

REPORT TITLE: PROPOSAL TO ESTABLISH A PERFORMANCE PANEL

7 SEPTEMBER 2020

REPORT OF CABINET MEMBER: CLLR CUTLER – DEPUTY LEADER AND
CABINET MEMBER FOR FINANCE AND RISK AND CLLR TOD – CABINET
MEMBER FOR SERVICE QUALITY AND TRANSFORMATION

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WARD(S): ALL

PURPOSE

The report requests the committee to approve the attached Terms of Reference at Appendix A which will establish the “Performance Panel” as a member’s panel. The role of the panel is to scrutinise the quarterly performance and financial monitoring reports on behalf of the Scrutiny Committee.

RECOMMENDATIONS:

1. The committee are asked to agree the proposed Terms of Reference set out in appendix A.
2. The committee are asked to agree nominations to the panel and to elect a chairperson in line with the Terms of Reference.
3. The committee are asked to note that the panel will initially be required to meet in the week commencing the 14th September 2020.

1 SUPPORTING INFORMATION:

- 1.1 At the 2 July 2020 meeting of the scrutiny committee, members discussed options for an effective method to scrutinise the quarterly performance reports.
- 1.2 The draft minutes of that meeting show that the scrutiny committee agreed to the following “*That officers produce a proposal for how the quarterly performance reports could be scrutinised in greater detail, potentially involving a members sub-panel that would report its findings through to this committee*”
- 1.3 Officers have formulated a proposal following internal discussion and a review of effective arrangements at other local authorities. Officers are recommending that a Members panel be established based upon the Terms of Reference set out in Appendix A. If agreed, officers recommend that the panel will initially meet in the week commencing the 14th September in order to review the Q1 Performance Report.
- 1.4 Notes of the first Performance Panel will be forwarded to the next available Cabinet for noting and thereafter to Scrutiny Committee.

2 OTHER OPTIONS CONSIDERED AND REJECTED

- 2.1 Not to establish a panel.

BACKGROUND DOCUMENTS:-

Draft minutes of the scrutiny committee 2 July 2020

Other Background Documents:-

None

APPENDICES:

Appendix A – Terms of Reference.