

## Forward Plan of Key Decisions

1 March 2024 – 31 May 2024

This document sets out key decisions to be taken within the next 28 days, together with any key decision by individual Members of the Cabinet and officers. It also includes potential key decisions beyond that period, though this is not comprehensive and items will be confirmed in the publication of the key decisions document 28 days before a decision is taken.

Key Decisions are those which are financially significant or which have a significant impact. This has been decided, by the Council, to be decisions which involve income or expenditure over £250,000 or which will have a significant effect on people or organisations in two or more wards.

The majority of decisions are taken by Cabinet, together with the individual Cabinet Members, where appropriate. The membership of Cabinet and its meeting dates can be found [via this link](#). Other decisions may be taken by Cabinet Committees, Cabinet Members or Officers in accordance with the Officers' Scheme of Delegation, as agreed by the Council.

Whilst the majority of the Cabinet's business at the meetings listed in this document will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. The items of business where this is likely to apply are indicated on the plan.

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this document may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

If you have any representations as to why the meeting should be held in private, then please contact the Council via [democracy@winchester.gov.uk](mailto:democracy@winchester.gov.uk) . [Please follow this link to the Council's Constitution](#) which includes a definition of the **paragraphs** (Access to Information Procedure Rules, Part 4 paragraph 8.4) detailing why a matter may be classed as exempt from publication under the Local Government Acts, and not available to the public.

Anyone who wishes to make representations about any item included in the Plan please contact the Democratic Services Team prior to the meeting to make your request. Copies of documents listed in the Plan for submission to a decision taker are available for inspection on the Council's website. Where the document is a committee report, it will usually be available five days before the meeting. Other documents relevant to the decision may also be submitted to the decision maker and are available on Council's website or via email [democracy@winchester.gov.uk](mailto:democracy@winchester.gov.uk).

Please note that the decision dates are indicative and occasionally subject to change.

If you have any queries regarding the operation or content of the Forward Plan please contact David Blakemore (Democratic Services Team Manager) on 01962 848 217.

|  | Item | Cabinet Member | Key Decision | Wards Affected | Lead Officer | Documents submitted to decision taker | Decision taker (Cabinet, Cabinet Member or Officer) | Date/period decision to be taken | Committee Date (if applicable) | Open/private meeting or document? If private meeting, include relevant exempt paragraph number |
|--|------|----------------|--------------|----------------|--------------|---------------------------------------|---|----------------------------------|--------------------------------|--|
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## Section A

### Decisions made by Cabinet & Cabinet committees

|   |   |  |     |           |                   |                |         |        |           |               |
|---|---|--|-----|-----------|-------------------|----------------|---------|--------|-----------|---------------|
| 1 | Q3 Finance & Performance Monitoring Report          | Cabinet Member for Finance and Performance | Yes | All Wards | Simon Howson      | Cabinet report | Cabinet | Mar-24 | 14-Mar-24 | Open          |
| 2 | Tree Management Framework re-procurement            | Cabinet Member for Climate Emergency       | Yes | All Wards | Richard Smith     | Cabinet report | Cabinet | Mar-24 | 14-Mar-24 | Open          |
| 3 | Approval of Cultural Strategy                       | Cabinet Member for Business & Culture      | Yes | All Wards | Andrew Gostelow   | Cabinet report | Cabinet | Mar-24 | 14-Mar-24 | Open          |
| 4 | Delivering an improved Waste and Recycling Strategy | Cabinet Member for Climate Emergency       | Yes | All Wards | Campbell Williams | Cabinet report | Cabinet | Mar-24 | 14-Mar-24 | Part exempt 3 |

|   | Item  | Cabinet Member                      | Key Decision | Wards Affected                   | Lead Officer     | Documents submitted to decision taker | Decision taker (Cabinet, Cabinet Member or Officer) | Date/period decision to be taken | Committee Date (if applicable) | Open/private meeting or document? If private meeting, include relevant exempt paragraph number |
|---|---|-------------------------------------|--------------|----------------------------------|------------------|---------------------------------------|---|----------------------------------|--------------------------------|--|
| 5 | Risk Management Policy 24/25                          | Cabinet Member for Finance & Value  | Yes          | All Wards                        | Amy Tranah       | Cabinet report                        | Cabinet   | Mar-24                           | 14-Mar-24                      | Open   |
| 6 | Land transaction                                      | Cabinet Member for Asset Management | Yes          | All Wards                        | Geoff Coe        | Designated working papers             | Cabinet   | Mar-24                           | 14-Mar-24                      | Open   |
| 7 | <i>Final Business Case - Woodman Close, Sparsholt</i> | <i>Cabinet Member for Housing</i>   | Yes          | <i>Wonston &amp; Micheldever</i> | <i>Geoff Coe</i> | <i>Cabinet report</i>                 | <i>Cabinet</i>                                      | <i>May-24</i>                    | <i>22-May-24</i>               | <i>Part exempt 3</i>   |

## Section B

Decisions made by individual Cabinet Members

None currently scheduled.

|  | Item | Cabinet Member | Key Decision | Wards Affected | Lead Officer | Documents submitted to decision taker | Decision taker (Cabinet, Cabinet Member or Officer) | Date/period decision to be taken | Committee Date (if applicable) | Open/private meeting or document? If private meeting, include relevant exempt paragraph number |
|--|------|----------------|--------------|----------------|--------------|---------------------------------------|---|----------------------------------|--------------------------------|--|
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### Section C

#### Decisions made by Officers

|   |   |  |     |           |                                     |                           |                                     |        |        |      |
|---|---|--|-----|-----------|-------------------------------------|---------------------------|-------------------------------------|--------|--------|------|
| 8 | Treasury Management - decisions in accordance with the Council's approved strategy and policy | Cabinet Member for Finance and Performance | Yes | All Wards | Designated HCC Finance staff, daily | Designated working papers | Designated HCC Finance staff, daily | Mar-24 | Mar-24 | Open |
|---|---|--|-----|-----------|-------------------------------------|---------------------------|-------------------------------------|--------|--------|------|

### Section D

#### *Proposed budget timetable 2024/25*

*\*Not classed as key decisions as final decision taken by full Council*

|    |  |  |     |           |          |                |                                   |        |                        |      |
|----|--|--|-----|-----------|----------|----------------|-----------------------------------|--------|------------------------|------|
| 9  | General Fund Budget Options & Medium Term Financial Strategy | Cabinet Member for Finance and Performance | Yes | All Wards | Liz Keys | Cabinet report | The Scrutiny Committee<br>Cabinet | Nov-24 | 13-Nov-24<br>20-Nov-24 | Open |
| 10 | General Fund budget 2025/26*                                 | Cabinet Member for Finance and Performance | No  | All Wards | Liz Keys | Cabinet report | The Scrutiny Committee<br>Cabinet | Feb-25 | 4-Feb-25<br>12-Feb-25  | Open |

|    | Item                                    | Cabinet Member             | Key Decision | Wards Affected | Lead Officer | Documents submitted to decision taker | Decision taker (Cabinet, Cabinet Member or Officer)                                    | Date/period decision to be taken | Committee Date (if applicable)                             | Open/private meeting or document? If private meeting, include relevant exempt paragraph number |
|----|---|----------------------------|--------------|----------------|--------------|---------------------------------------|--|----------------------------------|--|--|
|    |   | ce                         |              |                |              |                                       | Council  |                                  | 27-Feb-25  |  |
| 11 | Housing Revenue Account budget 2025/26* | Cabinet Member for Housing | No           | All Wards      | Liz Keys     | Cabinet report                        | Cabinet Committee: Housing<br><br>The Scrutiny Committee<br><br>Cabinet<br><br>Council | Feb-25                           | 3-Feb-25<br><br>4-Feb-25<br><br>12-Feb-25<br><br>27-Feb-25 | Open   |