

REPORT TITLE: 2020/21 WORK PROGRAMME AND APPOINTMENTS

17 JUNE 2020

REPORT OF Richard Botham, Strategic Director: Services (Interim)

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WARD(S): TOWN WARDS

PURPOSE

This report sets out an initial draft work programme for the new municipal year and asks the Forum to agree matters it wishes to consider in 2020/21.

The Forum is also asked to consider its appointments to the informal groups established during the previous municipal year. The previous membership of these groups is set out within the report.

RECOMMENDATIONS:

1. That the Forum considers the issues in paragraph 3 and the items listed in Appendix 1 and 2 of the report and agrees matters it wishes to consider during the 2020/21 municipal year and delegates to the Strategic Director: Services (Interim), in consultation with the Chairperson, authority to set the detailed work programme.
2. That the Forum considers whether it wishes to re-appoint the following informal groups:
 - a. Planning for the future in Winchester Town:
 - b. Winchester Town Forum (Governance) Informal Group
 - c. Winchester Town Forum (North Walls) Informal Group
 - d. Winchester Town Forum (High Street) Informal Group
 - e. Winchester Town Forum (Town Accounts Grants) Group
 - f. Winchester Town Forum (Account Informal) Group

1 COUNCIL PLAN OUTCOME

1.1 This paper seeks to ensure that:

- a) the Town Forum fulfils its terms of reference in a way that is well planned and executed, and
- b) the role of Councillors elected to lead and serve their communities is properly supported and developed.

Both of these objectives help to support the proper governance of the Council and its decision making structures.

2 FINANCIAL IMPLICATIONS

2.1 No immediate financial implications, other than usual costs associated with arranging and supporting meetings. If officers are involved in work of the Forum (other than general support) in the same way as they would be with Parishes; then their time will not be a specific charge to the Town Account. Work that solely relates to the Town may involve additional charges to the Town Account. The Forum will need to assess its work priorities so that they can be supported from within available resources.

3 SUPPORTING INFORMATION:

The 2020/21 Municipal Year

3.1 The Forum is now a well established part of the Council's democratic process playing a greater role in providing a 'Winchester voice' on issues that affect the Town area.

3.2 In considering which subjects the Forum should discuss in the coming year, Members should refer to:

- a) Winchester Town Forum's Terms of Reference ([as set out on the Council's website, on this link](#))
- b) Issues considered by the Forum in the previous year (Appendix 1 to this report)
- c) Latest Forward Plan ([as set out on the Council's website, on this link](#))

3.3 In selecting items for discussion, Members should be mindful of the officer resources required and whether there is other relevant and /or similar Council work being undertaken in the same area, to avoid duplication.

3.4 There are a number of issues that regularly form part of the Forums work programme and these have been incorporated into the 2020/21 draft programme in Appendix 2.

4. Informal Groups

4.1. During the previous Municipal Year, the Forum appointed the following informal groups and should consider whether it wishes to re-appoint these groups and nominate Members as necessary:

a. Planning for the future in Winchester Town:

Current Members: Hutchison, Gottlieb, Craske and Tod

Lead Officer: S Tilbury

b. Winchester Town Forum (Governance) Informal Group

Current Members: Becker, Craske, Hutchison and Tod.

Lead Officer: L Kirkman

c. Winchester Town Forum (North Walls) Informal Group

Current Members: Hiscock, Becker, Ferguson, Gottlieb and Learney.

Lead Officer: S Croker

d. Winchester Town Forum (High Street) Informal Group

Current Members: Mather, Gottlieb, Murphy, Tod and Hutchison.

Lead Officer: S Finch

e. Winchester Town Forum (Town Accounts Grants) Group

Current Members: Weir, Craske and Hiscock.

Lead Officer: M Fletcher

f. Winchester Town Forum (Account Informal) Group

Current Members: Learney, Murphy and Ferguson.

Lead Officer: D Kennedy

BACKGROUND DOCUMENTS

As described in section 3.2 of the report.

APPENDICES

Appendix 1: Issues previously considered by the Forum in 2019/20

Appendix 2: Draft Work Programme for 2020/21

Appendix 1

Review of the 2019/20 Municipal Year

In considering which subjects the Forum might want to discuss in the coming year, Members may find the following review of the previous year useful:

12 JUNE 2019					
BUSINESS	LEAD OFFICER	COMMITTEE DATE		REPORT/ ORAL REPORT	STATUS/ COMMENTS
		Original	Revised		
Night Bus Update	Dan Massey	12 June 2019		Report	Actioned ✓
Verbal update and presentation – North Walls Engagement	Susan Croker	12 June 2019		Presentation	Actioned ✓
Weeke Community Centre CIL application	Susan Lord	12 June 2019		Report	Actioned ✓
2019/20 Work Programme and Appointments	Matthew Watson	12 June 2019		Report	Actioned ✓

11 SEPTEMBER 2019					
BUSINESS	LEAD OFFICER	COMMITTEE DATE		REPORT/ ORAL REPORT	STATUS/ COMMENTS
		Original	Revised		
Heritage Action Zone bid	Susan Robbins	11 Sept 2019		Presentation	Actioned ✓
Grant Allocation Proposal	Susan Robbins	11 Sept 2019		Report WTF276	Actioned ✓
Winchester Town Account Financial Planning 2020/21	Darren Kennedy	11 Sept 2019		Report WTF273	Actioned ✓
St Maurice's Covert - Update	Simon Finch	11 Sept 2019		Report WTF274	Actioned ✓

Local Plan Consultation & Engagement Process	Jenny Nell	11 Sept 2019		Report CAB3191	Actioned✓
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13 NOVEMBER 2019					
BUSINESS	LEAD OFFICER	COMMITTEE DATE		REPORT/ ORAL REPORT	STATUS/ COMMENTS
		Original	Revised		
Winchester Town Account Medium Term Financial Position	Darren Kennedy	13 Nov 2019	23 Jan 2020	Report	Moved to Jan 2020 meeting
Play Area Improvement – 5 Year Programme Update	Susan Croker	13 Nov 2019	23 Jan 2020	Report	Moved to Jan 2020 meeting
Report back from Governance Group.	Lisa Kirkman	13 Nov 2019	23 Jan 2020	Report	Moved to Jan 2020 meeting
CIL Update	Corrinne Phillips	13 Nov 2019	23 Jan 2020	Report	Moved to Jan 2020 meeting
“Pavilions” Paper	Coral Rogers	13 Nov 2019	23 Jan 2020	Report	Moved to Jan 2020 meeting
Magdalen Hill Cemetery Lodge and Garden	Marriam Baxendale	13 Nov 2019	23 Jan 2020	Report	Moved to Jan 2020 meeting

23 JANUARY 2020					
BUSINESS	LEAD OFFICER	COMMITTEE DATE		REPORT/ ORAL REPORT	STATUS/ COMMENTS
		Original	Revised		
Winchester Town Account Budget for 2019/20 (to be recommended to Cabinet)	Darren Kennedy	23 Jan 2020		Report	Actioned✓
Play Area Improvement – 5 Year Programme Update	Susan Croker	23 Jan 2020		Report	Actioned✓

Governance Options	Lisa Kirkman	23 Jan 2020		Report	Actioned✓
CIL Update	Corrinne Phillips	23 Jan 2020		Report	Actioned✓
“Pavilions” Paper	Coral Rogers	23 Jan 2020		Report	Actioned✓
Magdalen Hill Cemetery Lodge and Garden	Marriam Baxendale	23 Jan 2020		Report	Actioned✓
Update from High Street Group.		23 Jan 2020	19 Mar 2020		Moved to March meeting

19 MARCH 2020					
BUSINESS	LEAD OFFICER	COMMITTEE DATE		REPORT/ ORAL REPORT	STATUS/ COMMENTS
		Original	Revised		
Grant Programme Report (WTF285)	Melissa Fletcher	19 Mar 2020	19 Mar 2020	Report	Actioned✓
Open Spaces Fees and Charges (WTF287)	Coral Rogers	19 Mar 2020	June 2020	Report	Moved to September 2020 meeting
Vision for North Walls Recreation Ground (WTF283)	Susan Lord	19 Mar 2020	19 Mar 2020	Report	Actioned✓
Presentation - Results of the open space survey	Susan Croker	19 Mar 2020	19 Mar 2020	Presentation	Actioned✓
The Transfer of Tennis Courts and Astro Turf Pitches from River Park leisure Centre to Winchester City Council Management.	N/a	19 Mar 2020	N/a	N/a	Removed and incorporated into Vision for North Walls paper

Draft Work Programme 2020/21 Municipal Year

17 JUNE 2020					
BUSINESS	LEAD OFFICER	COMMITTEE DATE		REPORT/ ORAL REPORT	STATUS/ COMMENTS
		Original	Revised		
St. Maurice's Covert	Simon Finch	17 June 2020		Oral Report	
High St Recovery	Susan Robins	17 June 2020		Oral Report	
2020/21 Work Programme and Appointments	Matthew Watson	17 June 2020		Report	

17 SEPTEMBER 2020					
BUSINESS	LEAD OFFICER	COMMITTEE DATE		REPORT/ ORAL REPORT	STATUS/ COMMENTS
		Original	Revised		
Open Spaces Fees and Charges (WTF287)	Coral Rogers	17 Sept 2020		Report	
Magdalen Hill Cemetery Memorial Garden	Marriam Baxendale	17 Sept 2020		Report	
Winchester Town Account Financial Planning 2020/21	Darren Kennedy	17 Sept 2020		Report	

11 NOVEMBER 2020					
BUSINESS	LEAD OFFICER	COMMITTEE DATE		REPORT/ ORAL REPORT	STATUS/ COMMENTS
		Original	Revised		
Winchester Town Account Medium Term Financial Position	Darren Kennedy	11 Nov 2020		Report	
Play Area Improvement – 5 Year Programme Update	Susan Croker	11 Nov 2020		Report	

28 JANUARY 2021					
BUSINESS	LEAD OFFICER	COMMITTEE DATE		REPORT/ ORAL REPORT	STATUS/ COMMENTS
		Original	Revised		
Winchester Town Account Budget for 2020/21 (to be recommended to Cabinet)	Darren Kennedy	28 Jan 2021		Report	

17 MARCH 2021					
BUSINESS	LEAD OFFICER	COMMITTEE DATE		REPORT/ ORAL REPORT	STATUS/ COMMENTS
		Original	Revised		
Grant Programme Report	Melissa Fletcher	19 Mar 2021		Report	