

## Forward Plan of Key Decisions

December 2020

The Forward Plan is produced by the Council under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The purpose of the Plan is to give advance notice of Key Decisions to be made by the Cabinet, Cabinet Members or officers on its behalf. This is to give both Members of the Council and the public the opportunity of making their views known at the earliest possible stage.

This is the Forward Plan prepared for the period **1 - 31 December 2020** and will normally be replaced at the end of each calendar month.

The Plan shows the Key Decisions likely to be taken within the above period. Key Decisions are those which are financially significant or which have a significant impact. This has been decided, by the Council, to be decisions which involve income or expenditure over £250,000 or which will have a significant effect on people or organisations in two or more wards.

The majority of decisions are taken by Cabinet, together with the individual Cabinet Members, where appropriate. The membership of Cabinet and its meeting dates can be found [via this link](#). Other decisions may be taken by Cabinet Members or Officers in accordance with the Officers Scheme of Delegation, as agreed by the Council (a list of Cabinet Members used in the Plan is set out overleaf).

The Plan has been set out in the following sections:

**Section A** – Cabinet

**Section B** - Individual Cabinet Members

**Section C** - Officer Decisions

Anyone who wishes to make representations about any item included in the Plan should write to the officer listed in Column 5 of the Plan, at the above address. Copies of documents listed in the Plan for submission to a decision taker are available for inspection on the Council's website or by writing to the above address. Where the document is a committee report, it will usually be available five days before the meeting. Other documents relevant to the decision may also be submitted to the decision maker and are available on Council's website or via email [democracy@winchester.gov.uk](mailto:democracy@winchester.gov.uk) or by writing to the above

Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 refers to the requirement to provide notice of an intention to hold a meeting in private, inclusive of a statement of reasons. If you have any representations as to why the meeting should be held in private, then please contact the Council via [democracy@winchester.gov.uk](mailto:democracy@winchester.gov.uk) or by writing to the above address. **Please follow this link to definition of the paragraphs** (Access to Information Procedure Rules, Part 4, page 32, para 10.4) detailing why a matter may be classed as exempt from publication under the Local Government Acts, and not available to the public.

If you have any queries regarding the operation or content of the Forward Plan please contact David Blakemore (Democratic Services Manager) on 01962 848 217.

### **Cllr Lucille Thompson**

Leader of the Council

30 October 2020

<b>Cabinet Members:</b>	<b>Title</b>
• Cllr Lucille Thompson	Leader & Cabinet Member for Communications
• Cllr Neil Cutler	Deputy Leader & Cabinet Member for Finance & Risk
• Cllr Paula Ferguson	Local Economy
• Cllr Kelsie Learney	Housing & Asset Management
• Cllr Lynda Murphy	Climate Emergency
• Cllr Jackie Porter	Built Environment & Wellbeing
• Cllr Malcolm Prince	Sport, Leisure & Communities
• Cllr Martin Tod	Service Quality & Transformation

	Item	Cabinet Member	Key Decision	Wards Affected	Lead Officer	Documents submitted to decision taker	Decision taker (Cabinet, Cabinet Member or Officer)	Date/period decision to be taken	Committee Date (if applicable)	Open/private meeting or document? If private meeting, include relevant exempt paragraph number
<b>Section A</b>										
<b>Decisions made by Cabinet</b>										
1	General Fund Budget Options and Medium Term Financial Strategy	Deputy Leader and Cabinet Member for Finance and Risk	Expenditure > £250,000	All Wards	Richard Botham	Cabinet report	Cabinet	Dec-20	16-Dec-20	Open
2	HRA budget Business Plan and Budget Options	Cabinet Member for Housing and Asset Management	Expenditure > £250,000	All Wards	Dick Johnson	Cabinet report	Cabinet	Dec-20	16-Dec-20	Open
3	Q2 Finance and Performance Monitoring	Cabinet Member for Service Quality and Transformation	Expenditure > £250,000	All Wards	Simon Howson	Cabinet report	Cabinet	Dec-20	16-Dec-20	Open

	Item	Cabinet Member	Key Decision	Wards Affected	Lead Officer	Documents submitted to decision taker	Decision taker (Cabinet, Cabinet Member or Officer)	Date/period decision to be taken	Committee Date (if applicable)	Open/private meeting or document? If private meeting, include relevant exempt paragraph number
4	The Council Tax Reduction Scheme – Consultation Results & Scheme Amendments	Deputy Leader and Cabinet Member for Finance and Risk	Significantly affects 2 or more wards	All Wards	Terri Horner	Cabinet report	Cabinet	Dec-20	16-Dec-20	Open
5	St Clements Surgery - Heads of Terms	Cabinet Member for Housing and Asset Management	Expenditure > £250,000	St Michael	Geoff Coe	Cabinet report	Cabinet	Dec-20	16-Dec-20	Part exempt 3
6	Local Plan Action Plan	Cabinet Member for Built Environment and Wellbeing	Significantly affects 2 or more wards	All Wards	Adrian Fox	Cabinet report	Cabinet	Dec-20	16-Dec-20	Open

	Item	Cabinet Member	Key Decision	Wards Affected	Lead Officer	Documents submitted to decision taker	Decision taker (Cabinet, Cabinet Member or Officer)	Date/period decision to be taken	Committee Date (if applicable)	Open/private meeting or document? If private meeting, include relevant exempt paragraph number
7	Land Transaction	Cabinet Member for Housing and Asset Management	Expenditure > £250,000	All Wards	Geoff Coe	Cabinet report	Cabinet	Dec-20	16-Dec-20	Part exempt 3

## Section B

### Decisions made by individual Cabinet Members

8	Property Acquisition - Stanmore	Cabinet Member for Housing and Asset Management	Expenditure > £250,000	St Luke	Andrew Palmer	Cabinet Member decision report	Cabinet Member for Housing and Asset Management	Dec-20	7-Dec-20	Part exempt 3
9	Housing Property Acquisition – Winchester	Cabinet Member for Housing and Asset Management	Expenditure > £250,000	Town Wards	Andrew Palmer	Cabinet Member decision report	Cabinet Member for Housing & Asset Management	Dec-20	7-Dec-20	Part exempt 3

	Item	Cabinet Member	Key Decision	Wards Affected	Lead Officer	Documents submitted to decision taker	Decision taker (Cabinet, Cabinet Member or Officer)	Date/period decision to be taken	Committee Date (if applicable)	Open/private meeting or document? If private meeting, include relevant exempt paragraph number
10	New Homes Scheme - Outline Business Case, Southbrook Cottages, Micheldever	Cabinet Member for Housing and Asset Management	Expenditure > £250,000	Wonston & Micheldever	Andrew Palmer	Cabinet Member decision report	Cabinet Member for Housing & Asset Management	Dec-20	7-Dec-20	Open
11	Capital grant for the Trinity Centre	Cabinet Member for Housing and Asset Management	No	All Wards	Gillian Knight	Cabinet Member decision report	Cabinet Member for Housing & Asset Management	Dec-20	7-Dec-20	Open
12	Infrastructure Funding Statement for Community Infrastructure Levy (CIL)	Cabinet Member for Built Environment and Wellbeing	Significantly effects 2 or more wards	All Wards	Simon Finch	Cabinet Member decision report	Cabinet Member for Built Environment & Wellbeing	Dec-20	7-Dec-20	Open

	Item	Cabinet Member	Key Decision	Wards Affected	Lead Officer	Documents submitted to decision taker	Decision taker (Cabinet, Cabinet Member or Officer)	Date/period decision to be taken	Committee Date (if applicable)	Open/private meeting or document? If private meeting, include relevant exempt paragraph number
13	St Giles Hill Neighbourhood Design Statement 2020	Cabinet Member for Built Environment and Wellbeing	No	St Michael	Adrian Fox	Cabinet Member decision report	Cabinet Member for Built Environment and Wellbeing	Dec-20	7-Dec-20	Open
14	Crawley Village Design Statement 2020	Cabinet Member for Built Environment and Wellbeing	No	Wonston & Micheldever	Adrian Fox	Cabinet Member decision report	Cabinet Member for Built Environment & Wellbeing	Dec-20	7-Dec-20	Open
<b>Section C</b> <b>Decisions made by Officers</b>										
15	Treasury Management - decisions in accordance with the Council's approved strategy and policy	Deputy Leader and Cabinet Member for Finance and Risk	Expenditure > £250,000	All Wards	Designated HCC Finance staff, daily	Designated working papers	Designated HCC Finance staff, daily	Dec-20	Dec-20	Open