

REPORT TITLE: THE SCRUTINY COMMITTEE - WORK PROGRAMME 2019/20

2 JULY 2020

REPORT OF THE CHAIRPERSON

Contact Officer: Matthew Watson Tel No: 01962 848348 Email
mwatson@winchester.gov.uk

WARD(S): ALL

PURPOSE

This report sets out the committees initial draft work programme for the new municipal year and seeks agreement to items it wishes to consider in 2020/21.

The Scrutiny Committee undertakes a crucial role in holding the Executive to account. It has a strategic outlook dealing with major policy/cross-departmental issues, taking the form of a largely retrospective approach to Scrutiny, the monitoring of the Council's performance and matters referred to it for consideration by the Council, the Cabinet and by other bodies.

This initial draft of the Work Programme ([Appendix 1](#)) has been produced and populated with those items that the Committee would routinely receive. In addition to these items, there may be items that the Committee itself selects for detailed review.

RECOMMENDATIONS:

That the committee considers The Scrutiny Work Programme for 2020/21. If the committee wish to scrutinise additional matters then members are requested to provide an outline of the item using the form at [Appendix 2](#).

1 COUNCIL PLAN OUTCOME

1.1 This paper seeks to ensure that:

- a) the committee fulfils its terms of reference in a way that is well planned and executed, and
- b) the role of Councillors elected to lead and serve their communities is properly supported and developed.

Both of these objectives help to support the proper governance of the Council and its decision making structures.

2 FINANCIAL IMPLICATIONS

2.1 No immediate financial implications, other than usual costs associated with arranging and supporting meetings.

3 SUPPORTING INFORMATION:

The 2020/21 Municipal Year

3.1 The committee is now a well established part of the Council's democratic process.

3.2 In considering which subjects the committee should discuss in the coming year, Members should refer to:

- a) The Committees Terms of Reference ([as set out on the Council's website, on this link](#))
- b) Issues that have already been identifies by the Committee for inclusion ([Appendix 1 to this report](#))
- c) Latest Forward Plan ([as set out on the Council's website, on this link](#))

3.3 In selecting items for discussion, Members should be mindful of the officer resources required and whether there is other relevant and /or similar Council work being undertaken in the same area, to avoid duplication.

3.4 There are a number of issues that regularly form part of the committees work programme and these have been incorporated into the 2020/21 draft programme in [Appendix 1](#).

BACKGROUND DOCUMENTS

As described in section 3.2 of the report.

APPENDICES

[Appendix 1: Initial draft of the Work Programme](#)

[Appendix 2: The Scrutiny Work Programme Suggestion Form](#)

Appendix 1. THE SCRUTINY COMMITTEE – scheduled items of business.

2 JULY 2020					
	BUSINESS	LEAD OFFICER	COMMITTEE DATE		STATUS/COMMENT
			Original	Revised	
	Scrutiny Work Programme for 2020/21	Matthew Watson	2 July 2020		
	Performance Monitoring Report – Exceptions to Forward Plan	Matthew Watson	2 July 2020		
	Draft Annual Scrutiny Report	Matthew Watson	2 July 2020		
	Appointments of external bodies related to scrutiny	Matthew Watson	2 July 2020		
	Housing Revenue Account and Capital Programme Outturn 2019/20	Dick Johnson	2 July 2020		
	Q4 2019/20 Financial and Performance Monitoring Report	Simon Howson	2 July 2020		
	Covid 19 Response	Laura Taylor	2 July 2020		

7 September 2020

	BUSINESS	LEAD OFFICER	COMMITTEE DATE		STATUS/COMMENT
			Original	Revised	
	Q1 2020/21 Financial and Performance Monitoring Report	Simon Howson	7 September 2020		

25 NOVEMBER 2020

	BUSINESS	LEAD OFFICER	COMMITTEE DATE		STATUS/COMMENT
			Original	Revised	
	Q2 2020/21 Financial and Performance Monitoring	Simon Howson	25 November 2020		

3 FEBRUARY 2021

	BUSINESS	LEAD OFFICER	COMMITTEE DATE		STATUS/COMMENT
	Medium Term Financial Strategy	Richard Botham	3 February 2021		
	General Fund Budget 2020/21	Richard Botham	3 February 2021		
	Capital Investment Strategy	Neil Aiken	3 February 2021		
	Treasury Management Strategy 2020/21	Neil Aiken	3 February 2021		
	Housing Revenue Account Budget 2020/21 and Business Plan 2020/2050	Dick Johnson	3 February 2021		
	Q3 2020/21 Financial and Performance Monitoring	Simon Howson	3 February 2021		

11 MARCH 2021

	BUSINESS	LEAD OFFICER	COMMITTEE DATE		STATUS/COMMENT
	Community Safety Partnership Performance Review	Sandra Tuddenham	3 February 2021		



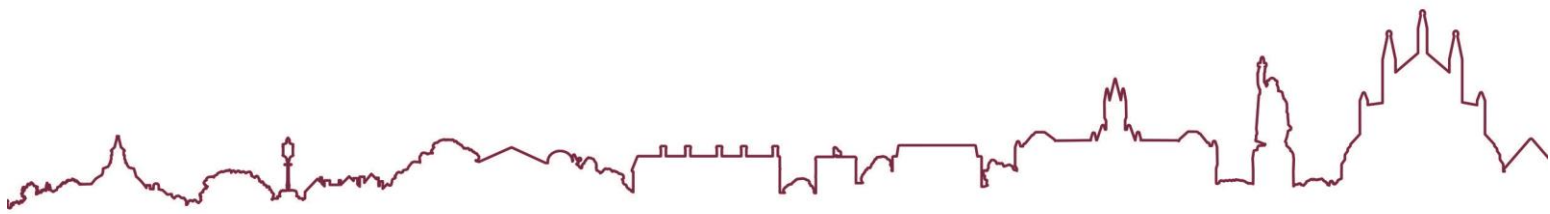
Work Programme Suggestion Form

This form enables councillors to put forward items for review or discussion to the council's committees that carry out the overview and scrutiny function. These are the Scrutiny Committee, the Business & Housing Policy Committee and the Health & Environment Policy Committee.

If you need further assistance, please contact Democratic Services.

Proposer:	
Title of Item:	
Relevant Corporate Head of Service:	
Relevant Cabinet Member:	

Please give a brief statement explaining what the issue is and why this item should be considered. Be sure to have a clear purpose and include any background information and evidence that will assist the committee in understanding the need for and timing of this item. Please advise if the matter is 'time critical' as this will also assist in considering the scheduling of the matter':



What is the impact or effect on residents, how could they be included in the committee's considerations?

What outcomes or changes would you like to see as a direct result of the committee addressing this item?

How does this item link to the council's priorities and corporate objectives?