

REPORT TITLE: QUARTER 1 FINANCE & PERFORMANCE MONITORING

15 SEPTEMBER 2021

REPORT OF CABINET MEMBER: CLLR NEIL CUTLER – CABINET MEMBER FOR
FINANCE AND SERVICE QUALITY

Contact Officer: Lisa Kirkman Tel No: 01962 848 501

Email lkirkman@winchester.gov.uk

WARD(S): ALL

PURPOSE

This report and Appendix 1 provides a summary of the council's progress during the period April to June (Q1) 2021 against the five priorities in the refreshed Council Plan 2020-25, adopted by council on 24 February 2021.

Appendix 2 provides a financial update for both the General Fund and Housing Revenue Account (HRA) as at 30 June 2021

Appendix 3 provides the data, where available, for Q1 against each of the Strategic Key Performance Indicators (KPIs) and a brief narrative covering the impact that the COVID-19 pandemic has had or will have on performance.

Appendix 4 includes highlight reports for each of the council's 'Tier 1' programmes and projects.

Appendix 5 provides an update to the COVID-19 council services demand data from April 2020 to 30 June 2021.

Appendix 6 are the action notes of the Performance Panel meeting that took place on 23 August 2021.

RECOMMENDATIONS:

1. That Cabinet notes the progress achieved during Q1 of 2021/22 and endorses the contents of the report.

IMPLICATIONS:

1 COUNCIL PLAN OUTCOME

- 1.1 This report forms part of the framework of performance and financial monitoring in place to report the progress being made against the projects and programmes supporting delivery of the priorities included in the Council Plan 2020-25 (annual refresh adopted by Council on 24 February 2021).

2 FINANCIAL IMPLICATIONS

- 2.1 There are no direct financial implications arising from the contents of this report. Almost all the programmes and projects undertaken to deliver the priorities included in the Council Plan will have financial implications, some significant and these are agreed and reported separately before the commencement and during the project life cycle.

3 LEGAL AND PROCUREMENT IMPLICATIONS

- 3.1 Key Performance Indicators (KPIs) and performance reporting must be fit for purpose, monitored and managed to ensure effective council governance. KPIs enable evidence based quantitative management reporting and where necessary allow for remedial actions and decisions to be taken.
- 3.2 There are no legal and procurement implications arising directly from this report, though individual projects are subject to review by Legal Services and Procurement as and when necessary, and in particular where they require consideration of the council's Financial Procedure Rules, Contract Procedure Rules and Public Contracts Regulations 2015 (PCR2015).

4 WORKFORCE IMPLICATIONS

- 4.1 None directly.

5 PROPERTY AND ASSET IMPLICATIONS

- 5.1 None.

6 CONSULTATION AND COMMUNICATION

- 6.1 Cabinet members, Executive Leadership Board, corporate heads of service and service leads have been consulted and have input into the content of this report.
- 6.2 This report and appendices were reviewed and discussed by Performance Panel on behalf of Scrutiny Committee on 23 August 2021. Appendix 6 are the action notes from this meeting.
- 6.3 A verbal update from the Chairman of the Performance Panel was given at The Scrutiny Committee meeting held on 9 September 2021.

7 ENVIRONMENTAL CONSIDERATIONS

- 7.1 Many of the activities detailed in this report actively protect or enhance our environment and support the council and district to reduce its carbon impact. These will be considered as part of each detailed business justification case.

8 EQUALITY IMPACT ASSESSEMENT

- 8.1 None arising from the content of the report, although officers will have regard to the considerations as set out in the Equalities Act 2010 and whether an Equality Impact Assessment will be required to be undertaken on any specific recommendations or future decisions made. This report is not making any decisions and is for noting and raising issues only.

9 DATA PROTECTION IMPACT ASSESSMENT

- 9.1 None Required.

10 RISK MANAGEMENT

- 11 As previously reported the COVID-19 pandemic continues to have an impact on the way we live and work with the council reviewing and adapting its services to the changes as they are announced by government.

Risk	Mitigation	Opportunities
<i>Community Support - Lack of consultation and community engagement on significant projects that affect residents and can cause objections and lead to delay.</i>	Regular consultation and engagement with stakeholders and residents regarding projects or policy changes.	Positive engagement and consultation can bring forward alternative options that might not have otherwise been considered.
<i>Timescales - Delays to project delivery can lead to increased cost and lost revenue.</i>	Regular project monitoring undertaken to identify and resolve slippage.	
<i>Project capacity - Availability of staff to deliver projects.</i>	Resources to deliver projects are discussed at the project planning stage and agreed by the project board and monitored by the Programme and Capital Strategy Board	Opportunities present themselves for staff to get involved in projects outside their normal role enabling them to expand their knowledge and skills base as well as working with others.
<i>Financial exposure -</i>	Regular monitoring of budgets and financial	Early notification of unplanned under/overspends

Risk	Mitigation	Opportunities
<i>Budget deficit or unforeseen under or overspends</i>	position including forecasting to year end to avoid unplanned over/underspends.	through regular monitoring allows time for plans to be put in place to bring the finances back into line with budget forecast.
<i>Exposure to challenge</i>	Legal resources are discussed with project leads.	Opportunity for the use of in-house resources able to input through the life of a project with local Winchester and cross council knowledge.
<i>Innovation - improvement in service delivery</i>		KPIs be used to evidence the need for innovation to improve service delivery
<i>Reputation - Ensuring that the council delivers the outcomes as set out in the Council Plan.</i>	Regular monitoring and reporting of the progress the council is achieving against its priorities included in the Council Plan, including this report.	Work with communications team on press releases to promote and celebrate successes.
<i>Achievement of outcome</i>	Through the quarterly monitoring report, officers and members can monitor the progress of the priorities in the Council Plan	
<i>Other - none</i>		

12 SUPPORTING INFORMATION:

12.1 This report provides an update on the council's progress achieved against the priorities included in the Council Plan 2020-25 and KPIs. Information is also provided in the form of highlight reports (Appendix 3) that set out the progress of the council's 'Tier 1' projects. All information and data is as at the end of Q1 i.e. 30 June 2021.

13 OTHER OPTIONS CONSIDERED AND REJECTED

13.1 None.

BACKGROUND DOCUMENTS:-

Previous Committee Reports:-

CAB3297 – Q4 Finance and Performance Monitoring dated 21 July 2021

Other Background Documents:-

None.

APPENDICES:

Appendix 1 Council Plan 2020-25 progress update – Q1 April to June 2021

Appendix 2 Financial update to 30 June 2021

Appendix 3 Strategic Key Performance Indicators Q1 update

Appendix 4 Programme and Project Management – Tier 1 project highlight reports

Appendix 5 COVID-19 Council services demand data – April 2020 to June 2021

Appendix 6 Notes from Performance Panel meeting on 23 August 2021

COUNCIL PLAN 2020–25

Q1 PROGRESS UPDATE

PRIORITY – TACKLING THE CLIMATE EMERGENCY AND CREATING A GREENER DISTRICT

The climate crisis remains a significant, long term challenge to all of us in the coming years and decades and there is a growing ecological crisis too. Winchester City Council has committed to playing its part to tackle this global challenge and hand our district to our children and grandchildren in a better state than it is now.

What we want to achieve:

- Winchester City Council to be carbon neutral by 2024
- The Winchester district to be carbon neutral by 2030
- Reduced levels of waste and increased recycling, exceeding national targets
- Clean air, more ambitious than national targets
- Everything most residents need should be in reach by foot, bike or public transport
- Our district's extensive natural habitats safeguarded and enhanced

Over the last quarter we have achieved the following:

- **Carbon neutrality to continue to be central to everything we do**

A tender exercise was undertaken for the replacement of all windows at City Offices, to be part-funded by a Public Sector Decarbonisation Fund grant of £257,000. This work will be completed by 1 March 2022 and further energy saving measures as well as LED lights and water saving measures in the public toilets will follow.

The programme to install new electric vehicle (EV) charging points on council land is almost complete, with 32 of the 34 now installed and a further one scheduled for August 2021. Survey also undertaken into provision of EV charging points at the council's special maintenance depot, Cipher House.

Planning application was approved in April for a decked car park at the Vaultex site to provide 287 park & ride car parking spaces, 16 electric vehicle charging bays and 800m² of photovoltaic panels.

Two carbon literacy sessions saw training delivered to a further 19 members of staff, 2 elected members and 2 colleagues from Gosport Borough Council. This brings numbers trained up to 83, of which 44 have been certified as carbon literate. This is sufficient for the council to achieve carbon literate bronze accreditation – one of only seven councils in the country to achieve this.

Recruitment has started for an Energy Manager in the Property Services team that will focus on retrofit of council housing stock.

A highlight report for Q1 for the Carbon Neutral programme is included at Appendix 4.

- **Positive Local Plan policies which promote low carbon development, sustainable travel and increased bio-diversity**

A specialised Carbon Neutrality virtual information event was hosted as part of the consultation on the Strategic Issues & Priorities document that took place between February and April this year. This event was attended by 78 people. The council received a very substantial number of comments in relation to the consultation and these are currently being analysed to help inform how the new Local Plan can address Carbon Neutrality.

A highlight report for Q1 for the Local Plan is included at Appendix 4.

- **Encourage renewable energy generation and support start-ups and businesses in green energy and green technology**

Contractors secured for the installation by the council of solar PV panels on the Winchester depot (Biffa waste collection service) and on three buildings at Marwell Zoo. These projects will be 50% funded by the EM3 LEP and the panels will reduce energy consumption on both sites and generate an income stream for the council via the sale of energy to the businesses.

Consultant secured for a feasibility study into the potential for a solar farm at Littleton and work commenced.

Consultants Urban Foresight have commenced work on a Green Economic Development Strategy to ensure that the Council is at the forefront of green economic development and the findings are due to be reported to Cabinet in October.

Planning consent granted for construction of a 25MW capacity solar farm and battery storage facility at Three Maids Hill near Winchester.

- **Work with and enable businesses, organisations and residents to deliver the Carbon Neutrality Action Plan throughout the district**

First phases of a 12-month community carbon mapping and engagement project, being delivered on the council's behalf by the Centre for Sustainable Energy in collaboration with WinACC. Bespoke carbon footprint reports produced for each parish and the wards of Winchester, with 64 community representatives attending webinars to help them understand the report and start planning to reduce their community's carbon footprint.

Announcement of the establishment of a Climate Emergency Open Forum, to engage residents and other stakeholders in regular dialogue.

Letters sent to all private domestic properties known to have an EPC rating of D or below, inviting them to consider free energy savings measures funded through the Local Authority Delivery (LAD) funding

Winchester City Council, the University of Winchester and Wessex Green Hub continue to work on a project known as the "Portrait of Winchester" to gather ideas for what Winchester district should look like in 2040. A session with city councillors built on previous sessions with wider stakeholders and will start to form the basis of a 'roadmap' to a decarbonised district.

Recruitment of a Campaigns Officer based in the Corporate Communications team, who will have time dedicated to support the delivery a behaviour change focussed on reducing the carbon emissions of residents, businesses and other organisations across the district..

- **Work towards a more sustainable food system and reduce food waste**

Winchester Food Partnership and Winchester Fairtrade network were both consultees that input in the council's Sustainable Procurement Guide for officers.

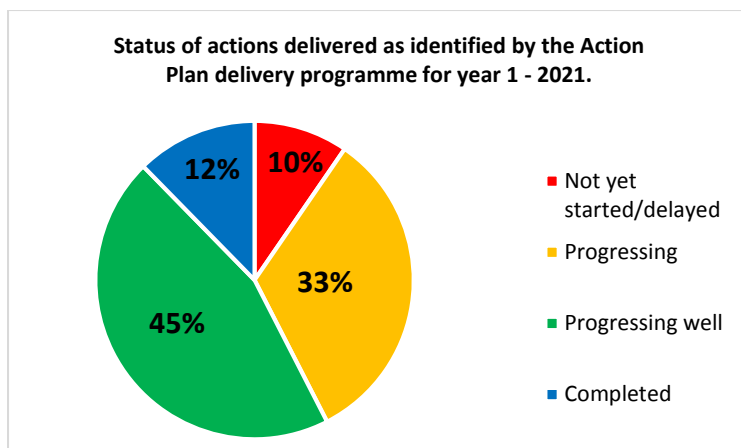
We continue to work with Project Integra to understand the impact of introduction of food waste recycling which is governments preferred direction of travel by 2023 for every local authority.

- **Continue to work with Hampshire County Council to deliver the City of Winchester Movement Strategy and prioritise walking, cycling and public transport throughout the district**

A highlight report for Q1 for this programme is included at Appendix 4.

- **Deliver the actions in our Biodiversity Action Plan**

The Biodiversity Action Plan (BAP) was approved by cabinet in January 2021 and launched in February 2021. Focus has now turned to the delivery of at least 80% of the actions identified within the plan. A summary of actions delivered by the end of Q1 2021/22 is below



Of particular note we have provided ecological training to numerous teams across the council; delivered a pilot project looking at changing the management of our road verges; effectively delivered the first phase of a new approach to managing our extensive tree stock; establishing grassland and safeguarding protected species at Hookpit; working with housing to deliver dormouse mitigation at a new development; and securing a temporary resource to support our survey programme.

- **Work with other public authorities to expand the range of materials we recycle as solutions become available**

Winchester City Council continues to work through the Project Integra partnership and submit data to support the review of options for a single MRF in Eastleigh and is looking at the option of moving to a twin stream or kerbside sort system to greatly increase the range of material being collected.

PRIORITY – LIVING WELL

We want all residents to live healthy and fulfilled lives. We recognise that our residents are living longer and want to ensure the district offers the right mix of facilities to support good physical and mental health for all ages and abilities.

What we want to achieve:

- Reduced health inequalities
- A wide range of physical and cultural activities for all ages and abilities
- Increased opportunities for active travel
- A wider diversity of residents and businesses involved in ensuring that our services work for all, especially for residents who need more help to live well
- Attractive and well-used public facilities and green spaces with space for relaxation and play

Over the last quarter we have achieved the following:

- **Focus our activities on the most disadvantaged areas, communities and groups, supporting a greater diversity of residents**

We continue to provide core grant support to key voluntary sector organisations supporting our more vulnerable residents. Demand for Citizens Advice services remains high, with approximately 1,279 clients supported during the quarter, including 598 people with finance / benefits advice and 155 people with debt advice. Home-Start Hampshire supported approximately 30 vulnerable, struggling young families in the southern parishes and Winchester Youth Counselling, are seeing very high demand for their services and an increasing number of complex cases. Other organisations include Winchester Live at Home scheme and Winchester Young Carers.

A relaxation in the grants criteria has allowed groups greater flexibility to respond to the effects of COVID-19. Grants were awarded for a number of projects supporting disadvantaged people, including £1,500 to the Winchester Vineyard Churches for their Youth Bus project and £750 for the Blue Apple Theatre summer show.

A virtual celebration of voluntary organisations took place on social media during Volunteers Week 1-7 June. This recognised the work carried out by organisations in receipt of council funding and the support that they provide to residents across the district. The celebration also highlighted the council's grant giving programmes, and reached a total audience of over 4,000 people.

The Housing Service maintained a local response centre (LRC) service as part of the countywide network to handle COVID-19 related requests for assistance which require local intervention. Referral numbers were minimal, with only two during the 3-month period, taking the total requests for support handled by the Winchester LRC since the pandemic started to 991. This is in

addition to the many more tasks undertaken by the wider community support network.

The Active Lifestyle programme of classes and bespoke activities for people with long-term health conditions relaunched thanks to a new partnership forged by the council with Winchester City Primary Care Network (PCN) and Everyone Active (EA). The programme is now run jointly by the two organisations, with the PCN employing staff to take referrals of patients from the three city GP practices and EA taking referrals from other GPs in the district. Since the opening of the new leisure centre there have been 28 referrals from the Winchester City practices and 31 from the remainder of the district.

- **Offering a wide range of accessible facilities for all to enjoy at the new Winchester Sport and Leisure Park**

The Winchester Sport and Leisure Park opened to the public on 29 May with around 2,500 new members having joined since presales went live in March. Everyone Active and expected to reach around the 3,500-member mark by beginning of July.

By the beginning of July there have been 22,000 fitness bookings which is an average of over 700 per day.

At the end of Q1 an additional 300 children have been booked for swimming lessons and EA are now adding additional classes to cope with the demand. There are over 1,150 children having swimming lessons every week. The target for the Centre is 2,500 at maturity (without Covid-19 restrictions).

There have been 7,200 group exercise bookings since 1 June with the classes being so popular further classes are being added to cope with demand, which has created over 150 additional spaces per week

During June fitness and family swimming sessions were running at 75% capacity. Additional public swimming has been added during the day as Schools swimming will not start until September.

The overall attendance at Winchester Sport & Leisure Park for June was 60,000.

A highlight report for Q1 of this project is included at Appendix 4.

- **Supporting communities to extend the range of sports and cultural facilities across the district, notably the upgraded Meadowside Leisure Centre at Whiteley agreed and planned for later this year**

Work to upgrade the fitness facilities at Meadowside Leisure Centre will commence later in 2021 and will include an expansion to the gym and new gym equipment.

Winchester Town Forum agreed to develop a new design for the North Walls pavilion. Architects have also been appointed to develop and prepare plans for a new pavilion at KGV playing fields in Highcliffe.

In addition, works to keep the sports pitches up to standard have been ongoing, and all sports pitches have been prepared for reopening in April 2021 in line with government guidance.

Due to the impact of national restrictions, direct delivery of sporting events has been severely curtailed. The leisure industry has been particularly impacted.

- **Enable and promote safe cycleways and pathways to make it safer and more appealing for our residents to cycle and walk to their destination**

A local cycling and walking improvement plan for Winchester has been developed as part of the City of Winchester Movement Strategy. A members briefing was held on 27 July to update members on progress with the WMS. The Parking and Access Strategy delivery will consider the needs of the market towns. Meetings have now been held with representative groups to identify issues and opportunities. Action plans are now being developed.

Also see project highlight report for Q1 included at Appendix 4.

- **Maintain and enhance the open spaces and parks**

All play areas and open spaces have been extremely important for a range of users, and this is continuing. The maintenance of some sites has been more difficult recently due to a number of reasons, but any issues are being rectified.

Looking at enhancements, we have undertaken a consultation event in relation to ensuring North Walls is fit for the future. This was well received and we are in the process of analysing the information collected. The next stage will be to update the proposals plan and get approval to take the work forward. We are also proceeding well with a number of initiatives including a new outdoor gym at the Leisure Centre as part of Allegra's Ambition; the replacement of pavilions at North Walls and KGV; and delivery of biodiversity enhancements at KGV, Badger Farm and in Alresford.

- **Develop Local Plan policies that promote healthy lifestyles in healthy surroundings**

A key theme in the Strategic Issues and Options consultation (SIP) on the new Local Plan, which ran for 8 weeks and closed on 12 April 2021, was Living Well. This covered a number of important issues relating to open space provision, air quality, and active travel with accessibility to local facilities and services. A specialised Living Well virtual information event was also hosted as part of the recent consultation document that attracted over 21 people. The council received a substantial number of responses to the SIP

which are currently being assessed. This feedback will be used to inform the next stage of the Local Plan (Regulation 18 – draft Local Plan).

PRIORITY - HOMES FOR ALL

Housing in our district is expensive and young people and families are moving out because they are unable to find suitable accommodation they can afford.

The Winchester district needs homes for all – homes that are affordable and built in the right areas for our changing communities.

What we want to achieve:

- More young people and families working and living in the district
- All homes to be energy efficient and affordable to run
- Diverse, healthy and cohesive communities - not just homes
- No-one sleeping rough except by choice

Over the last quarter we have achieved the following:

- **Building significantly more homes ourselves**

112 new homes were completed in Q1 2021 on two large sites at Kings Worthy and The Valley in Stanmore. Good progress was made with regard to other schemes on the development programme.

A highlight report for Q1 for the New Homes programme is included at Appendix 4.

- **Strengthening our Local Plan to ensure the right mix of homes is built for all sectors of our society, including young people**

The city council's response to the government's changes to the current planning system was discussed and agreed at cabinet on the 29 September 2020 and the response to the government's White Paper was agreed at cabinet on the 21 October 2020. In December 2020 government confirmed that the methodology for calculating new housing numbers would not change for now and the Strategic Issues and Priorities (see above) consultation document has been finalised on this basis. The consultation took place between February and April this year and the responses are being assessed and feedback will be used to inform the draft Local Plan (Regulation 18) which is the next stage of the plan making process and will itself be subject to consultation. The Government has indicated that their response to comments to the White Paper will now not be published until the autumn this year.

Consultation has taken place on the Next Generation Winchester project has been established to explore the challenges faced by younger people (aged 18-35) who may want to work and/or live in the Winchester District. This has been followed up by another event in July 2021 which has been used to help inform people about the different types of affordable housing that is available and on mortgages. The Next Generation project is exploring the options available for young people and families and provide an opportunity to influence housing policy, future house building and local housing options across the district. The information gathered together as part of this

consultation will be used to help inform the policies and proposals in the emerging Local Plan.

The consultation on Strategic Issues and Options for the new Local Plan, sought views on the type of residential development required to support the needs of everyone living, or wanting to live, in the district. This covered a range accommodation including affordable housing, housing for students and older people as well as gypsies and travellers. The feedback received is being used to inform the next stage of the Local Plan (Regulation 18 – draft Local Plan).

A highlight report for Q1 for the Local Plan is included at Appendix 4.

- **Using the new Winchester Housing Company to deliver a wide range of housing tenures to meet local needs**

The New Homes detailed business case for the Winnall Flats proposed development was agreed by Council in July with a preferred option being to deliver a block either through a housing company or through a third party. A proposed future housing company update or Member briefing is due to be scheduled for September.

- **Providing support for our homeless and most vulnerable people by working directly and in partnership with the voluntary sector**

The council returned the City Road building back to A2Dominion on 30 June. The temporary 10-bed hostel had been leased to the council from A2Dominion to support the Government directive to get 'Everyone In' at the start of the pandemic. Supported by the council's temporary accommodation team, Two Saints' outreach worker and Complex Needs Navigators hosted by Trinity Winchester, the 10 individuals who had been sleeping rough or at risk of sleeping rough and were still residing in emergency accommodation at the end of the quarter 1, were successfully moved on to a number of different housing options.

Last year capital funding of £75k was provided to Trinity Winchester to support their new 12-bed project, Bradbury View. The project opened in June and is already full, it provides therapeutic support and accommodation to those individuals with the most complex needs, aiming to break the cycle of those individuals who repeatedly return to rough sleeping.

The council was successful in securing over £140k grant from MHCLG for 2021/22 as part of its' Rough Sleeping Initiative work. Building on the success of last year's initiatives the council is funding 1.5FTE Complex Needs Navigator posts, hosted by Trinity Winchester. The navigators are currently working with 10 individuals in Winchester with the most complex needs, 1 who is currently sleeping rough and the others who have a recent history of sleeping rough, supporting them with interventions, personalised budgets and trauma-informed approaches to support them to sustain accommodation options and prevent a return to the streets.

The remaining grant money will be used for further initiatives throughout the year including funding tenancy sustainment support from the Nightshelter, emergency accommodation beds at Two Saints, Trinity and the Nightshelter and funding the right training opportunities for the team to support this complex client group.

- **Move the energy efficiency of new and existing homes towards zero carbon**

Making Homes Carbon Neutral (CAB3293) was presented to cabinet on 11th March and the following recommendations were approved:-

That the 2021/22 budget (£1.587m) for additional energy efficiency works to council dwellings be committed as follows:-

- *£1,250m to fund additional insulation (mainly wall and floor insulation) to 100 properties currently subject to an Energy Performance Certificate (EPC) rating of D or below and that the programme focus mainly on void properties where possible.*
- *£150,000 set aside to support “match funding” bids for major retrofit programmes (such as the existing project to improve “Swedish timber” homes in Bramdean).*
- *£187,000 to address energy efficiency of communal areas in sheltered/communal housing schemes, including the installation of solar photovoltaic panels where appropriate.*
- *That a member/tenant/officer panel/forum be established to assess progress with national trials, review funding options and bring forward proposals for a long term programme to replace gas heating systems in Council homes, subject to consultation with tenants and the Business and Housing Policy Committee.*
- *That the Council join the “Net Zero Collective” partnership to support the work of the above Panel.*

Cabinet approved a revised Housing Development Strategy that highlights the council’s objective to provide all new affordable housing at highest thermal efficiency levels to help achieve the net zero carbon target.

- **Working with developers to ensure that they provide affordable housing and homes at fair market value as part of new developments**

Discussions continue with Cala Homes regarding an affordable extra care scheme at Kings Barton. The timing of this scheme will be dependent upon the developer progressing further phases of Kings Barton. Negotiations have taken place with developers at North Whitely regarding the purchase of a site for affordable housing.

PRIORITY - VIBRANT LOCAL ECONOMY

Winchester district is home to a host of successful businesses and enterprises with high levels of employment in both our urban and rural areas. As we look beyond the COVID-19 pandemic, it's vital we restore the vibrancy of our high streets, retain and develop our existing business base and make the Winchester district a place where new businesses want to be located. We also must begin the transition to a greener more sustainable economy.

What we want to achieve:

- Increased opportunities for high-quality, well-paid employment across the district
- A shift to a greener, more sustainable economy
- New offices and workspace meet changing business needs and are located in areas with sustainable transport links
- More younger people choose to live and work in the district
- Our city, market towns and rural communities recover well and have a compelling, competitive visitor offer.
- Winchester district attracts new and relocating businesses and enterprises

Over the last quarter we have achieved the following:

- **Working with our key stakeholders to position Winchester district as a centre for digital, creative, knowledge-intensive networks**

Winchester City Council has sponsored the Digital Innovation Award in the Winchester Business Excellence Awards 2021. The award encourages the use of innovative digital technology and digital ideas to increase business performance. The judging now has taken place and the team received a good quality of entries. The award ceremony is scheduled to take place on 2 September at the University of Winchester.

As part of the Government's and the European Development Fund (EDRF) Reopening High Street Safely Fund a new programme of support specifically for businesses on our High Streets and neighbourhood shopping areas across the District was launched in late January 2021 and has recently been extended to the end of August 2021. This service has provided COVID-19 support to businesses including:

- *178 people registered for on line support on the website <https://highstreet.winchester.gov.uk/>*
- *133 businesses have attended one or more group support events, webinars or masterclasses.*
- *54 businesses have booked one to one sessions with a business advisor*

- **Focusing on a ‘green economy’ post COVID-19 and providing tailored, sector specific business support**

Urban Foresight Consultants are preparing the next 10 year Green Economic Development Strategy with the Economy team. This will ensure that the Council is at the forefront of green economic development. The consultants have developed a comprehensive evidence base, undertaken extensive stakeholder engagement and consulted members at the Business & Housing Policy Committee. The draft strategy is currently being produced which will provide a series of priorities, outline the scale of the task ahead and provide a roadmap to deliver the transformation required. This will be brought to the September Business & Housing Policy Committee prior to Leaders Board and Cabinet for adoption in October.

- **Supporting business in meeting the challenge of carbon neutrality and encouraging ‘green growth’**

The Sustainable Business network steering group are organising a re-launch with a personal meeting, if it is appropriate, planned for the end of September in the new West Downs Centre at the University of Winchester.

As part of a consortium bid, funding has been secured from Low Carbon Across the South & East (LoCASE) which will enable low carbon and energy efficiency adaptations to businesses. Once a final programme of activity has been confirmed with Kent County Council (the host funding partner) activity will commence throughout the coming months.

- **Prioritising the needs of younger people in the redevelopment of central Winchester**

Eastleigh Borough Council’s bid for an employment hub to cover Eastleigh, Winchester, New Forest and Test Valley has been successful in gaining Department of Work and Pension’s Flexible Support Grant. The hub will provide specialist help and support to move young people from welfare benefits into work and be delivered in The Winchester District. The total project value is £264,000 across all partners.

- **Working in partnership to strengthen the appeal of the Winchester district by promoting and developing our unique cultural, heritage and natural environment assets**

Festivals update

Engagement with the festivals sector has continued via the Festivals Networking events that are delivered in partnership with Winchester BID. July meeting included a presentation by Visit Winchester on maximising festivals promotion via Tourism South East marketing activity. The Arts Officer and Tourism & Economy Service Lead have also met with a number of festival and event organisers to discuss future resilience within the festivals and events arena along with businesses who wish to build relationships with other creative organisations in the district.

Participants of the Cultural Network Group were contacted by survey for their thoughts and suggestions on future meeting topics and speakers with the aim of scheduling meetings for the latter part of 2021 and into 2022 to ensure we are keeping the interest and relevance for the group. Three editions of Arts News supporting the arts, culture and creative sectors aimed at both the industry and the consumer have been delivered in the last quarter. These provided up to date advice and support throughout this period.

Consumer marketing and promotion.

The Tourism team has continued to deliver campaigns as part of the 'roadmap to reopening' COVID-19: Re-opening, Tourism Marketing campaigns and Promotion Plan that aligns with the governments 'steps' in their roadmap.

The COVID-19: Re-opening, Tourism Marketing campaigns and Promotion Plan is driving up results across all social media platforms including a continued steady rise in new followers. Twitter impressions are up 44% and profile visits are up 45% so more people are seeing and interacting with the posts. Facebook reach is up by 63%, Instagram pages follows are up, reach up by 13%. Two B2C e-newsletters have been issued this quarter, with the May issue open rate at 27%. Competitions have also been run as part of the re-opening campaigns – the latest to 'Win an afternoon tea in Winchester competition' had 780 entries with 365 people subscribing to the VW e-newsletter.

Visit Winchester virtual familiarity trip and group travel presentation for Tourism South East's Excursions Trade Travel Show on 28 April received over 110 views on their Excursions platform. Dedicated Visit Winchester follow up email to TSE's travel trade database of over 2.5k subscribers. Trialled a Facebook premiere of the tour video alone at the beginning of May and over 2,500 views across all our platforms and a reach of over 5.3k.

The Tourism team continue to monitor and collect local intelligence as businesses emerge from national restrictions. A second accommodation survey was sent to businesses at the end of April to understand future demand for accommodation bookings. 60% said forward bookings were much worse than 2019, 20% responded as higher and 10% slightly better and 10% slightly worse. Of the respondents, 70% were from the serviced sector and 30% from self-catering, camping and caravanning.

Regular B2B e-newsletters have kept businesses in the visitor economy updated regarding business support, the latest COVID-19 related guidance as well as national and regional initiatives alongside Visit Winchester updates. Engagement with the visitor attractions sector has been maintained via virtual group meetings sharing advice, experience, intelligence and recovery plans.

Winchester's visitor economy has been represented by the team at Visit England/Visit Britain/Tourism South East meetings throughout the period.

Business to Business Inward Investment Campaign

The Economy team are working with Hampshire County Council on a satellite office campaign that will promote opportunities in Winchester to London based companies who have a significant number of employees that commute out of the district/county. The campaign has included the following:

- A bespoke Winchester location web page
- A mailshot to over 5,000 targeted London business recipients
- 320,289 impressions received overall
- 3,031 total clicks to Satellite Office webpages
- Winchester LinkedIn posts received 13,802 impressions with a reach of 6,596 views
- four satellite office business space enquiries for the Winchester District

High Streets' Priorities Plan 2021 to 2022

A High Streets' Priorities Plan 2021 to 2022, a one year tactical plan to reinvigorate our Districts' high streets post COVID-19, to support our businesses to reopen and innovate and to enable people to enjoy social and cultural experiences again has been drafted. Stakeholders are currently being consulted and their views sought on the draft plan including the following areas:

- **Build on our high streets' brand** and build confidence.
- **Create a better connection** between residents and their local centres.
- **Maximise opportunities** and capitalise on key added value activity.
- Make more of our **places as a social and community hubs**.
- **Celebrate what we have** and our new successes - independent retail, festivals, events, attractions, creative and cultural venues.
- **Foster business resilience** so that our high street businesses survive, capitalise on change, grow and prosper.

Welcome Back Fund

Further to the original Return to the High Street Safely Fund an additional £110,000 government funding as part of the Welcome Back fund has been secured. A draft delivery plan has been discussed with stakeholders across the city and market towns. Activity will be delivered up until March 2022 including promotional print for each market town, a district wide mini guide, both of which form part of a co-ordinated promotional campaign to raise awareness and drive footfall. In addition temporary public realm changes including movable seating, temporary signage, planters and a temporary stage for outside events is also being considered along with research to underpin the future of festivals and events along with a review of our street markets so their value and benefit is fully understood.

Government Grant Funding

The Economy team have been responsible for administering the government's discretionary grant funding through the Local Authority Discretionary Grant Fund and the Additional Restrictions Grant Fund.

Since June 2020 over five million pounds has been allocated to businesses impacted by the COVID-19 pandemic as outlined in the table below:-

		Number of Payments	Number of Businesses
Discretionary Grant	£ 1,419,050.00	307	282
Additional Restrictions Grant Round One	£ 195,742.00	135	135
Additional Restrictions Grant round Two	£ 2,109,466.98	1131	332
Hardship Grant	£ 506,000.00	83	83
Taxi and Private Hire Drivers Grant	£ 203,038.00	196	184
Transformation, Adaptation and Diversification Grant	£ 592,063.00	86	86
Total	£ 5,025,359.99	1938	1102

In addition to the above the Economy team have kept businesses informed of the latest support available along with advice during the national lockdown and relaxed restrictions as outlined in the government's roadmap via regular updates to dedicated business pages on Winchester.gov.uk and regular business bulletins. The business bulletins continue to serve as one of the "go to" places for latest information and since the beginning of the pandemic to June it has seen a 195% increase in subscribers. During the first quarter of the year the team have responded to 827 emails and 145 calls from local businesses.

- **Promoting our independent businesses and supporting start-ups.**

Our business support service provider Incuhive have provided the following help to businesses located across the Winchester District over the last two years of their contract:

- *353 business mentoring sessions*
- *73 two hour workshops on a range of topics. Around 9 businesses on average attended each workshop.*
- *58 business networking events with over 200 participants.*
- *88% of businesses saw an increased turnover, improved efficiency or progression to a more sustainable business model as a result of using the service.*

As part of the Government's and the European Development Fund (EDRF) Reopening High Street Safely Fund the city council has procured ShopAppy as its provider of an e-commerce platform. This dedicated on-line shopping platform will offer independent businesses an alternative route to market to support their existing high street and on-line presence. The platform will offer consumers the opportunity to browse products across all participating

independent businesses in one place and either go on to visit in person or make purchases on-line from any number of outlets. As part of the funded programme businesses will be offered a cost-free 6 month period on the platform and consumers will benefit from free transactions and deliveries during this period as well.

Independent businesses across the district's high streets are currently being recruited with a view to launching the platform to consumers in late summer/early autumn. Our visitor information centre led the way as an early adopter by signing up to the platform to offer their chargeable products on line.

YOUR SERVICES, YOUR VOICE

We will continue to provide high quality, good value, resilient services that are continuously improving to address the changing needs and expectations of residents, tenants, visitors, businesses and not-for-profit organisations across our district – and are accessible to all whatever their circumstances.

We will give all our residents the opportunity to make their voice heard and be able to understand how the council makes its decisions.

What we want to achieve:

- An open, transparent, inclusive and enabling council
- Improved satisfaction for our services
- Good value compared to other similar authorities
- Continuous improvement in cost-effectiveness
- High accessibility and usage of our services
- Constructive and effective partnerships across the district
- A balanced budget and stable council finances

Over the last quarter we have achieved the following:

- **Continuously improving process that:**

Involve the public, businesses, stakeholders and ward councillors earlier in the design, deliberation and decision making process

Effectively respond to and learn from complaints and feedback to drive service improvement

A refreshed complaints process has been developed and training has taken place with key officers across the organisation. Performance monitoring of complaints has been reviewed with a new process being introduced from September 2021.

- **Embed effective partnership working with the community, voluntary groups and organisations, local businesses, our suppliers and other public bodies**

A Sustainable Procurement Guide to assist officers has been approved by ELB and will be rolled out over the next quarter.

The Winchester Health & Wellbeing Partnership was relaunched with key health and care stakeholders and will focus discussion around the Hampshire Hospitals Together consultation that takes place later in 2021.

Market town meetings continue to take place quarterly, with the main item of discussion at meetings in January 2021 being parking and access strategies for each of the towns.

- **Transparent and publicly visible performance measures which drive improved satisfaction and performance**

The member led Performance Panel reviews this performance report and the notes and actions from these meetings are presented to scrutiny.

The Strategic KPIs have been reviewed at the same time as corporate heads of service have updated their service plans for 2021/2 to ensure alignment with the annual refresh of the Council Plan.

Further work has been undertaken during the quarter to refine the Key Performance Indicators in appendix 3 with dates now included as to when data is expected to become available where it is not shown in the report.

- **More effective use of technology to make it simpler and easier to deal with the council and its delivery partners while reducing cost**

The outbreak of COVID-19 continues to drive forward and accelerate the agenda in terms of 'digital first', seeing high volume services switch to online and phone service delivery as default..

With the easing of lockdown from 12 April pre-booked appointments in reception recommenced.

- **Focus on accessibility and inclusiveness to ensure our decision making and services are accessible to and usable by all**

The commitment to accessibility has been upheld during the response to the pandemic. All signage produced complies with good practice around legibility, and the language and tone of communications has been adapted in order to ensure we are inclusive and our messages are framed clearly to reach the broadest possible audience.

- **Investing in our staff and making the most of their skills and talents**

The council has continued to respond to COVID-19 by encouraging staff to play to their skills in supporting us with our emergency response and maintaining resilience. Following a staff survey employees have been given new on-line learning packages and IT kit on request to assist with working from home. Colleagues have been available for redeployment and cross cutting work to deliver new services such as the Local Response Centre – which has used redeployed staff from customer reception, sport management, Transformation, Housing and Council Tax and Benefits.

FINANCIAL UPDATE

AS AT 30 JUNE 2021

This section presents a summary of the council's financial position as at 30 June 2021 with regard to the General Fund and Housing Revenue Account budgets.

General Fund Revenue

Summary

The full year forecast for 2021/22 is £0.8m favourable compared to the base budget approved in February. This is due to one-off revised forecasts for 2021/22 only relating to general fund property income and park and ride bus operation subsidies.

Financial monitoring will continue to be monitored very closely along with the monthly COVID-19 financial estimates which are returned to government.

Income

- Excluding the additional park and ride subsidies, income in Q1 was lower than budget by approximately £1.1m with £0.9m relating to lower than budgeted car parking income. This is in line with the February budget forecasts which included allowance for a total 20% reduction in income for the year.
- Car parking and Enforcement income is currently stable at just over 50% of budgeted levels. The full year forecast is currently in line with the February budget but this is largely dependent on the current COVID-19 situation in Winchester continuing to improve incrementally throughout the financial year and particularly in the pre-Christmas period.
- Most other income, such as Planning Fees, are not experiencing significant reductions. This is helping to ensure the overall forecast is in line with the February budget.
- Hampshire County Council has been distributing government bus subsidies since early in the pandemic. Just over £0.4m of subsidies have been received in 2021/22, none of which were budgeted due to uncertainty over whether this would continue.

Government Funding

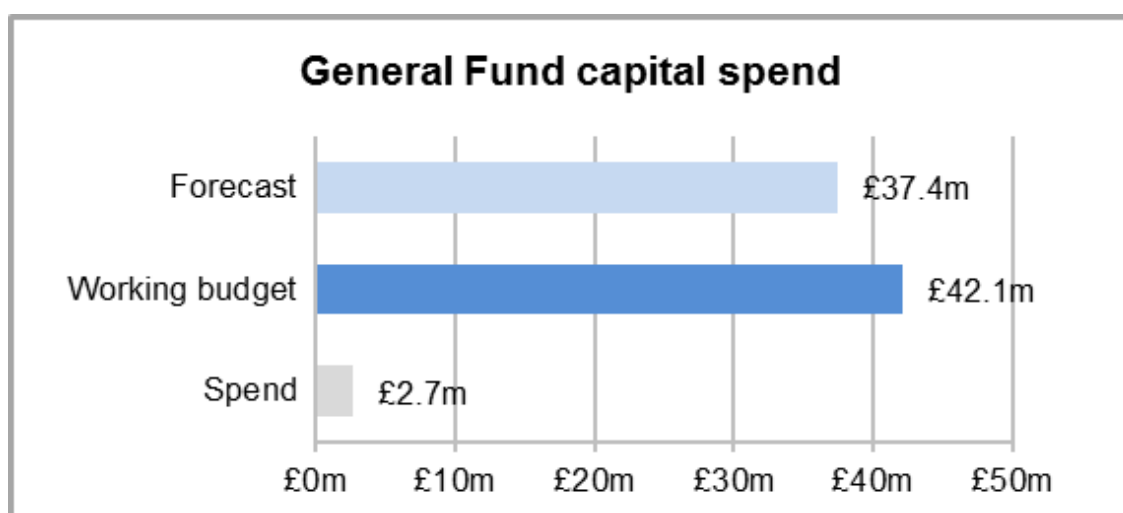
- The fourth and potentially final claim for lost fee and charge income has been delayed and is now expected to be due for completion around the end of August / early September. The terms are the same as for 2020/21 which were a deduction of an initial 5% and then a further 25% of the lost income. The Winchester claim is forecast to be just under £1m (relating almost entirely to

lost car parking income) which would lead to grant compensation of just under £0.7m.

<u>General Fund Budget Forecast 2021/22 (£000)</u>	<u>Expenditure</u>	<u>Income</u>	<u>NET</u>
Environment	16,594	(9,890)	6,704
Living Well	3,914	(329)	3,585
Homes for All	2,358	(227)	2,131
Vibrant Local Economy	4,218	(499)	3,718
Your Services, Your Voice	7,886	(2,714)	5,172
TOTAL before funding	34,970	(13,660)	21,311
TOTAL Funding			(22,111)
FORECAST BUDGET UNDERSPEND			(800)

General Fund Capital

1. General Fund capital expenditure to the end of June was £2.7m of which the majority relates to four projects: Winchester Sport & Leisure Park (£1.15m), the decked car park at the former Vaultex site (£0.65m); Bishop's Waltham depot (£0.4m) and Disabled Facilities Grants (£0.3m).
2. Capital budgets for 2021/22 were revised for brought forward balances and other changes as part of the General Fund 2020/21 outturn reported to July cabinet and this is reflected in the working budget below. The budget includes £20m for the Strategic Asset Purchase scheme (SAPS); however, this will only be spent if suitable assets are identified.
3. Expenditure in Q1 is lower than the same quarter last year as the construction phase of the Winchester Sport & Leisure Park is now complete. Spend is expected to increase in the rest of the year following the commencement of works at the new decked park and the completion of the new units at the Bishop's Waltham depot site.



4. Key items of expenditure in Q1 of 2021/22:

- **Winchester Sport & Leisure Park** *Total Budget: £43.24m*

Expenditure: Prior years £41.7m Q1 £1.15m Total £42.85m

Work commenced on site in 2019 and, despite the significant challenges presented by Covid 19, significant progress had been made by the end of the financial year and the new park officially opened on 29th May 2021.

- **Decked car park at Barfield Close** *Total Budget: £6.45m*

Expenditure: Prior years £0.74m Q1 £0.65m Total £1.39m

Construction work has continued on the new decked car park at the former Vaultex site in Barfield Close which will provide around 300 spaces to reduce traffic in the city – linking in with the aims of the City of Winchester Movement Strategy and

supporting the city council's pledge to become a carbon neutral council by 2024, with the whole district becoming carbon neutral by 2030. Photovoltaic panels and electric vehicle charging points also feature in the plans for the site. The project is expected to be completed in 2022. The construction will include a green 'living wall' to help improve air quality and minimise the visual impact of the car park.

- **Bishop's Waltham depot** *Total Budget: £1.775m*
Expenditure: Prior years £0.2m Q1 £0.4m Total £0.6m

The redevelopment of the former depot at Bishop's Waltham involves the construction of three new terraced industrial units, including hard and soft landscaping, and will provide much needed entry level accommodation for small businesses as well providing a small annual return to the council. The main works commenced in March 2021 and are anticipated to be completed by end of 2021. Works are progressing well and the fire brigade are due to occupy one of the units, with tenants being considered for the remaining two units.

- **Disabled Facilities Grants** *Total Budget: £1.23m*
Expenditure: recurring Q1 £0.3m

In the first quarter this year £266,000 on grants were made.

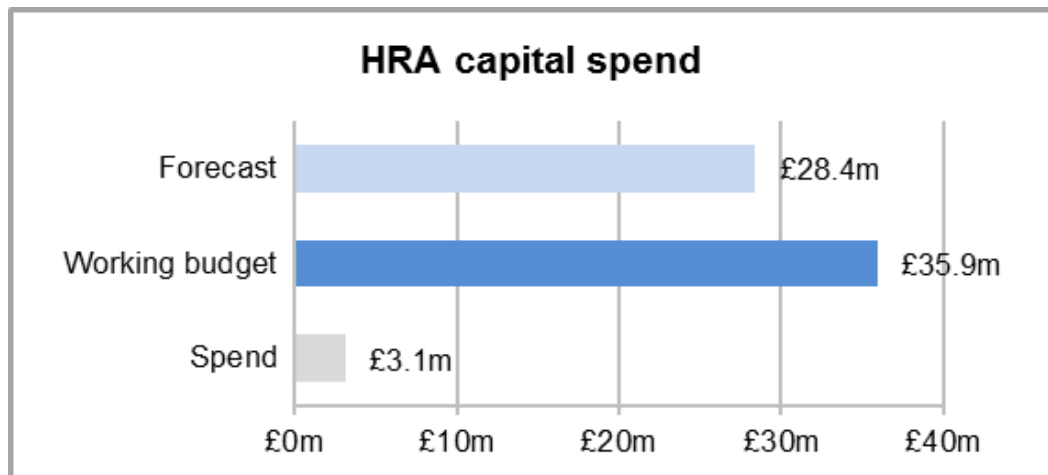
Expenditure on disabled facilities grants is to enable adaptations to be undertaken within the homes of individuals in the private sector or in housing association properties who are not necessarily registered as disabled (although they can be) but additionally for those who have a serious illness or physical condition that impairs mobility. The adaptations undertaken enable individuals to stay in their own homes by, for example, providing access to suitable toilet and/or washing facilities; making it easier to get in and out and around their home by having doors widened; installing ramps and stair lifts; or adapting heating and lighting controls to make them easier to use.

Housing Revenue Account 2021/22

	Housing Revenue Account				
	Budget		Forecast		
	Income	Expenditure	Net contribution / (spend)	Full Year Outturn	Full Year Variance
	£'000	£'000	£'000	£'000	£'000
Rent Service Charges & Other Income	28,491	0	28,491	28,491	0
Housing Management General	164	(5,450)	(5,286)	(5,286)	0
Housing Management Special	1,155	(3,246)	(2,091)	(2,091)	0
Repairs (including Administration)	101	(5,528)	(5,427)	(5,427)	0
Interest	0	(6,012)	(6,012)	(5,781)	231
Depreciation	0	(8,544)	(8,544)	(8,544)	0
Capital Expenditure Funded by HRA	0	0	0	0	0
Other Income & Expenditure	29	(76)	(48)	(48)	0
	<u>29,939</u>	<u>(28,856)</u>	<u>1,084</u>	<u>1,315</u>	<u>231</u>
Working Balance at 1 April 2021			<u>14,889</u>	<u>15,594</u>	<u>704</u>
Add Surplus / (Deficit)			<u>1,084</u>	<u>1,315</u>	<u>231</u>
Projected Working Balance at 31 March 2022			<u>15,973</u>	<u>16,908</u>	<u>935</u>

Notes:

1. At this early stage of the year and budget monitoring cycle the forecast outturn is an underspend of £0.231m on the forecast cost of capital financing. This is largely the result of the reduction in the forecast HRA capital programme of £8.487m from £36.889m to £28.402m and the continuing low cost of servicing HRA borrowing costs.



**Housing Revenue Account
Capital 2021/22**

	HRA Capital Programme		
	Budget	Forecast Outturn	Variance
	£'000	£'000	£'000
Housing Major Works	(6,678)	(5,878)	800
Improvements and Conversions	(1,439)	(1,531)	(92)
Other Capital Spend	(2,911)	(3,231)	(320)
New Build Programme	(25,861)	(17,761)	8,100
	(36,889)	(28,401)	8,488

Strategic Key Performance Indicators

The following table presents an update against the strategic key performance indicators that were approved by cabinet on 21 May 2020 (report CAB3230 refers).

The availability of the data for each KPI is often from sources external to the council and varies from monthly, quarterly, annually and biennially. Where the data is available at annual intervals, this will usually be reported after the end of each financial year.

For ease of reading, the KPIs with either monthly or quarterly data or where annual data has become available in quarter, have been moved to the top of the table followed by KPIs with less frequently available data.

A column has been added to the table below to capture the impact and effect that the COVID-19 pandemic is having or will have on the performance data for the year.

RAG Parameters:

This performance indicator is on target

This performance indicator is below target but within 5% of the target

This performance indicator is below target by more than 5%

Ref	What we want to achieve	KPI Definition	Cabinet Member	Polarity	Previously Reported Data	Q1 (20/21)	Q2 (20/21)	Q3 (20/21)	Q4 (20/21)	Q1 (21/22)	R A G Status	KPI Target 2021/22	Impact of COVID-19 - update
QUARTERLY KPIs													
Tacking Climate Emergency													
TCE02	Reduced levels of waste and increased recycling, exceeding national targets	Percentage of household waste sent for reuse, recycling and composting	Economic Recovery	Higher = better	36.1% (2018/19) 41st out of 54 collection authorities in South East updates available on 1920 fig 38.1%	43%	41.20%	40.4%	36.4%	42.75%	Unaudited and subject to change but annual 40.3% in 2021	Increase against 2019/20 outturn	Main collection services maintained despite COVID-19. Volume of waste increased.
TCE03	Reduced levels of waste and increased recycling, exceeding national targets	Kgs of domestic residual waste collected per household	Economic Recovery	Lower = better	461kg (2018/19) /household 38 th out of 54 South East collection authorities updates available on 19 20 figs 449kg	118.27 kg	116.91 kg	115,41kg	121.04 kg	117.9 kg	Unaudited and subject to change but 471.64 annually	Reduction against 2018/19 outturn	Main collection services maintained despite COVID-19. Volume of waste increased
TCE06	Increased opportunities for active travel	Proportion of visitors using parking sessions in each of three main areas of parking, central, inner, and outer	Economic Recovery	Higher = better	Centre 63.50% Inner 21.00% P&R 15.50%	Centre 76% Inner 16% P&R 8%	Centre 74% Inner 17% P&R 9%	Centre 73% Inner 17 p & R 10	Centre 71% inner 16% P& R 13%	Centre 73.5% Inner 16.7% P & R 9.7%	Not applicable	To be developed	All parking patterns substantially affected and overall demand greatly reduced. Use determined by Tier/lockdown status
Homes for All													
HA06	Diverse, healthy and cohesive communities - not just homes	No. of new homes started or in progress / completed	Housing & Asset Management	Higher = better	Started 121 Completed 21	No change Started 121	No change Started 121 Completed 21	No change	Started 121 Completed 28	Started 0 Completed 112	Not applicable	Complete 121 Start 85	Completions delayed but

Ref	What we want to achieve	KPI Definition	Cabinet Member	Polarity	Previously Reported Data	Q1 (20/21)	Q2 (20/21)	Q3 (20/21)	Q4 (20/21)	Q1 (21/22)	R A G Status	KPI Target 2021/22	Impact of COVID-19 - update
						Completed 21							
Vibrant local economy													
VLE13 (a)	Increased opportunities for high quality, well-paid employment across the district	% of procurement spend with local suppliers – Revenue spend	Economic Recovery	Higher = better	21.99% (19/20)	20.14%	28.52%	22.21%	27.02% Q4 24.50% 20/21	16.67%		Min 25% Revenue	Cancellation of many events during the pandemic which historically are likely to have included procurement from a high proportion of local suppliers and providers
VLE13 (b)	Increased opportunities for high quality, well-paid employment across the district	% of procurement spend with local suppliers – Capital spend	Economic Recovery	Higher = better	46.60% (19/20)	25.85%	34.99%	39.18%	38.67% Q4 34.76% 20/21	75.85%		Min 25% Capital	No identified impact
Your Services, Your Voice													
YSYV04	Improved satisfaction for our services	Percentage of upheld complaints	Finance & Service Quality	Lower = better	59% 2019/20	61%	54%	48%	41%	52%		≤ 54% (average for 2020/21)	No identified impact
YSYV05		No. of valid Ombudsman complaints	Finance & Service Quality	Lower = better	1 2018/19 2 2019/20	0	0	0	0	0		0	0
YSYV06	Improved satisfaction for our services	Availability of WCC critical infrastructure services excluding planned downtime - email - storage - telephony - document management system(s)	Finance & Service Quality	Higher = better	Email 100% Storage 100% Telephony 99.5% DMS 100%	Email 100% Storage 100% Telephony 98.83% DMS 100%	Email 100% Storage 100% Telephony 98.21% DMS 100%	100% Storage 100% Telephony 97.93% DMS 100%	100% Storage 100% Telephony 97.76% DMS 100%	Email 100% Storage 100% Telephony 97.96% DMS 100%		≥ 99.5%	No identified impact
YSYV07	Improved satisfaction for our services	Efficient waste collection services - missed bin collection report	Finance & Service Quality	Lower = better	AWC Q4 2019/20 68.89 per 100k bin collections	AWC 57.79 per 100k bin collections	AWC 52.98 per 100k bin collections	AWC 46.91 per 100k bin collections	57.12 per 100k bin collections	AWC 36 per 100k bin collections		Not applicable	Contract compliance

Ref	What we want to achieve	KPI Definition	Cabinet Member	Lead Strategic Director / CHoS	Frequency of reporting	Polarity	2019/20	2020/21	KPI Target 2021/22	Notes	Impact of COVID-19
ANNUAL/ BIENNIAL KPIs											
Tacking Climate Emergency											
TCE01	Winchester City Council to be carbon neutral by 2024	WCC carbon emissions	Climate Emergency	Place / Economy & Community	Annual	Lower = better	4268 tCO2e (Like for like reduction of 11.7%)	See Notes	Target for 2020/21 3201 tCO2e (-25%) Target for 21/22 2134 tCO2e	Data for 2020/21 Expected Sept 2021	Awaiting data for 20/21, which we anticipate will show positive impact as staff work from home and leisure centre closed for several months
TCE04	Reduced levels of waste and increased recycling, exceeding national targets	Percentage of recycling waste contaminated	Economic Recovery	Services / Regulatory	Annual	Lower = better	13.33% contamination from 43 samples. 2 nd best performance of Hampshire authorities	16.33 % from 61 samples. 5 th best in Hants, and below average of 17.54%	Reduction against 2018/19 outturn		Main collection services maintained despite COVID-19. Volume of waste increased.
TCE05	Everything most residents need should be in reach by foot, bike or public transport	No. bus users	Economic Recovery	Place / Head of Programme	Annual	Higher = better	4.2m passenger journeys in the year 2019 in Winchester and surrounding area (Stagecoach figures). NB 2020 patronage figs severely distorted	See Notes	2019 baseline data – target to be considered in line with WMS and in Liaison with HCC	Figures expected October 21	Significant impact as more people work from home and less visitors to the city
TCE07	Everything most residents need should be in reach by foot, bike or public transport	Traffic movement into Winchester	Economic Recovery	Services / Head of Programme	Annual	Lower = better	Average daily traffic flows (HCC source) St Cross Rd 13,500 Stockbridge Rd 7,300 Andover Rd (N) 12,000 St Cross Rd 9300 NB 2020 traffic figs severely distorted	See Notes	2019 baseline data – target to be considered in line with WMS and in Liaison with HCC	Figures expected October 21	Significant impact as more people work from home and less visitors to the city
TCE08	The Winchester district to be carbon neutral by 2030	District carbon emissions - annual report - year on year reduction	Climate Emergency	Services / Economy & Community	Annual	Lower - better	2017/18 617,000 tCO2e (1.9% reduction)	See Notes	514,166 tCO2e (2020 figures)	Data collected annually 2 years in arrears 2018/19 due Sept 2021	2-year data lag means we won't see extent of impact until 2023

Ref	What we want to achieve	KPI Definition	Cabinet Member	Lead Strategic Director / CHoS	Frequency of reporting	Polarity	2019/20	2020/21	KPI Target 2021/22	Notes	Impact of COVID-19
										Target 565,58 tCO2e (8.5% reduction)	
TCE09	The Winchester district to be carbon neutral by 2030	Produce Local Plan - plan adoption	Climate Emergency	Services / Regulatory	Annual	N/A	N/A – new indicator Evidence base being developed.	Consultation on Strategic Issues and Priorities took place for 8 weeks and closed 12/4/21 Representations are currently being analysed	Deliver Plan to adoption in accordance with Local Development Scheme which was updated on the 21 st July 2021.	Update expected January 22	No significant impact apart from the fact that Strategic Issues & Priorities consultation was undertaken online. Over 2,200 representations were submitted as Local Plans teams had to adapt to new ways of engaging.
TCE10	Our district's extensive natural habitats safeguarded and enhanced	Deliver 80% of actions in the approved annual action plan - percentage completed	Climate Emergency	Place / Economy & Community	Annual	Higher = better	N/A – new indicator	Biodiversity Plan approved by cabinet January 2021 and launched in February 2021. 10% completed as at 31.03.21	Deliver 80% of actions included in BAP	Update expected March 22	No significant impact.
TCE11	Our district's extensive natural habitats safeguarded and enhanced	Number of trees planted per year	Climate Emergency	Place / Economy & Community	Annual	Higher = better	N/A – new indicator	398 trees planted in 20/21 planting season	100 trees planted		No significant impact to date.
TCE12	The Winchester district to be carbon neutral by 2030	Number and percentage of all parish councils (Inc. Town Forum) that have local carbon reduction action groups / campaigns	Climate Emergency	Place / Economy & Community	Annual	Higher = better	N/A – new indicator	4%	25%		New indicator – no impact
TCE13	The Winchester district to be carbon neutral by 2030	Number of people participating in carbon reduction event per year	Climate Emergency	Place / Economy & Community	Annual	Higher = better	N/A – new indicator	2457	2703		New indicator - no impact
TCE14	Clean air, more ambitious than national targets	Improvement trends in nitrogen dioxide and particulates, with the intent of complying with national mandatory standards	Climate Emergency	Services / Regulatory	Annual	Lower = better	St Georges St 2018: 41µg/m ³ 2019: 39µg/m ³ (First 6 months only) Chesil St & Romsey Rd 2018: 47.5µg/m ³	Data not yet available, see Notes	Review extent of AQMA in light of 2020 data as set out in CAB3217. Also consider whether to set revised	Annual report submitted to DEFRA June this year. Consultation on the draft Air Quality Supplemental Planning Document	Levels of traffic reduced with corresponding impact on air quality in the town centre (to be quantified).

Ref	What we want to achieve	KPI Definition	Cabinet Member	Lead Strategic Director / CHoS	Frequency of reporting	Polarity	2019/20	2020/21	KPI Target 2021/22	Notes	Impact of COVID-19
							2019: 47.2µg/m ³ (First 6 months only)		standards higher than statutory requirements.	ran for 8 weeks closing on 12/4/21.	NB: COVID-19 will impact this year's data set.
Living Well											
LW01	Reduced health inequalities	Inequality in life expectancy at birth (male)	Communities & Wellbeing	Place / Economy & Community	Annual	Lower = better	2018 – 5.8 years 2019 – 5.9 years	Data not yet available	≤ 5.8 years	Data has not been released by ONS	Relevant data not yet available from ONS.
LW02	Reduced health inequalities	Inequality in life expectancy at birth (female)	Communities & Wellbeing	Place / Economy & Community	Annual	Lower = better	2018 – 6.4 years 2019 – 4.6 years	Data not yet available	≤ 6.4 years	Data has not been released by ONS	Relevant data not yet available from ONS.
LW03	A wide range of physical and cultural activities for all ages and abilities	Number of users of the Winchester Sport & Leisure Park	Communities & Wellbeing	Place / Economy & Community	Annual	Higher = better	N/A – new indicator	Centre opened on 29 May 2021	500,000	Next full year data due June 22	Centre opened on 29 May with Government COVID-19 restrictions in place until July 2021. It is estimated that it will take 18 months for usage levels to return to their original pre – Covid-19 forecast.
LW04	A wide range of physical and cultural activities for all ages and abilities	Percentage of adults participating in 150+ minutes of sport or physical activity per week within the Winchester district	Communities & Wellbeing	Place / Economy & Community	6 Monthly	Higher = better	June 2018 – May 2019 72.6% Dec 2018 – Nov 2019 71.4%	June 2019 - May 2020 70.5% Dec 2019 – Nov 2020 71.0%	71.0%	Data is measured from June to May and from December to November each year. Time lag for receiving data. Next update for May 2021 due September 21 , Nov 2021 due March 22	Activity levels have remained fairly constant, despite people being at home during lockdown.
LW06	A wide range of physical and cultural activities for all ages and abilities	Increase participation in the Cultural Network in order to strengthen engagement with and support of the arts and cultural sector working collaboratively to strategically develop the offer	Communities & Wellbeing	Place / Economy & Community	Annual	Higher = better	23 organisations	23 organisations	+10%	Data collected at the end of each financial year. Next update for 2021/22 figures due May 22 , however as at 28/07/21 30 organisations	No identified impact
Homes for All											
HA01	All homes are energy efficient and affordable to run	% of all WCC homes achieving energy efficiency rating of C or above	Housing & Asset Management	Services / Housing	Annual	Higher = better	60%	62.27%	66%	Next update due May 22	None identified

Ref	What we want to achieve	KPI Definition	Cabinet Member	Lead Strategic Director / CHoS	Frequency of reporting	Polarity	2019/20	2020/21	KPI Target 2021/22	Notes	Impact of COVID-19
HA02	All homes are energy efficient and affordable to run	% all new homes achieving suitable energy standard	Housing & Asset Management	Services / Housing	Annual	Higher = better	Figures not yet available, see notes	Figures not yet available, see notes	100%	Data will be collected retrospectively. Next update due July 2022	None identified
HA03	Diverse, healthy and cohesive communities - not just homes	No. of domestic properties in the district, previously No. of households in district (all tenures)	Housing & Asset Management	Services / Finance	Annual	Higher = better	54,017	54,584	Trend data for monitoring only	Data collected in March each year	None identified
HA04	No one sleeping rough except by choice	No. of rough sleepers	Housing & Asset Management	Services / Housing	Annual	Lower = better	N/A	7	Trend data for monitoring only	Updated in Autumn each year	Governments directive to get 'Everyone in' in response to COVID-19 meant anyone rough sleeping was offered accommodation. Financial implications - increased use of B&B, lease of a supported housing property.
HA05	Diverse, healthy and cohesive communities - not just homes	1000 new homes planned (10 year supply). No. completed each year, commencing 2021/22	Housing & Asset Management	Services / Regulatory	Annual	Higher = better	N/A	N/A	1000 over 10 years	New indicator decided in March 21. Next update in May 22	None detected to date, but economic downturn may impact housing delivery
HA07	Diverse, healthy and cohesive communities - not just homes	WCC housing stock, directly owned, housing company	Housing & Asset Management	Services / Housing	Annual	Higher = better	N/A – new indicator	0	Complete 5 new houses	Delay to launch of Housing Company	Completions delayed. Less general fund capital investment in the company.
Vibrant local economy											
VLE01	Increased opportunities for high quality, well-paid employment across the district	No. of business enterprises in professional / technical sectors	Economic Recovery	Place / Economy & Community	Annual	Higher = better	21.3%	21%	Trend data for monitoring only	Data collected each January	No discernible change in trend revealed in the data so far
VLE02	Increased opportunities for high quality, well-paid employment across the district	Close the gap between workplace earnings and residents' earnings	Economic Recovery	Place / Economy & Community	Annual	Lower = better	£105.4	£52.9	Trend data for monitoring only	Data collected each January	Economic downturn likely to have an impact
VLE03	Increased opportunities for high quality, well-paid employment across the district	Productivity measure – gross value added (GVA) per head	Economic Recovery	Place / Economy & Community	Annual	Higher = better	£39,714	ONS has not released data	Trend data for monitoring only	Data collected each January	Insufficient data available to judge the impact.

Ref	What we want to achieve	KPI Definition	Cabinet Member	Lead Strategic Director / CHoS	Frequency of reporting	Polarity	2019/20	2020/21	KPI Target 2021/22	Notes	Impact of COVID-19
VLE04	New offices and workspaces meet changing business needs and are located in areas with sustainable transport links	Amount of floor space developed in market towns (planning approvals) – Data is not recorded for this specific measure, see notes	Economic Recovery	Services / Regulatory	Annual	Higher = better	Data not available	Data not available	To be developed, Refer to Planning team	Data is not readily available in this format	Economic downturn may affect delivery of new floor space.
VLE05	More younger people choose to live and work in the district	Percentage of residents aged 25-35 years old	Economic Recovery	Place / Economy & Community	Annual	Higher = better	ONS Data mid-2018 11.4%	ONS Data mid-2019 12.5%	Trend data for monitoring only	next update Jan 22	May decrease if fewer job opportunities exist for young people
VLE06	A shift to a greener, more sustainable economy	No. of businesses engaged on carbon reduction measures/ projects	Economic Recovery	Place / Economy & Community	Annual	Higher = better	Figures not yet available	Figures not yet available	Baseline to be set when data available	Data will be collected at year end after the re-launch of the Sustainable Business Network. Update expected April 22	COVID restrictions have resulted in far fewer opportunities for engagement.
VLE07	A shift to a greener, more sustainable economy	Crowd funder grants offered for green projects	Economic Recovery	Place / Economy & Community	Annual	Higher = better	N/A – new indicator	Launched 15/6/20	To be developed	Data expected Oct 21	No identified impact
VLE08	Our city, market towns and rural communities recover well and have a compelling, competitive visitor offer	Visitor stay length increasing	Economic Recovery	Place / Economy & Community	Annual	Higher = better	2.6 days domestic 6.7 days overseas		Trend data for monitoring only	Data expected Oct 21	Likely to reduce due to a downturn in visitors staying overnight
VLE09	Our city, market towns and rural communities recover well and have a compelling, competitive visitor offer	Visitor spend increases	Economic Recovery	Place / Economy & Community	Annual	Higher = better	£263.4m		Trend data for monitoring only	Data expected Oct 21	May increase as more staycation visitors to the district
VLE10	Our city, market towns and rural communities recover well and have a compelling, competitive visitor offer)	Value of tourism to the economy increases	Economic Recovery	Place / Economy & Community	Annual	Higher = better	£339m		Trend data for monitoring only	Data expected Oct 21	May increase as more staycation visitors to the district
VLE11	Our city, market towns and rural communities recover well and have a compelling, competitive visitor offer)	Deliver tourism marketing activities alongside sector and key stakeholder engagement to influence Winchester's competitive position comparative with the South East and all of England, strengthening the number of trips to Winchester	Economic Recovery	Place / Economy & Community	Annual	Higher = better	5.05m trips		Trend data for monitoring only	Data expected Oct 21	No identified impact

Ref	What we want to achieve	KPI Definition	Cabinet Member	Lead Strategic Director / CHoS	Frequency of reporting	Polarity	2019/20	2020/21	KPI Target 2021/22	Notes	Impact of COVID-19
VLE12	Increased opportunities for high quality, well-paid employment across the district	Business support service - percentage of businesses using the service seeing an increased turnover, improved efficiency or progression to a more sustainable business module. Service currently contracted to June 2021	Economic Recovery	Place / Economy & Community	Annual	Higher = better	New outcome based KPI for 2020/21. Previous data collected against different KPI, see Q4 report	88%	50%	88% of businesses using the service saw an increased turnover, improved efficiency or progression to a more sustainable business module over the two years of the contract.	Increase in use of business support service during COVID-19 pandemic
Your Services, Your Voice											
YSYV01	Improved satisfaction for our services	Residents' Survey – satisfaction with the way the council runs things	Finance & Service Quality	Resources / Strategic Support	Biennial	Higher = better	79%	N/A	≥ 79%	Survey not carried out in 2021	Insufficient information to predict what impact COVID-19 has had on residents' satisfaction
YSYV02		Tenants' Survey – satisfaction with the overall service provided by the council	Finance & Service Quality	Services / Housing	Biennial	Higher = better	87%	N/A	≥ 87%	Survey not carried out in 2021	Insufficient information to predict what impact COVID-19 has had on residents' satisfaction
YSYV03	Good value compared to other similar authorities	Residents' Survey – percentage of residents who agreed the council provides value for money	Finance & Service Quality	Resources / Strategic Support	Biennial	Higher = better	65%	N/A	≥ 65%	Survey not carried out in 2021	Insufficient information to predict what impact COVID-19 has had on residents' satisfaction

Bar End Depot HIGHLIGHT REPORT

LEAD CABINET MEMBER: Cllr Kelsie Learney
PROJECT SPONSOR: John East
PROJECT LEAD: Geoff Coe
PROJECT TIER: 1
DATE: July 2021

Project description and outcome:

Preparation for Site Disposal.

Project update summary:

Project RAG Status:	Timeline		Budget	
<p>This project is currently in Stage 1: Feasibility - with site due diligence and transport capacity planning for a mix of uses being undertaken. Tendering of the sale instruction will follow site due diligence. CAB3268 approved marketing of the site and gave delegated authority to the Strategic Director in consultation with the Cabinet member to take all appropriate action to initiate and complete the marketing of the Bar End Depot site for best consideration, based on the development framework and planning guidance note appended to the report.</p>				
	"Normal level of attention". No material slippage. No additional attention needed			
	"Minor concern – being actively managed". Slippage less than 10% of remaining time or budget, or quality impact is minor. Remedial plan in place			
	"Major concern - escalate to the next level". Slippage greater than 10% of remaining time or budget, or quality severely compromised. Corrective Action not in place, or not effective. Unlikely to deliver on time to budget or quality requirements			

PROJECT GATEWAYS

	Duration (months)	Start Date	Planned End Date	Projected / Actual End Date	Outcome of Stage incl comments – What will be achieved at the end of this stage?	Key Documents
Stage 0: Concept						
Stage 1: Feasibility	7	Nov 2020	May 2021	Sept 2021	User mix for optimum site value	
Stage 2: Design						
Stage 3: Plan for Delivery						

Stage 4: Delivery						
Stage 5; Handover & Review						

UPCOMING MILESTONES FOR PROJECT STAGE

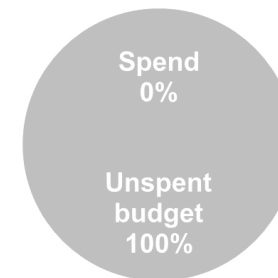
Stage	Orig. Target	Curr. Target	Milestone	Outcome/Objective/Update
Feasibility	March 2021	May 2021	Highways pre-app response due August 2021	To establish site capacity. Stuart Michael Associates transport planning consultants have been advising WCC. Pre-app fee paid to HCC.

BUDGET PERFORMANCE

CAPITAL	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
	£000	£000	£000	£000	£000	£000	£000
Budget	0	0	0	0	0	0	0
Spend	0	0	0	0	0	0	0
Unspent budget	0	0	0	0	0	0	0
Forecast	0	0	0	0	0	0	0
Variance to budget	0	0	0	0	0	0	0

REVENUE	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
	£000	£000	£000	£000	£000	£000	£000
Budget	10	0	0	0	0	0	10
Spend	0	0	0	0	0	0	0
Unspent budget	10	0	0	0	0	0	10
Forecast	0	10	0	0	0	0	10
Variance to budget	10	(10)	0	0	0	0	0

Total Revenue spend to date



CARBON NEUTRAL PROGRAMME HIGHLIGHT REPORT

LEAD CABINET MEMBER: Cllr Lynda Murphy

PROJECT SPONSOR: Richard Botham

PROJECT LEAD: Susan Robbins

PROJECT TIER: 1

DATE: July 2021

Project description and outcome:

In June 2019, the Council declared a 'Climate Emergency' and to commit to the aim of making activities of the City Council carbon neutral by 2024, and the District of Winchester carbon neutral by 2030. In December 2019, the Council approved the [Carbon Neutrality Action Plan](#) that sets out a number of priority actions that will help address nearly all the Council's carbon emissions by 2024 and contribute to reducing emissions district-wide by 2030.

Project RAG Status:	Timeline	Budget
Programme update summary:		
<ul style="list-style-type: none"> • Various works underway towards the aim of a carbon neutral council by 2024, including energy efficiency works to City Offices scheduled for later in 2021. • Further projects and research, some involving other stakeholders, towards the aim of a carbon neutral district by 2030. This includes the roll-out of additional EVCP, work to improve energy efficiency of council homes with the lowest energy rating, installation of solar PV at Winchester depot and Marwell Zoo and investigation of feasibility of solar farm on council-owned land. • District-wide programme of community engagement underway and major behaviour change campaign due to start summer 2021. • Updated council carbon footprint report expected in coming months to show progress during the year to end of March 2021. • The main risk to this programme is the timescales. The risk register and progress on the programme is regularly reviewed and managed by the Carbon Neutrality Programme Board and the Implementation Group. 		
	"Normal level of attention". No material slippage. No additional attention needed	
	"Minor concern – being actively managed". Slippage less than 10% of remaining time or budget, or quality impact is minor. Remedial plan in place	
	"Major concern - escalate to the next level". Slippage greater than 10% of remaining time or budget, or quality severely compromised. Corrective Action not in place, or not effective. Unlikely to deliver on time to budget or quality requirements	

PROGRAMME DETAIL
COUNCIL CARBON FOOTPRINT:

Priority	Project Name	Required carbon reduction (tCO2e)	Forecast carbon reduction (tCO2e)	Target	Target Date	Project Manager	Upcoming Milestone	Comments
TRANSPORT	Introduce electric pool cars	1500		2	2020	TBC		Demand unknown until return of more staff to the office.
	Pilot use of electric refuse freighter and/or P&R bus		286	N/A	2022	Campbell Williams / Andy Hickman	Summer 2021 - recruitment of Travel Planner to support sustainable transport initiatives	Potential bus pilot project not progressed as result of COVID-19. In discussion with EBC to learn from their pilot with electric refuse vehicles and a bus company re possible modelling of P&R bus requirements.
	Ultra low or zero emission council vehicles		52	100%	2024	Sandra Tuddenham	See Air Quality Action Plan highlight report July 2021	2 of 5 Neighbourhood Services vehicles are fully electric - the others will be changed at lease expiry in 2024. Considering free trial of fuel conditioner to improve emission output from non-electric vehicles.
	Refuse and bus fleet converted to minimum EURO6 standard		361	100%	COMPLETE	Campbell Williams / Andy Hickman	Feb 2021 - new waste contract commences	Bus fleet already all at Euro6 standard. New waste contract allows for trial of electric vehicle but full electric fleet won't be possible until the contract expires in 2028.

Priority	Project Name	Required carbon reduction (tCO2e)	Forecast carbon reduction (tCO2e)	Target	Target Date	Project Manager	Upcoming Milestone	Comments
	Increased home working / remote working		197	N/A	2024	Jussi Vuorela / Robert O'Reilly	Sep 2021 – review of COVID home working arrangements	2021 staff travel survey results show staff working from home increased from 3% - 78% during 2021. Hope to see resulting 1/3 reduction (of 657 t CO2e) in 2020/21.
HOUSING / PROPERTY	Re:Fit programme to retrofit corporate property	420	600	N/A	2022	Graeme Todd	Summer 2021 – energy efficiency works to City Offices	£257k grant secured for decarbonisation of City Offices and public conveniences. £22k grant secured for Guildhall and West Wing decarbonisation feasibility study. Re:Fit programme paused in favour of property-by-property, in-house approach.
	Energy efficiency measures in communal areas of council sheltered housing schemes			N/A	2021	Andrew Kingston	Sep 2021 – Installation of LED lighting in remaining communal areas.	Cabinet approved £187k (March 21) to address energy efficiency of communal areas in sheltered/communal housing schemes. The majority have now been converted to LED lighting.
ENERGY	Source electricity purchased by the council from renewable sources	1780	898	100%	COMPLETE	Graeme Todd	N/A	New green energy tariff signed up April 2020.
	Solar panels on council owned sites		66	N/A		Steve Lincoln	Aug 2021 - Solar panels to be installed on the Biffa depot	£38k grant secured for solar panels at the Biffa depot - 11tco2e. 400 solar panels on WSLP will provide enough energy to

Priority	Project Name	Required carbon reduction (tCO2e)	Forecast carbon reduction (tCO2e)	Target	Target Date	Project Manager	Upcoming Milestone	Comments
						Andy Hickman	Early 2022 – Vaultex completion, including PV panels to power EV points	power the main swimming pool hall for 21.5 hours a day - 55tco2e
	Purchase/lease only highly energy efficient / low carbon technologies / materials, electrical equipment and appliances		N/A	100%	ONGOING	Amy Tranah	See Procurement and Contract Management Strategy Action Plan 2020-21	Procurement and Contract Management Strategy 2020-25 requires a minimum of 10% to environmental and social value to be included in tender evaluation criteria.
			13.10	N/A	COMPLETE	Ellen Simpson	See Transformation highlight report Jan 2021	Positive climate change efficiencies as a result of the Transformation programme, however the programme has been cancelled because of budget constraints.
		3700	2473					

DISTRICT CARBON FOOTPRINT:

Priority	Project Name	Required carbon reduction (tCO2e)	Potential carbon reduction (tCO2e)	Target	Target Date	Project Manager	Upcoming Milestone	Comments
TRANSPORT	Expanded network of EV charging points	287000		34	2024	David Ingram Graeme Todd Andy Hickman	Autumn 2021 - completion of programme to install 34 electric vehicle charging points (EVCP) on Council car parks Oct 2021 – Install of 4 EV charging points in Guildhall yard Early 2022 – Vaultex completion, including 16 EVCPs powered by solar PV	32 of 34 council EVCP now in, except for Alresford Station car park and St Peter’s car park. UoS research identified list of 28 optimal EV charging point locations across the Winchester District.
	Private charging facilities in new commercial and housing developments					Andrew Palmer Adrian Fox	Feb 2022 – Draft Local Plan published	All new council housing developments will have EVCPs, including 4 completed in June 2021 at the Valley in Stanmore. Possible changes to building regulations requiring private charging facilities in new developments from 2025.
	Winchester Movement Strategy					Andy Hickman	See Winchester Movement Strategy highlight report July 2021	
	Require buses and taxis to be low emission / alternative fuel vehicles			100%		Dave Ingram	N/A	Nov 2020 - Taxi licensing policy approved by Cabinet to encourage uptake of EV taxis (and reducing emissions).

Priority	Project Name	Required carbon reduction (tCO2e)	Potential carbon reduction (tCO2e)	Target	Target Date	Project Manager	Upcoming Milestone	Comments	
	Increase Park & Ride capacity			300	2021	Andy Hickman / Dan Lowe	See Vaultex highlight report July 2021	£5.6m secured to develop decked car park at Vaultex site to provide 287 additional car parking spaces	
	Smart mobility projects especially at Park & Ride sites and key gateways			N/A	2021	Andy Hickman		Solent Transport and HCC investigating potential for mobility hub in Winchester. New cycle lockers installed at park and ride sites.	
	Implement differential charging for low emission vehicles in council car parks						Campbell Williams	See Air Quality Action Plan highlight report - July 2021	New 'pay by phone' contract makes this possible.
	Expand and enhance public transport services						Andy Hickman	Summer 2021 - recruitment of Travel Planner to support sustainable transport initiatives	Not presently active, this was to be funded through the parking and access strategy. Income levels very low at present compared to pre-COVID-19.
HOUSING / PROPERTY	LEAP programme to facilitate energy efficiencies in homes	193400	67000 (UoS research, 2021)			Kevin Reed	Aug 2021 – Entering consortium with Agility ECO / PCC for LAD3 funding	UoS research identified potential carbon reduction for buildings with existing EPC of 67k. Funds ring-fenced from BEIS via LAD schemes to enable energy efficiency works to homes with the lowest energy rating and experiencing fuel poverty. Letters sent to all private domestic properties known to	

Priority	Project Name	Required carbon reduction (tCO2e)	Potential carbon reduction (tCO2e)	Target	Target Date	Project Manager	Upcoming Milestone	Comments
								have an EPC rating of D or below LEAP / LAD - 21 referrals / 5 home visits prior to first lockdown (private sector).
	Deliver campaigns to inspire people to reduce energy consumption				Ongoing	Levana Hayes	Aug 2021 – Communications plan for the CN programme Sep 2021 - two climate action planning workshops for community representatives	Campaigns Officer started in post during July. CSE started work with WINACC on 12-month programme of parish engagement and fuel consumption mapping. Sustainability conference in October 2020 achieved 260 attendees over 4 sessions. Formed part of wider Winchester Green Week programme, with 30+ events and activities.
	Local groups to provide support in communities			N/A	Ongoing			WinACC hosted community engagement event with 60+ attendees. Hambleton signed up to Greening Campaign.
	Develop a council led pilot Passivhaus housing scheme			N/A	2022	Andrew Palmer	Summer 2021 – Planning decision expected on scheme at Southbrook Cottages in Micheldever.	
	All new council homes will be built to			100%	ONGOING	Andrew Palmer		New Homes Employers Requirements (ER's)

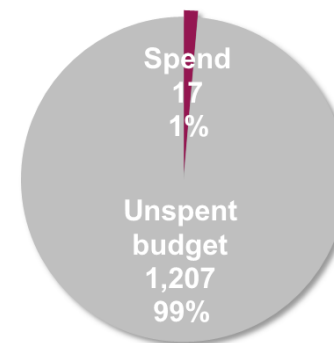
Priority	Project Name	Required carbon reduction (tCO2e)	Potential carbon reduction (tCO2e)	Target	Target Date	Project Manager	Upcoming Milestone	Comments
	the highest efficiency standards							amended to reflect no gas heating with immediate effect. All new homes schemes reviewed and gas heating systems removed from designs.
	Local Plan update with an emphasis on low carbon housing development			N/A	2021	Adrian Fox	See Local Plan highlight report July 2021	Carbon neutrality event hosted as part of the Strategic Issues & Priorities consultation was attended by 78 people
	Retrofit of council housing stock to EPC standard C			100%	2027	Andrew Kingston	Late 2021 – Contract award for additional insulation to void properties	£10M over 10 years made available in HRA business plan for works to 2030. £1.25m approved for additional insulation in 21/22 to 100 properties currently subject to an EPC rating of D or below. Member/tenant/officer panel/forum established to assess progress and Council joined the “Net Zero Collective” partnership.
ENERGY	Solar PV panels on Trinity Centre new housing	172000		N/A	COMPLETED	Gillian Knight		Trinity’s Bradbury View scheme of 12 residential units opened July 2021, with £25k capital grant from council for solar panels
	Undertake research into suitable alternatives to			N/A		Alex Eburne		

Priority	Project Name	Required carbon reduction (tCO2e)	Potential carbon reduction (tCO2e)	Target	Target Date	Project Manager	Upcoming Milestone	Comments
	natural gas especially in relation to local generation potential							
	Build or invest in large scale renewable generation project(s)			N/A		Alex Eburne	Sep 2021 - feasibility report into potential for solar farm at Littleton Triangle.	
	Explore the feasibility of developing a hydrogen generating plant			N/A		Naomi Wise		Would require large scale investment and countywide collaboration.
	Engage with the district's largest businesses to reduce energy use or generate renewable energy			N/A		Sharmila Singh	Aug 2021 - installation of solar PV panels at Marwell Zoo. Summer 2021 – commencement of LoCASE 3 programme of business energy audits.	£55k secured from Enterprise M3 LEP Marwell Zoo £28.5k applied for from ERDF for business engagement and energy audits.
			67000					

BUDGET PERFORMANCE

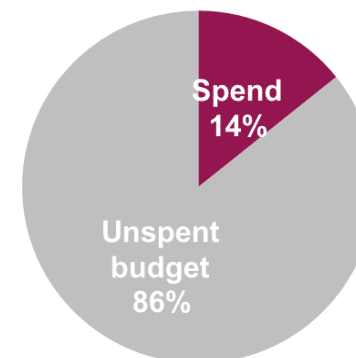
CAPITAL	Prior years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
	£000	£000	£000	£000	£000	£000	£000
Budget	6	718	250	250	0	0	1,224
Spend	6	11	0	0	0	0	17
Unspent budget	0	707	250	250	0	0	1,207
Forecast	6	138	280	0	0	0	424
Variance to budget	0	580	(30)	250	0	0	800

Total Capital spend to date



REVENUE	Prior years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
	£000	£000	£000	£000	£000	£000	£000
Budget	65	775	0	0	0	0	840
Spend	65	55	0	0	0	0	120
Unspent budget	0	720	0	0	0	0	720
Forecast	65	323	56	0	0	0	444
Variance to budget	0	452	(56)	0	0	0	396

Total Revenue spend to date



Comments:

Capital cost of £279k for third party solar in 2020-21 was delayed and projects are happening in 2021-22. Cost reduced to £138k and external funding totalling £79k secured to offset this cost.

Energy works to City Offices in 2021/22 (including grant of £257k) are not part of this budget.

Revenue budget for 2021/22 reflects entire one-off budget and any unspent will carry forward to future years.

CENTRAL WINCHESTER REGENERATION (CWR) HIGHLIGHT REPORT




LEAD CABINET MEMBER: Cllr Kelsey Learney
PROJECT SPONSOR: John East
PROJECT LEAD: Veryan Lyons
PROJECT TIER: 1
DATE: July 2021

Project description and outcome:

Central Winchester Regeneration is a major regeneration project in the centre of the city. The Central Winchester Regeneration Supplementary Planning Document was adopted in June 2018. The vision is for the delivery of a mixed use, pedestrian friendly quarter that is distinctly Winchester and supports a vibrant retail and cultural/heritage offer which is set within an exceptional public realm and incorporates the imaginative re-use of existing buildings.

Development within the Central Winchester Regeneration area should meet the following objectives:

1. Vibrant mixed use quarter
2. Winchesterness
3. Exceptional Public Realm
4. City Experience
5. Sustainable Transport
6. Incremental Delivery
7. Housing for all
8. Community
9. Climate change and sustainability

Project RAG Status:	Timeline	Budget
<p>Project Summary: The CWR Development Proposals were approved at Cabinet on 10th March 2021 (CAB3281) following public consultation. The options for delivery of the CWR site were then explored through the Strategic Outline Case and the preferred delivery option, to enter into a contractual agreement with a single development partner across the defined site was approved at Cabinet on 21st July 2021 (CAB3303) and approval for officers to progress to and develop the Outline Business case was granted.</p> <p>Alongside this officers are also tasked with the demolition of Friarsgate Medical Centre and replacement interim public space, short term improvements to Kings Walk ground floor and surrounding public realm; whilst archaeology investigations continue across the site.</p>		
	"Normal level of attention". No material slippage. No additional attention needed	
	"Minor concern – being actively managed". Slippage less than 10% of remaining time or budget, or quality impact is minor. Remedial plan in place	
	"Major concern - escalate to the next level". Slippage greater than 10% of remaining time or budget, or quality severely compromised. Corrective Action not in place, or not effective. Unlikely to deliver on time to budget or quality requirements	

PROJECT GATEWAYS

	Duration (months)	Start Date	Planned End Date	Projected / Actual End Date	Outcome of Stage incl comments – What will be achieved at the end of this stage?	Key Documents
Roadmap Review	5	Jun 19	Sept 19	Nov-19	"Review of CWR project to inform: - Land uses / mix - Delivery options and associated timeline - Key risks, constraints and opportunities"	
Scheme Options	6	Sept 10	Jan 20	Mar 20	Test different land uses / mix to determine priorities	
Development Proposals	3	Jan 20	Jan 20	Apr 20	Generate development framework (preferred option)	
Development Proposals & Delivery Strategy	5	Mar 20	Jul 20	Nov 20	Agree solution for bus operations and carry out soft market testing to further inform the development proposals and delivery strategy	
Delivery Strategy	13	May 20	Dec 20	July 21	Assessment of delivery models and appetite for risk and control, refinement of development proposals Approval of delivery strategy	
Market Preparation	4	July 21	Ongoing	Ongoing	Prepare a marketing and procurement strategy, associated documents, data room set up	
Market Launch	8	Jan 22	Nov 22	Nov 22	Market launch and soft market engagement with potential developers.	

UPCOMING MILESTONES FOR CURRENT PROJECT STAGE

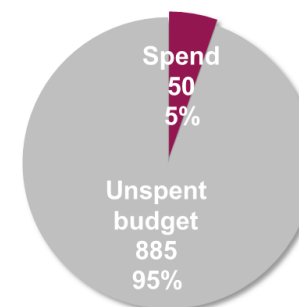
Stage	Orig. Target	Curr. Target	Milestone	Outcome/Objective/Update
	June 2021	Sept/Oct 2021	Complete building surveys for Kings Walk	To understand condition of the building and building structure.
Market Preparation	Nov 2021	Nov 2021	Approval of Outline Business Case	Further work on the residual land values and phase viabilities so that decision can be taken with more detailed financial information. Work to prepare a marketing and procurement strategy, associated documents, data room set up

	June 2021	Oct 2021	Planning permission approved for FGMC demolition and interim public space	Carry out demolition of the old FGMC to enable designs for the interim public space to be progressed.
	July 2021	Sept 2021	Open up Buskett Lane to join the Broadway and the interim public space on Friarsgate.	Create link from the Broadway to the Friarsgate interim space, increasing connectivity from one area to the other.
	Jan 2022	Jan 2022	Carry out improvements to Kings Walk ground floor and surrounding public realm	Improve the ground floor areas of Kings Walk and surrounding public realm to help create more footfall in the area and reduce issues with antisocial behaviour whilst a development partner is procured. Plans also include transforming the loading bay to create events space and activating the Iceland roof top car park.

BUDGET PERFORMANCE

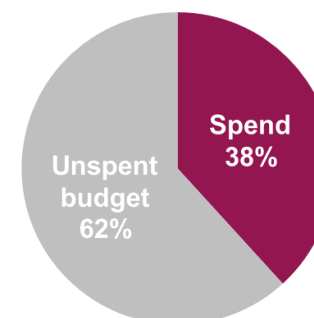
CAPITAL	Prior years	2021/22	2022/23	2023/24	2024/25	2025/06	Total
	£000	£000	£000	£000	£000	£000	£000
Budget	40	895	0	0	0	0	935
Spend	40	10	0	0	0	0	50
Unspent budget	0	885	0	0	0	0	885
Forecast	40	560	335	0	0	0	935
Variance to budget	0	335	(335)	0	0	0	0

Total Capital spend to date



REVENUE	Prior years	2021/22	2022/23	2023/24	2024/25	2025/06	Total
	£000	£000	£000	£000	£000	£000	£000
Budget	542	1,140	0	0	0	0	1,682
Spend	542	101	0	0	0	0	643
Unspent budget	0	1,039	0	0	0	0	1,039
Forecast	542	1,140	0	0	0	0	1,682
Variance to budget	0	0	0	0	0	0	0

Total Revenue spend to date



Comments

Please note any spend relating to pre 21/22 JLL is not included - this is managed from a separate budget.

Revenue - of the £1,140,000 forecast in 21/22 c£170k of this is allocated to the archaeology investigations currently underway. Following a review in Oct 2021 on the data collected in first 12 months a decision will be made on next steps and how this budget will need to be allocated across future years.

DURNGATE FLOOD ALLEVIATION SCHEME HIGHLIGHT REPORT

LEAD CABINET MEMBER: Cllr Russell Gordon-Smith
PROJECT SPONSOR: Richard Botham
PROJECT LEAD: Darren Lewis
PROJECT TIER: 1
DATE: July 2021

Project description and outcome:

The Durngate scheme is the second phase of the North Winchester Flood Alleviation Scheme and will focus on the area around the Durngate Bridge, the Trinity Centre and Durngate Terrace and is jointly funded by the City Council and the Environment Agency.

When completed the scheme will provide various flood defences along the River Itchen and will support the council to control and maximise the flow of water safely through the city, and as a result will help multiple residential and commercial properties throughout the city centre.

Project update summary:

Project RAG Status:	Timeline		Budget	
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The infrastructure for the scheme is now complete, however there are off-site mitigation works to be done and the signing-off of the planning conditions. Delivery of the scheme is supported by HCC engineers/project managers with regular virtual meetings and site visits to keep us apprised of the schemes progress.

	"Normal level of attention". No material slippage. No additional attention needed
	"Minor concern – being actively managed". Slippage less than 10% of remaining time or budget, or quality impact is minor. Remedial plan in place
	"Major concern - escalate to the next level". Slippage greater than 10% of remaining time or budget, or quality severely compromised. Corrective Action not in place, or not effective. Unlikely to deliver on time to budget or quality requirements

PROJECT GATEWAYS

	Duration (months)	Start Date	Planned End Date	Projected / Actual End Date	Outcome of Stage incl comments – What will be achieved at the end of this stage?	Key Documents
Stage 0: Concept						
Stage 1: Feasibility						
Stage 2: Design						

Stage 3: Plan for Delivery					
Stage 4: Delivery	18	Jun-20	Nov-21	Nov-21	Infrastructure works have been completed, however there are off-site mitigation works to be done, and the signing-off of the planning conditions.
Stage 5: Handover & Review	1	Dec-20	Nov-21	Nov-21	Handover of completed project to WCC. Cost review and communications i.e. press/release and photo shoot will take place.

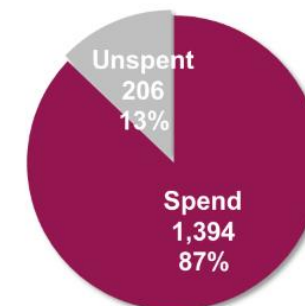
UPCOMING MILESTONES FOR CURRENT PROJECT STAGE

Stage	Orig. Target	Curr. Target	Milestone	Outcome/Objective/Update
Delivery	Nov-20	Nov-21	Completion of Project	Infrastructure works has been completed.
Delivery	Mar 21	Oct 21	Signing-off of Planning Conditions	Ongoing due to consultations with NE
Delivery	Jan-21	Oct-21	Off-site Mitigation works	Works on Winnall Moor for Otters etc
Handover & Review	Jan-21	Jan-21	Handover of completed project to WCC	Handover of infrastructure from HCC completed

BUDGET PERFORMANCE

CAPITAL	Prior years £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000	2025/26 £000	Total £000
Budget	1,369	231	0	0	0	0	1,600
Spend	1,356	38	0	0	0	0	1,394
Unspent budget	13	193	0	0	0	0	206
Forecast	1,356	150	0	0	0	0	1,506
Variance to budget	13	81	0	0	0	0	94

Total Capital spend to date



REVENUE	Prior years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
	£000	£000	£000	£000	£000	£000	£000
Budget	0	0	0	0	0	0	0
Spend	0	0	0	0	0	0	0
Unspent budget	0	0	0	0	0	0	0
Forecast	0	0	0	0	0	0	0
Variance to budget	0	0	0	0	0	0	0

Comments:

Additional £177k of Covid funding from EA received.
Funding of £248k from EA via HCC has been received
Applying for additional £200k of Local Levy funding already authorised by EA




ENVIRONMENTAL SERVICES (WASTE) CONTRACT HIGHLIGHT REPORT

LEAD CABINET MEMBER: Cllr Martin Tod
PROJECT SPONSOR: Richard Botham
PROJECT LEAD: Campbell Williams
PROJECT TIER: 1
DATE: July 2021

Project description and outcome:

This project relates to the contract renewal of the council's waste contract and roll-out of an improved garden waste scheme for the district.

Project update summary:

Project RAG Status:	Timeline		Budget	
<p>The garden waste service was launched in February 2021 with garden waste bins of 140l and 240l available for resident's to purchase either online or via the CSC, with Biffa delivering them to households. The new contract commenced and is operating well. Over 21,000 subscriptions to the garden waste service has been achieved (well in excess of original targets). The Project Board will shortly be convened to complete the "Post Project Review" to ensure learning points are shared for the benefit of other major projects. A summary report from this review will be included on the agenda for a future Performance Panel meeting.</p>				
	"Normal level of attention". No material slippage. No additional attention needed			
	"Minor concern – being actively managed". Slippage less than 10% of remaining time or budget, or quality impact is minor. Remedial plan in place			
	"Major concern - escalate to the next level". Slippage greater than 10% of remaining time or budget, or quality severely compromised. Corrective Action not in place, or not effective. Unlikely to deliver on time to budget or quality requirements			

PROJECT GATEWAYS

	Duration (months)	Start Date	Planned End Date	Projected / Actual End Date	Outcome of Stage incl comments – What will be achieved at the end of this stage?	Key Documents
Stage 0: Concept						
Stage 1: Feasibility						
Stage 2: Design						

Stage 3: Plan for Delivery	4	Jun-20	Oct-20		Prepare to launch chargeable garden waste. All payment options live by Oct 20. Have external comms support in place, should receive detailed proposals mid Oct 20. Begin comms around new services that will commence Feb 21. Progress contract negotiations with Biffa re lease + bin delivery. Sign documents and begin 4 month contract extension (as set out in 22 07 20 Cabinet report). Agree first amount of bins to purchase and use ESPO framework. Prepare, produce and successfully deliver new 12 month calendar.
Stage 4: Delivery	4	Oct-20	Oct/Feb-2028		4 month extension underway, service does not change. Garden Waste bins procured and stored. Comms and marketing strategy implemented. Residents can purchase 140l / 240l Garden Waste bin. 8yr contract and lease signed with Biffa and the council.
Stage 5; Handover & Review	-	Feb-21	Oct/Feb-2028		Continuous improvement.

UPCOMING MILESTONES FOR CURRENT PROJECT STAGE

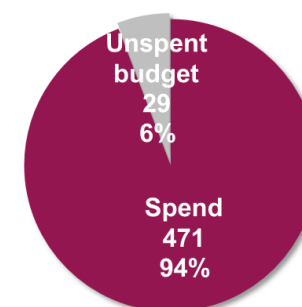
Stage	Orig. Target	Curr. Target	Milestone	Outcome/Objective/Update
Stage 3: Plan for Delivery	24/07/2020	24/07/2020	Begin external comms tender process	Complete
	04/09/2020	04/09/2020	Appoint external comms support	RH Advertising appointed to provide additional support to prepare critical comms messaging
	16/09/2020	16/09/2020	Correct calendars delivered to all residents	Member request and public expectation to receive a calendar. Good reputation when it is successful.
		16/09/2020	4 month extension agreed and signed	Continued waste services whilst new 8yr contract and service is mobilised.
Stage 4 Delivery	01/10/2020	01/02/2021	Contract signed with BIFFA	On target to complete
	01/10/2020	01/02/2021	Garden waste system set up with bins sold	System in place. Direct debits due 28 01 2021. Over 8500 bins sold so far and 6500 delivered. MT beginning to procure more bins, as initial stock may be too few.
	01/10/2020	01/02/2021	IT system set up and training delivered to ensure available from go live date	System set up and in place, training scheduled for delivery before go live

	01/10/2020	01/02/2021	Vehicle delivery	All vehicles scheduled to be delivered before go live date. Some already in service in advance
	01/10/2020	01/02/2021	Communications on new services available to residents	Comms on sides of new vehicles and on line through social media. Leaflet to arrive with residents 1 st week of Feb and again with council tax leaflet. Website being updated.

BUDGET PERFORMANCE

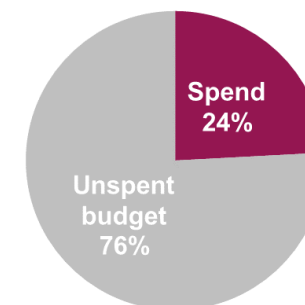
CAPITAL	Prior years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
	£000	£000	£000	£000	£000	£000	£000
Budget	444	56	0	0	0	0	500
Spend	444	27	0	0	0	0	471
Unspent budget	0	29	0	0	0	0	29
Forecast	444	82	0	0	0	0	526
Variance to budget	0	(26)	0	0	0	0	(26)

Total Capital spend to date



REVENUE	Prior years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
	£000	£000	£000	£000	£000	£000	£000
Budget	150	100	100	100	100	100	650
Spend	157	0	0	0	0	0	157
Unspent budget	(7)	100	100	100	100	100	493
Forecast	157	0	0	0	0	0	157
Variance to budget	(7)	100	100	100	100	100	493

Total Revenue spend to date






LOCAL PLAN HIGHLIGHT REPORT

LEAD CABINET MEMBER: Cllr Russell Gordon-Smith
PROJECT SPONSOR: Simon Finch
PROJECT LEAD: Adrian Fox
PROJECT TIER: 1
DATE: July 2021

Project description and outcome:

In accordance with planning legislation, the council must review its Local Plan every 5 years. The Plan is a key corporate document, as it is a statutory requirement under planning legislation to have an up to date development plan with the objective of sustainable development and setting out detailed planning policies for the management and development of land and buildings.

Project update summary:

Project RAG Status:	Timeline		Budget	
<p>Consultation on the Strategic Issues & Priorities Document took place between 11th February and midnight on the 12th April 2021. The consultation period was extended to 8 weeks in recognition that the public consultation was taking place during a national lockdown. Despite the fact that the consultation took place during a national lockdown, there was a really excellent response to the public consultation (over 2,200 representations)</p> <p>All of the feedback that has been received from the Strategic and Priorities consultation is now being analysed and will be used to help inform and develop the new draft Local Plan ('Regulation 18' stage) which will be published for consultation on the new LP website www.localplan.winchester.gov.uk An updated Local Development Scheme (the timetable for preparing the new Local Plan) has been agreed at Cabinet on the 21st July 2021.</p>				
	"Normal level of attention". No material slippage. No additional attention needed			
	"Minor concern – being actively managed". Slippage less than 10% of remaining time or budget, or quality impact is minor. Remedial plan in place			
	"Major concern - escalate to the next level". Slippage greater than 10% of remaining time or budget, or quality severely compromised. Corrective Action not in place, or not effective. Unlikely to deliver on time to budget or quality requirements			

PROJECT GATEWAYS

	Duration (months)	Start Date	Planned End Date	Projected / Actual End Date	Outcome of Stage incl comments – What will be achieved at the end of this stage?	Key Documents
Stage 0: Concept	28	Jul-18	Oct-20		Produce the new Local Plan Evidence base	

Stage 1: Feasibility	2	Feb - 2021	April -2021		Consultation on the Strategic Issues and Priorities document took place between Feb and April 2021 for a period of 8 weeks
Stage 2: Design	2	Aug - 2022	Sept – 2022		Consultation on the Draft 18 Local Plan
Stage 3: Plan for Delivery	2	Aug - 2023	Sept -2023		Consultation on the Submission version of the LP (Reg 19)
Stage 4: Delivery	-	July - 2024	Aug -2024		Adoption of the Local Plan
Stage 5; Handover & Review	-	Ongoing	Ongoing		Monitoring the Local Plan and start the review process at the appropriate time

UPCOMING MILESTONES FOR CURRENT PROJECT STAGE

Stage	Orig. Target	Curr. Target	Milestone	Outcome/Objective/Update
Consultation on the SIP Document	21/09/2020	Feb -2021		<p>Consultation on the Strategic Issues & Options Document took place between 11th February to midnight on the 12th April 2021. The consultation period was extended to 8 weeks in recognition that the public consultation was taking place during a national lockdown. Despite the fact that the consultation took place during a national lockdown, there was a really excellent response (over 2,200 representations).</p> <p>All of the feedback that has been received from the Strategic and Priorities consultation is now being used to help inform and develop the new draft Local Plan ('Regulation 18' stage) which will be published for consultation on the new LP website www.localplan.Winchester.gov.uk</p> <p>An updated Local Development Scheme was agreed at Cabinet on 21st July 2021. The government has also started the process of putting into process changes to the planning system and depending on the timetable for these changes it could have implications in terms of whether we press ahead under the current system or we pivot to the new system.</p>
Consultation on the draft Reg 18 Local Plan		Aug/Sept 2022		This milestone is based on an updated timetable for preparing the Local Plan and we are currently on track to achieve this milestone.
Consultation on the submission version		Aug/Sept 2023		

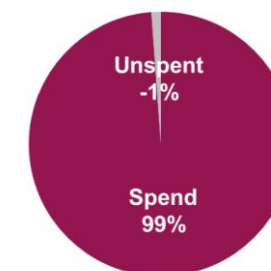
of the Local Plan (Reg 19)				
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BUDGET PERFORMANCE

CAPITAL	Prior years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
	£000	£000	£000	£000	£000	£000	£000
Budget	0	0	0	0	0	0	0
Spend	0	0	0	0	0	0	0
Unspent budget	0	0	0	0	0	0	0
Forecast	0	0	0	0	0	0	0
Variance to budget	0	0	0	0	0	0	0

REVENUE	Prior years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
	£000	£000	£000	£000	£000	£000	£000
Budget	170	239	69	35	54	0	567
Spend	172	0	0	0	0	0	172
Unspent budget	(2)	0	0	0	0	0	(2)
Forecast	172	239	69	35	90	0	605
Variance to budget	(2)	0	0	0	(36)	0	(38)

Total Revenue spend to date



Comments

Approval was given by Cabinet to commence the review of the LP. On the 23rd October 2019 Cabinet, as part of the report entitled: 'Outcome Based Budget Challenge', approved one-off revenue expenditure proposals for additional Local Plan resource at £160k to fund 2 x 2 year fixed term posts. A 2 year Principal Planner has been place since September 2020 and this needs to be kept under review. A Local Plan Action Paper has been agreed by Cabinet. Consultation on the Strategic Issues & Priorities document took place between 15th February and midnight on the 12th April 2021. Responses

are currently being analysed. Information that has been gathered from this consultation is being used to help develop and inform the Regulation 18 LP. A new Local Plan timetable was agreed at Cabinet on the 21st July 2021.

NEW HOMES PROGRAMME HIGHLIGHT REPORT

LEAD CABINET MEMBER: Cllr Kelsey Learney
PROJECT SPONSOR: Richard Botham
PROJECT LEAD: Andrew Palmer
PROJECT TIER: 1
DATE: July 2021

Project description and outcome:

The cost and affordability of housing in Winchester District is a serious problem and there is a genuine shortage of affordable properties in Winchester. Providing affordable housing can help tackle these problems and delivering new homes is a Council priority.

The Council is constructing new affordable Council Homes and also working with Registered Providers (sometimes known as Housing Associations) to provide new affordable housing across the District.

Housing will not be built for profit; it will be to meet the needs of Winchester people who cannot afford a home of their own.

Programme update summary:

Project RAG Status:	Timeline		Budget	
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Updated summaries are provided against each project below.

The main risks to the programme are workforce productivity and availability, the supply of materials along with property values and economic outlook, all due to COVID-19. Both are being closely monitored.

	"Normal level of attention". No material slippage. No additional attention needed
	"Minor concern – being actively managed". Slippage less than 10% of remaining time or budget, or quality impact is minor. Remedial plan in place
	"Major concern - escalate to the next level". Slippage greater than 10% of remaining time or budget, or quality severely compromised. Corrective Action not in place, or not effective. Unlikely to deliver on time to budget or quality requirements

PROGRAMME DETAIL

Project Name	No. new homes	Current Project Gateway*	Start Date	Projected End Date	Project Manager	Upcoming Milestone	Comments
The Valley, Stanmore	77	Delivery	Apr-19	Aug-21	Denise Partleton	Completion	completed
Rowlings Road, Weeke	7	Delivery	Jan-19	Mar-21	Sarah Charlton	Completion	completed
Dolphin Road, Twyford	2	Delivery	Jun-19	Sept.-20		Completion	Completed
Southbrook Cottages	6	Design	Nov-19	Mar-22		Grant of planning application	planning application submitted
Woodman Close, Sparsholt	5	Design	Oct-19	Aug-22		Submission of planning application	Outline business case approved
Burnet Lane, Kings Worthy	35	Delivery	June 2019	Jul-21	Denise Partleton	Completion	Completed
Winnall Flats	75	Design	Apr-20	Apr-23	Debbie Rhodes	Start on site	Final Business case approved by Council July 21
Dyson Drive, Abbots Barton	8	Design	Jan-20	Dec-21	Deborah Sunly	Outline Business Case	TVGA preventing planning application being made. HCC have started formal consideration of TVAG.
Corner House	6	Design	Jan-20	Dec-21	Duncan Faires	Outline Business Case	Final design being prepared in advance of community consultation. Progress effected by staff shortages
Witherbed Lane	4	Design	Sep-19	Oct-22		Outline Business Case	Ecology complete moving to community consultation stage – on hold due to staff shortages

***Project Gateways**
 Stage 0: Concept
 Stage 1: Feasibility
 Stage 2: Design
 Stage 3: Plan for Delivery
 Stage 4: Delivery
 Stage 5: Handover & Review

PROGRAMME BUDGET PERFORMANCE

Quarter 1 2021-22

<u>FUNDING</u>	Budgeted:	Forecast:	Actual:
	£000's	£000's	£000's
Grants – Homes England	2,004	307	-
Grants - Other	-	-	-
MRA	119	-	-
Capital Receipts	1,735	1,342	1,342
RTB 1-4-1	4,890	440	440
Borrowing	25,728	24,962	-
Sales Income	2,162	-	-
S106/Other Income	250	250	250
Total Income	36,888	27,301	2,032

<u>COSTS</u>	Budgeted:	Forecast:	Actual:
	£000's	£000's	£000's
Interest Costs	NA	NA	NA
New Homes	25,861	17,250	1,975
Total Scheme Costs	36,888	27,301	2,032

Comments:

The funding of the HRA Programme happens at year end and is undertaken at an aggregate level. The chart shows the original Budget for 2021-22 and its funding and the forecast outturn at qtr1 and its proposed funding.




WINCHESTER MOVEMENT STRATEGY (WMS) HIGHLIGHT REPORT

LEAD CABINET MEMBER: Cllr Martin Tod
PROJECT SPONSOR: John East
PROJECT LEAD: Andy Hickman
PROJECT TIER: 1
DATE: July 2021

Project description and outcome:

The City Council and Hampshire County Council are working together to deliver the aims of a long term Movement Strategy for Winchester designed to improve all forms of movement in and around the city.

Programme update summary:

Project RAG Status:	Timeline		Budget	
<p>Phase 1 and 2 summary reports have now been issued and approved with summary reports by the WMS Board. The study work has included stakeholder involvement and has reflected the impact of Covid-19. The City Council has been working in conjunction with HCC on transport recovery measures in Winchester and the market towns. A joint HCC/WCC members briefing will be held on 27th July to set out progress on the study work, to set out the next steps and to update members on the Government's new Bus Strategy and the Active Travel schemes.</p>				
	"Normal level of attention". No material slippage. No additional attention needed			
	"Minor concern – being actively managed". Slippage less than 10% of remaining time or budget, or quality impact is minor. Remedial plan in place			
	"Major concern - escalate to the next level". Slippage greater than 10% of remaining time or budget, or quality severely compromised. Corrective Action not in place, or not effective. Unlikely to deliver on time to budget or quality requirements			

PROJECT GATEWAYS

WMS - Phase 1 - Identify Options; Phase 2 - Detailed Assessment

Project Name	Phases	Current Project Gateway*	Start Date	Projected End Date	Project Manager	Internal Resources	Upcoming Milestone	Comments
Cycling and Walking Improvement Plan	Phase 1	Phase 1 study completion	Aug-19	Feb-20		Next stage contained in transport team	Phase 2 study completion Sept	Completed. Phase 1 Summary Report Issued.
	Phase 2	Completion of phase 2	May-20	Nov-20		None required	Review of designs based on engagement with HCC engineers, the walking group and the cycling groups	Completed. WMS Board to meet to approve. Summary Report to be issued.
Freight & Delivery	Phase 1	Phase 1 study completion	Aug-19	Jan-20		Next stage contained in transport team	Phase 2 study completion Sept	Completed. Phase 1 Summary Report Issued.
	Phase 2	Completion of phase 2	May-20	Oct-20		None required	Comments on Draft Freight and Delivery Plan to be provided	Completed. WMS Board to meet to approve. Summary Report to be issued.
Bus Provision	Phase 1	Phase 1 study completion	Sep-19	Mar-20		Next stage contained in transport team	Phase 2 study completion Sept	Completed. Phase 1 Summary Report Issued.
	Phase 2	Completion of phase 2	Jun-20	Jan-21		None required	Continued coordination with CWR as design developed	Comments on draft completed. WMS Board to meet to approve. Summary Report to be issued.
Movement and Place	Phase 1	Phase 1 study completion	Sep-19	Mar-20		Next stage contained in transport team	Phase 2 study completion Sept	Completed. Phase 1 Summary Report Issued.
	Phase 2	Completion of phase 2	Jun-20	Dec-20		None required	Engagement with walking and cycling groups	Comments on draft completed. WMS Board to meet to approve. Summary Report to be issued.

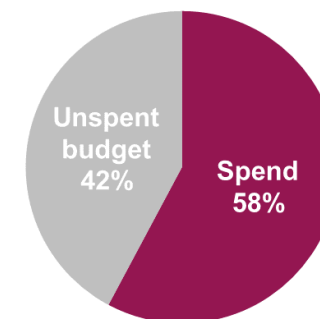
Project Name	Phases	Current Project Gateway*	Start Date	Projected End Date	Project Manager	Internal Resources	Upcoming Milestone	Comments
Park & Ride	Phase 1	Phase 1 study completion	Jul-19	Mar-20		Next stage contained in transport team	Phase 2 study completion Sept	Completed Phase 1. Summary Report Issued.
	Phase 2	Completion of phase 2	May-20	Jan-21		None required	Review of designs based on engagement with HCC engineers	Comments on draft completed. WMS Board to meet to approve. Summary Report to be issued.

BUDGET PERFORMANCE

CAPITAL	Prior years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
	£000	£000	£000	£000	£000	£000	£000
Budget	0	0	0	0	0	0	0
Spend	0	0	0	0	0	0	0
Unspent budget	0	0	0	0	0	0	0
Forecast	0	0	0	0	0	0	0
Variance to budget	0	0	0	0	0	0	0

REVENUE	Prior years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
	£000	£000	£000	£000	£000	£000	£000
Budget	289	211	0	0	0	0	500
Spend	289	0	0	0	0	0	289
Unspent budget	0	211	0	0	0	0	211
Forecast	289	211	0	0	0	0	500
Variance to budget	0	0	0	0	0	0	0

Total Revenue spend to date



Comments

Out of the total budget of £500k, £250k is funded by the Community Infrastructure Levy.

WINCHESTER SPORT & LEISURE PARK HIGHLIGHT REPORT

LEAD CABINET MEMBER: Cllr Angela Clear
PROJECT SPONSOR: John East
PROJECT LEAD: Andy Hickman
PROJECT TIER: 1
DATE: July 2021

Project description and outcome:

Winchester Sport and Leisure Park

Project Update Summary:

Project RAG Status:	Timeline		Budget	
The Leisure Centre was opened to the public on 29/05/2021. The building is now fully operational; WDC continue to complete any outstanding works and correct any snagging items in conjunction with the Centre being open.				
	"Normal level of attention". No material slippage. No additional attention needed			
	"Minor concern – being actively managed". Slippage less than 10% of remaining time or budget, or quality impact is minor. Remedial plan in place			
	"Major concern - escalate to the next level". Slippage greater than 10% of remaining time or budget, or quality severely compromised. Corrective Action not in place, or not effective. Unlikely to deliver on time to budget or quality requirements			

PROJECT GATEWAYS

	Duration (months)	Start Date	Planned End Date	Projected / Actual End Date	Outcome of Stage incl comments – What will be achieved at the end of this stage?	Key Document SharePoint Links
Stage 0: Concept	-	-	-	-		
Stage 1: Feasibility	-	-	-	-		
RIBA Stage 2: Concept Design	4	May-17	Sep-17	Sep-17	Architectural concept approved by the client and aligned to the Project Brief.	
RIBA Stage 3: Developed Design	5	Nov-17	Apr-18	Apr-18	Architectural concept tested and validated via design studies and engineering analysis.	

	Duration (months)	Start Date	Planned End Date	Projected / Actual End Date	Outcome of Stage incl comments – What will be achieved at the end of this stage?	Key Document SharePoint Links
RIBA Stage 4: Technical Design	4	Apr-18	Aug-18	Aug-18	All design information required to manufacture and construct the project completed. This includes: Responsibility Matrix, Information Requirements, Design Programme, Procurement Strategy, Building Regulations Application, Planning Conditions, Cost Plan, and Building Contract.	
RIBA Stage 5: Construction	24	Mar-19	Dec-20	May-21	Manufacturing, construction and commissioning completed, in accordance with the Construction Programme agreed in the Building Contract.	
RIBA Stage 6: Handover and Close Out	2	Feb-21	Apr-21	May-21	Building handed over, aftercare initiated and Building Contract concluded.	
RIBA Stage 7: In Use	1	May-21	Jun-21	Jun-21	Building used, operated and maintained efficiently.	

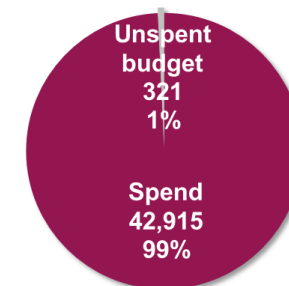
UPCOMING MILESTONES FOR CURRENT PROJECT STAGE

Stage	Orig. Target	Curr. Target	Milestone	Outcome/Objective/Update
RIBA Stage 7: Leisure Centre open to the public	01/02/2021	01/06/2021	Leisure Centre to be fully operational	Leisure Centre was opened to the public on 29/05/2021. The building is now fully operational; WDC do continue to complete any outstanding works and correct any snagging items in conjunction with the Centre being open.

BUDGET PERFORMANCE

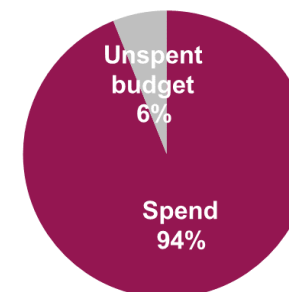
CAPITAL	Prior years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
	£000	£000	£000	£000	£000	£000	£000
Budget	41,698	1,538	0	0	0	0	43,236
Spend	41,698	1,217	0	0	0	0	42,915
Unspent budget	0	321	0	0	0	0	321
Forecast	41,698	1,667	0	0	0	0	43,365
Variance to budget	0	(129)	0	0	0	0	(129)

Total Capital spend to date



REVENUE	Prior years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
	£000	£000	£000	£000	£000	£000	£000
Budget	699	60	0	0	0	0	759
Spend	699	14	0	0	0	0	713
Unspent budget	0	46	0	0	0	0	46
Forecast	699	4	0	0	0	0	703
Variance to budget	0	56	0	0	0	0	56

Total Revenue spend to date



Comments

The project budget still has a contingency element however with Mace advice this has now all been provisionally allocated to assist with WDC additional fee claims. We have been advised for a while now that it is likely that additional funding will need to be sought in due course depending on the level of settlement WCC wish to make with WDC on the additional fee claims. Mace have allowed for 40% of the fee claim amounts in their figures, which would take the overall project budget to being over by £129,000. Negotiations are ongoing with WDC via Mace on behalf of WCC and we hope to have a final position on these claims in August 2021.

The construction project was completed in late May 2021.

