

Notes of the meeting of the Performance Panel 14th September 2020

Present:

Members of the panel: Councillors; Horrill, Bronk, Craske, Lumby (replacing Godfrey), Power

Cabinet members: Tod, (Thompson, Murphy, Learney – part of the meeting)

Officers: Lisa Kirkman, Amy Tranah, Matthew Watson

Apologies:

Councillor Godfrey replaced by Councillor Lumby

Ref	Item and Actions.
1.	Draft terms of reference (ToR). The draft ToR as presented were agreed. It was noted that for future meetings all members will be invited to attend. The panel confirmed that it felt the current intention is for the meeting to remain as a member-only meeting.
2.	Dates of future meetings. Officers confirmed they were reviewing the current committee calendar and propose dates for future meetings that enabled the panel to meet sufficiently in advance of the scrutiny committee. Meetings to be arranged around the availability of the panel where possible. Cabinet and officers, where relevant, will be invited to attend, to enable questions to be answered at the panel meeting.
	Q1 report.
	There was a general discussion about progress tracking, outcomes and output. Officers to consider this point.
3.	Page 10 – COVID-19 Recovery and Restoration Plan. Because of the nature of the issue, some members felt that the information within the report was of a high-level and that further detail would be beneficial. The panel asked Officers to have this topic as a specific agenda item at a future meeting to allow a more detailed assessment to be undertaken with the relevant technical Officers.
4.	Page 12 - discussion regarding which buildings were included within the carbon neutral target. Point to be confirmed by Officers.
5.	Page 12 – further explanation required regarding the tree planting KPI's. For example, understanding survival rates etc. would provide context for this KPI. Officers asked to table a specific agenda item regarding the tree planting programme at a future meeting and to invite the relevant technical officers.
6.	Project Tiers. Officers to provide a breakdown of the project tiering model and allocated projects.
7.	Page 14 – There was discussion regarding the relationship with the South Downs National Park Authority and the impact of their work on City Council plans. Officers to consider whether to put this forward as an item to HEP committee, specifically in relation to the Biodiversity Action Plan.

8.	<p>Page 16 - Questions raised outside of the performance data with regards to the completion of works at Meadowside and Chilcomb Pavilion. Officers to confirm.</p> <p>Councillors Tod and Lumby to discuss data handling in the context of operator changes outside of the meeting.</p>
9.	<p>New homes delivery. Members queried the completeness of the delivery schedule. Officers to check and extend the list if there are additional projects</p>
10.	<p>Pages 17 & 18 - Housing-related matters. Several points were raised including;</p> <ul style="list-style-type: none"> • Are we taking any actions to ensure that housing association properties are more energy efficient and housing is of a good quality? • Is there more that can be done regarding the housing company numbers to make these more ambitious? • How can we best maintain our focus on the issues around homelessness and numbers housed during and after COVID-19? <p>Councillor Learney felt that the policy committee could look at the issues around the housing company. There was ongoing discussion/actions relating to homelessness and energy efficiency measures.</p> <p>Request for this to be addressed at the Business and Housing Policy Committee</p>
11.	<p>Page 21- query regarding any proposed replacement LEADER funding. Officers to provide an update on this.</p>
12.	<p>Page 20 - general point referring to use of 'Winchester brand' but could Officers consider other areas of the District. Officers to consider.</p>
13.	<p>Is the impact of COVID-19 upon council services fully recognised/acknowledged within the quarterly reports? Officers to consider.</p>
14.	<p>Page 22 - member experience from involvement in a recent consultation event was that it could have been more engaging. Officers to update Members with work on a new virtual consultation model.</p>
15.	<p>Page 24 - further information regarding enforcement would be useful i.e. how many reports, how many responses, outcomes etc. Officers to consider this point.</p>
16.	<p>Page 25 & 26 Appendix 5 - the panel felt that it would be beneficial if this could be brought back at a future meeting. Officers to action this whilst ensuring to avoid duplication with other committees.</p>
17.	<p>Page 25 & 26 Appendix 5 - it was felt that the allocation of the RAG status would benefit from further explanation. Officers to consider this point.</p>
18.	<p>Page 31 - regarding carbon neutrality and home working whilst there is a benefit from less commuting there is a potential increase in home energy consumption and a query whether one is netted off against the other within the report. Councillor Murphy agreed to take this matter away.</p>

19.	Page 30 - regarding the pilot use of electric buses. Officers to review the green status on this item.
20.	Page 32 – it was noted that there were no annotation on the graph. Officers to update.
21.	Page 33 – a Member queried the definition of ‘Winchesterness’. Officers confirmed this is as per the SPD and will forward this to the panel.
22.	Page 34 – a Member thought there was an issue with the budget for central Winchester. Officers to confirm. The Leader also confirmed that there is a cabinet meeting for CWR on 10 November 2020.
23.	Page 40 –wording query regarding the new green waste service. Officers to review.
24.	Page 43 – subject of the highlight report was Local Plan / CIL but there was no information on CIL. - Timescales requested for the next cabinet report in relation to CIL to be confirmed
25.	There was detailed discussion regarding the movement strategy, Particular topics related to bus services/usage, how to measure resident’s satisfaction with implemented actions and whether phase 3 milestones could be shown. These were addressed by Cllr Tod.
26.	Topics for future meetings: Covid-19 recovery and restoration actions/progress Understanding the detail behind the tree KPI's

Next meeting date to be confirmed.