

REPORT TITLE: SETTING THE WORKPLAN AND ANNUAL APPOINTMENTS TO INFORMAL GROUPS 2021/22

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WARD(S): GENERAL

PURPOSE

This report sets out an initial draft work programme for the new municipal year and asks the forum to agree matters it wishes to consider in 2021/22.

The forum is also asked to consider its appointments to the informal groups established during the previous municipal year. The previous groups and associated membership are set out within the report.

RECOMMENDATIONS:

1. That the forum considers the issues in paragraph 3 and the items listed in Appendix 1 and 2 of the report and agrees matters it wishes to consider during the 2021/22 municipal year and delegates to the Strategic Director: Services, in consultation with the Chairperson, authority to set the detailed work programme.
2. That the forum considers whether it wishes to (a) re-appoint the informal groups shown in paragraph 10.2.1 and (b) establish any additional informal groups.
3. That the forum agrees the membership of the informal groups established as part of item 2 above.

IMPLICATIONS:

1 COUNCIL PLAN OUTCOME

1.1 This paper seeks to ensure that:

- a) the forum fulfils its terms of reference in a way that is well planned and executed, and
- b) the role of councillors elected to lead and serve their communities is properly supported and developed.

Both of these objectives help to support the proper governance of the council and its decision-making structures.

2 FINANCIAL IMPLICATIONS

2.1 No immediate financial implications, other than usual costs associated with arranging and supporting meetings.

3 LEGAL AND PROCUREMENT IMPLICATIONS

3.1 The authority to take the decisions set out in this report are pursuant Part 3.2 of the council constitution and the Local Government Acts 1972 and 2000 and the Localism Act 2011.

4 WORKFORCE IMPLICATIONS

4.1 If officers are involved in work of the Forum (other than general support) in the same way as they would be with Parishes; then their time will not be a specific charge to the Town Account. Work that solely relates to the Town may involve additional charges to the Town Account. The forum will need to assess its work priorities so that they can be supported from within available resources.

5 PROPERTY AND ASSET IMPLICATIONS

5.1 None.

6 CONSULTATION AND COMMUNICATION

6.1 All members of the town forum are invited to be nominated for each informal group.

7 ENVIRONMENTAL CONSIDERATIONS

7.1 None.

8 EQUALITY IMPACT ASSESSEMENT

- 8.1 The forum must appoint nominees that represent as far as possible the diverse nature of the local community.

9 DATA PROTECTION IMPACT ASSESSMENT

- 9.1 None required.

10. SUPPORTING INFORMATION:

10.1. Work programme for the 2021/22 Municipal Year

10.1.1. The Forum is now a well-established part of the Council's democratic process playing a greater role in providing a 'Winchester voice' on issues that affect the Town area. In considering which subjects the Forum should discuss in the coming year, members may want to refer to:

- The forum's terms of reference ([as set out on the Council's website, on this link](#))
- Issues considered by the forum in the previous year (Appendix 1 to this report)
- Latest forward plan ([as set out on the Council's website, on this link](#))

10.1.2. In selecting items for discussion, members should be mindful of the officer resources required and whether there is other relevant and /or similar Council work being undertaken in the same area, to avoid duplication.

10.1.3. There are a number of issues that regularly form part of the forums work programme and these have been incorporated into the 2021/22 draft programme in Appendix 2.

10.2. Informal Groups

10.2.1. During the previous municipal year, the forum appointed the following informal groups and should consider whether it wishes to re-appoint these groups and nominate members as necessary. Current membership of each group are shown below.

Planning for the future in Winchester Town:

Current Members: ~~Hutchison~~, Craske and Tod

Lead Officer: S Finch

Winchester Town Forum (Governance) Informal Group

Current Members: Becker, Craske, ~~Hutchison~~ and Tod.

Lead Officer: L Kirkman

Winchester Town Forum (North Walls) Informal Group

Current Members: ~~Hiscoek~~, Becker, Ferguson, ~~Hutchison~~ and Learney.

Lead Officer: S Croker

Winchester Town Forum (High Street) Informal Group

Current Members: ~~Mather~~, Green, Murphy, Scott, Tod and ~~Hutchison~~.

Lead Officer: S Finch

Winchester Town Forum (Town Accounts Grants) Group

Current Members: Weir, Craske, Scott and ~~Hiscoek~~.

Lead Officer: M Fletcher

Winchester Town Forum (Account Informal) Group

Current Members: Learney, Murphy and Ferguson.

Lead Officer: D Kennedy

Winchester Town Forum (KGV) Informal Group

Current Members: Learney, Murphy, Weir, ~~Mather~~

Lead Officer: S Croker

11 OTHER OPTIONS CONSIDERED AND REJECTED

- 11.1 Not to consider making changes to any appointments. This was rejected as it is usual practice at the start of the new municipal year to consider whether any changes are required.

12. BACKGROUND DOCUMENTS

As described in section 11 of the report.

13. APPENDICES

Appendix 1: Issues previously considered by the Forum in 2020/21

Appendix 2: Draft Work Programme for 2021/22

2020/21 Agenda Items

The forum met five times in 2020/21. The table below lists the business items for each of those meetings.

Meeting Date	Agenda Item
17/06/20	St. Maurice's Covert - Verbal Update
17/06/20	Update on High Street Recovery
17/09/20	Proposed planning reforms.
17/09/20	Vision for Winchester project.
17/09/20	Winchester Town Account Medium Term Financial Position
24/11/20	Vision for Winchester – update
24/11/20	Winchester town account - medium-term financial position
28/01/21	North Walls and King George V Sports Pavilions Update Report
28/01/21	Local Plan Consultation on Strategic Issues and Options
28/01/21	Vision for Winchester 2030
28/01/21	Winchester Town Account Budget for 2021/22
17/03/21	Air Quality Supplementary Planning Document (SPD)
17/03/21	On-Street Electric Vehicle Charge Points (EVCPs)
17/03/21	Presentation from Hampshire Cultural Trust
17/03/21	Verbal Update - Pavilions project

2021/22 Initial Work Programme

24-Jun-21	Pavilions Update - WTF298
24-Jun-21	Play Area Improvement Plan WTF297
24-Jun-21	Winchester Night Bus Service Update WTF296
24-Jun-21	North Walls Project - Verbal Update
24-Jun-21	Local Plan Update – TBC
16-Sep-21	Vision for Winchester - Update - TBC
16-Sep-21	Grants Allocation (TBC)
16-Sep-21	Winchester Town Account Financial Planning 2021/22
16-Sep-21	Presentation – Future 50
10-Nov-21	Winchester Town Account Medium Term Financial Position
27-Jan-22	Winchester Town Account Budget for 2020/21 (to be recommended to Cabinet)