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## Forward Plan of Key Decisions

October 2023

The Forward Plan is produced by the Council under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The purpose of the Plan is to give advance notice of Key Decisions to be made by the Cabinet, Cabinet Members or officers on its behalf. This is to give both Members of the Council and the public the opportunity of making their views known at the earliest possible stage.

This is the Forward Plan prepared for the period **1 - 31 October 2023** and will normally be replaced at the end of each calendar month.

The Plan shows the Key Decisions likely to be taken within the above period. Key Decisions are those which are financially significant or which have a significant impact. This has been decided, by the Council, to be decisions which involve income or expenditure over £250,000 or which will have a significant effect on people or organisations in two or more wards.

The majority of decisions are taken by Cabinet, together with the individual Cabinet Members, where appropriate. The membership of Cabinet and its meeting dates can be found [via this link](#). Other decisions may be taken by Cabinet Members or Officers in accordance with the Officers Scheme of Delegation, as agreed by the Council (a list of Cabinet Members used in the Plan is set out overleaf).

The Plan has been set out in the following sections:

**Section A** – Cabinet

**Section B** - Individual Cabinet Members

**Section C** - Officer Decisions

Anyone who wishes to make representations about any item included in the Plan should write to the officer listed in Column 5 of the Plan, at the above address. Copies of documents listed in the Plan for submission to a decision taker are available for inspection on the Council's website or by writing to the above address. Where the document is a committee report, it will usually be available five days before the meeting. Other documents relevant to the decision may also be submitted to the decision maker and are available on Council's website or via email [democracy@winchester.gov.uk](mailto:democracy@winchester.gov.uk) or by writing to the above

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The Government Standard



INVESTOR IN PEOPLE

Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 refers to the requirement to provide notice of an intention to hold a meeting in private, inclusive of a statement of reasons. If you have any representations as to why the meeting should be held in private, then please contact the Council via [democracy@winchester.gov.uk](mailto:democracy@winchester.gov.uk) or by writing to the above address. **Please follow this link to definition of the paragraphs** (Access to Information Procedure Rules, Part 4, page 32, para 10.4) detailing why a matter may be classed as exempt from publication under the Local Government Acts, and not available to the public.

If you have any queries regarding the operation or content of the Forward Plan please contact David Blakemore (Democratic Services Manager) on 01962 848 217.

### **Cllr Martin Tod**

Leader of the Council

1 September 2023

| <b>Cabinet Members:</b> | <b>Title</b>   |
|-------------------------|--|
| • Cllr Martin Tod       | Leader & Cabinet Member for Asset Management             |
| • Cllr Neil Cutler      | Deputy Leader & Cabinet Member for Finance & Performance |
| • Cllr Kathleen Becker  | Community & Engagement                                   |
| • Cllr Kelsie Learney   | Climate Emergency  |
| • Cllr Jackie Porter    | Place & the Local Plan                                   |
| • Cllr Lucille Thompson | Business & Culture                                       |
| • Cllr Chris Westwood   | Housing  |

|                                  | Item  | Cabinet Member                        | Key Decision                            | Wards Affected | Lead Officer     | Documents submitted to decision taker | Decision taker (Cabinet, Cabinet Member or Officer) | Date/period decision to be taken | Committee Date (if applicable) | Open/private meeting or document? If private meeting, include relevant exempt paragraph number |
|----------------------------------|---|---------------------------------------|---|----------------|------------------|---------------------------------------|---|----------------------------------|--------------------------------|--|
| <b>Section A</b>                 |   |                                       |   |                |                  |                                       |   |                                  |                                |  |
| <b>Decisions made by Cabinet</b> |   |                                       |   |                |                  |                                       |   |                                  |                                |  |
| 1                                | Waste and Recycling update and Inter Authority Agreement with Hampshire County Council    | Cabinet Member for Climate Emergency  | Significantly effect on 2 or more wards | All Wards      | Andy Hickman     | Cabinet report                        | Cabinet   | Oct-23                           | 17-Oct-23                      | Part exempt 3  |
| 2                                | Carbon Credit Trading - Council Housing Stock   | Cabinet Member for Housing            | Significantly effect on 2 or more wards | All Wards      | Gillian Knight   | Cabinet report                        | Cabinet   | Oct-23                           | 17-Oct-23                      | Open   |
| 3                                | Community Infrastructure Levy (CIL) Funding Allocations for Community and Council Schemes | Cabinet Member for Place & Local Plan | Expenditure > £250,000                  | All Wards      | Corinne Phillips | Cabinet report                        | Cabinet   | Oct-23                           | 17-Oct-23                      | Open   |

|   | Item                            | Cabinet Member                        | Key Decision                            | Wards Affected | Lead Officer    | Documents submitted to decision taker | Decision taker (Cabinet, Cabinet Member or Officer) | Date/period decision to be taken | Committee Date (if applicable) | Open/private meeting or document? If private meeting, include relevant exempt paragraph number |
|---|---------------------------------|---------------------------------------|---|----------------|-----------------|---------------------------------------|---|----------------------------------|--------------------------------|--|
| 4 | Street Markets Operating Policy | Cabinet Member for Business & Culture | Significantly effect on 2 or more wards | Town Wards     | Andrew Gostelow | Cabinet report                        | Cabinet   | Oct-23                           | 17-Oct-23                      | Open   |
| 5 | Land transaction                | Cabinet Member for Asset Management   | Expenditure > £250,000                  | All Wards      | Geoff Coe       | Cabinet report                        | Cabinet   | Oct-23                           | 17-Oct-23                      | Part exempt 3  |

## Section B

### Decisions made by individual Cabinet Members

|   |   |                                      |   |              |               |                                |   |        |          |      |
|---|---|--------------------------------------|---|--------------|---------------|--------------------------------|---|--------|----------|------|
| 6 | Field in Trust dedication for Topfield, Kings Worthy  | Cabinet Member for Climate Emergency | n/a                                     | Kings Worthy | Steve Lincoln | Cabinet member decision report | Cabinet Member for Climate Emergency Decision Day | Oct-23 | 9-Oct-23 | Open |
| 7 | Car Parking Charges - Decision following consultation | Cabinet Member for Climate Emergency | Significantly effect on 2 or more wards | All Wards    | Andy Hickman  | Cabinet member decision report | Cabinet Member for Climate Emergency Decision Day | Oct-23 | 9-Oct-23 | Open |

|                                   | Item  | Cabinet Member                             | Key Decision                            | Wards Affected | Lead Officer                        | Documents submitted to decision taker | Decision taker (Cabinet, Cabinet Member or Officer) | Date/period decision to be taken | Committee Date (if applicable) | Open/private meeting or document? If private meeting, include relevant exempt paragraph number |
|-----------------------------------|---|--|---|----------------|-------------------------------------|---------------------------------------|---|----------------------------------|--------------------------------|--|
| 8                                 | Statement of Community Involvement  | Cabinet Member for Place & Local Plan      | Significantly effect on 2 or more wards | All Wards      | Adrian Fox                          | Cabinet member decision report        | Cabinet Member for Place & Local Plan Decision Day  | Oct-23                           | 9-Oct-23                       | Open   |
| <b>Section C</b>                  |   |  |   |                |                                     |                                       |   |                                  |                                |  |
| <b>Decisions made by Officers</b> |   |  |   |                |                                     |                                       |   |                                  |                                |  |
| 9                                 | Treasury Management - decisions in accordance with the Council's approved strategy and policy | Cabinet Member for Finance and Performance | Expenditure > £250,000                  | All Wards      | Designated HCC Finance staff, daily | Designated working papers             | Designated HCC Finance staff, daily                 | Oct-23                           | Oct-23                         | Open   |