning this code enables members of the public to easily access all of the meeting papers on their own electronic device. Please hold your device's camera or QR code App over the QR Code so that it's clearly visible within your screen and you will be redirected to the agenda pack.

Laura Taylor
Chief Executive



29 May 2024

Agenda Contact: Matthew Watson, Democratic Services Officer
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**With the exception of exempt items, agendas, reports and previous minutes are available on the Council's Website <https://www.winchester.gov.uk/councillors-committees>*

THE SCRUTINY COMMITTEE – Membership

Chairperson: Councillor: Brook **Vice Chairperson:**

Committee Members.

Councillors:

Achwal V
Batho
Clear
Laming
Pett
Reach
Bolton
Wallace

Quorum = 3 Members

Relevant Cabinet Members

Having regard to the content of the agenda, the Chairperson requests that The Leader and all relevant Cabinet Members attend meetings of the committee

Public Participation

A public question and comment session is available at 6.30pm for a 15 minute period. There are few limitations on the questions you can ask. These relate to current applications, personal cases and confidential matters. Please contact Democratic Services on 01962 848 264 at least three days in advance of the meeting (5pm Friday, 31 May 2024) for further details. If there are no members of the public present at 6.30pm who wish to ask questions or make statements, then the meeting will commence.

Filming And Broadcast Notification

This meeting will be recorded and broadcast live on the Council's YouTube site and may also be recorded and broadcast by the press and members of the public – please see the Access to Information Procedure Rules within the Council's Constitution for further information, which is available to view on the [Council's website](#). Please note that the video recording is subtitled, but you may have to enable your device to see them (advice on how to do this is on the meeting page).

Voting

1. Apart from the Chairperson, every member has one vote when a matter before the meeting requires a decision.
2. In the event of an equality of votes, the Chairperson may exercise a casting vote and that vote may be exercised in any way seen fit.
3. A member may abstain from voting or vote differently from how they may have indicated during the debate, without further explanation.
4. The way each member voted will not be recorded in the minutes, unless a motion to have a recorded vote has been passed.

Terms Of Reference

Included within the Council's Constitution (Part 3, Section 2) which is available [here](#)

