

REPORT TITLE: WORK PROGRAMME FOR 2022/23

REPORT OF THE CHAIRPERSON

14 JUNE 2022

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WARD(S): GENERAL

PURPOSE

The Scrutiny Committee work programme is published by the committee and is updated at the beginning of each committee cycle and prior to each meeting.

This report sets out the initial timetable for the work of the committee for the year ahead. The detailed terms of reference of the Committee is set out at Part 4.3 - Overview and Scrutiny Procedure Rules and Part 2 – Article 7 of the constitution.

[Part 4 - Part 4.3 - Overview and Scrutiny Procedure Rules.pdf \(winchester.gov.uk\)](#)

[Part 2 - Article 7 Overview and Scrutiny Committees.pdf \(winchester.gov.uk\)](#)

RECOMMENDATIONS:

1. That the committee considers the items listed in Appendix 1 of the report and agrees the matters it wishes to consider during the 2022/23 municipal year and delegates to officers, in consultation with the Chairperson, authority to set the detailed work programme.

IMPLICATIONS:

1 COUNCIL PLAN OUTCOME

1.1 This paper seeks to ensure that:

- a) the committee fulfils its terms of reference in a way that is well planned and executed, and
- b) the role of councillors elected to lead and serve their communities is properly supported and developed.

Both objectives help to support the governance of the council and its decision-making structures.

2 FINANCIAL IMPLICATIONS

2.1 No immediate financial implications, other than usual costs associated with arranging and supporting meetings.

3 LEGAL AND PROCUREMENT IMPLICATIONS

3.1 The authority to take the decisions set out in this report are pursuant Part 3.2 of the council constitution and the Local Government Acts 1972 and 2000 and the Localism Act 2011.

4 WORKFORCE IMPLICATIONS

4.1 The committee will need to assess its work priorities so that they can be supported from within available resources.

5 PROPERTY AND ASSET IMPLICATIONS

5.1 None.

6 CONSULTATION AND COMMUNICATION

6.1 All members of the committee are invited to put forward work programme suggestions using the template at appendix 2.

7 ENVIRONMENTAL CONSIDERATIONS

7.1 None.

8 PUBLIC SECTOR EQUALITY DUTY

- 8.1 The work programme for the committee will take account of recommendations by the newly formed Equality, Diversity and Inclusion Members' Forum and be updated to include reports arising from the identification of equality issues that impact on the committee's work.

9 DATA PROTECTION IMPACT ASSESSMENT

- 9.1 None required.

10. SUPPORTING INFORMATION:

10.1 Work Programme for the 2022/23 Municipal Year

In selecting items for discussion, members should be mindful of the officer resources required and whether there is other relevant and /or similar Council work being undertaken in the same area, to avoid duplication.

There are several issues that regularly form part of the committee's work programme, and these have been incorporated into the 2022/23 draft programme in Appendix 1.

11 OTHER OPTIONS CONSIDERED AND REJECTED

- 11.1 Not to produce a work plan. This was rejected as it is usual practice at the start of the new municipal year to consider whether any changes are required.

BACKGROUND DOCUMENTS

None.

APPENDICES

Appendix 1: Draft Work Programme for 2022/23

Appendix 2: Work Programme Request Form.

WINCHESTER CITY COUNCIL – THE SCRUTINY COMMITTEE WORK PROGRAMME

Appendix 1

	Item	Lead Officer	Date for Scrutiny	Date for Cabinet
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JUNE 2022

1	HRA outturn 21/22 (To be confirmed)	Richard Botham	14 Jun 2022	19 Jul 2022
2	General fund outturn 21/22 (To be confirmed)	Richard Botham	14 Jun 2022	19 Jul 2022
3	Q4 Performance Monitoring 21/22	Simon Howson	14 Jun 2022	19 Jul 2022
4	Determination of Call-In (RPLC)	Lisa Kirkman	14 Jun 2022	
5	Annual Scrutiny Report - Draft Annual Scrutiny Report 2021/22	Matthew Watson	14 Jun 2022	
6	Annual Scrutiny Report - Exceptions to Forward Plan 2021/22	Matthew Watson	14 Jun 2022	
7	Appointments of external bodies related to scrutiny	Matthew Watson	14 Jun 2022	

SEPTEMBER 2022

8	Q1 Finance & Performance Monitoring Report	Simon Howson	7 Sep 2022	14 Sep 2022
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NOVEMBER 2022

9	Fees and Charges 2023/24	Richard Botham	23 Nov 2022	14 Dec 2022
10	HRA Business Plan and Budget Options	Richard Botham	23 Nov 2022	14 Dec 2022
11	General Fund Budget Options & Medium Term Financial Strategy	Richard Botham	23 Nov 2022	18 Oct 2022
12	Q2 Finance & Performance Monitoring Report	Simon Howson	23 Nov 2022	14 Dec 2022

FEBRUARY 2023

13	Capital Investment Strategy 2022-2032	Richard Botham	7 Feb 2023	9 Feb 2023
14	Treasury Management Strategy 2023/24	Richard Botham	7 Feb 2023	9 Feb 2023
15	Housing Revenue Account (HRA) Budget 2023/24	Richard Botham	7 Feb 2023	9 Feb 2023
16	General Fund Budget 2023/24	Richard Botham	7 Feb 2023	9 Feb 2023

MARCH 2023

17	Q3 Finance & Performance Monitoring Report	Simon Howson	8 Mar 2023	23 May 2023
18	Community Safety Partnership Performance Review	Sandra Tuddenham	8 Mar 2023	



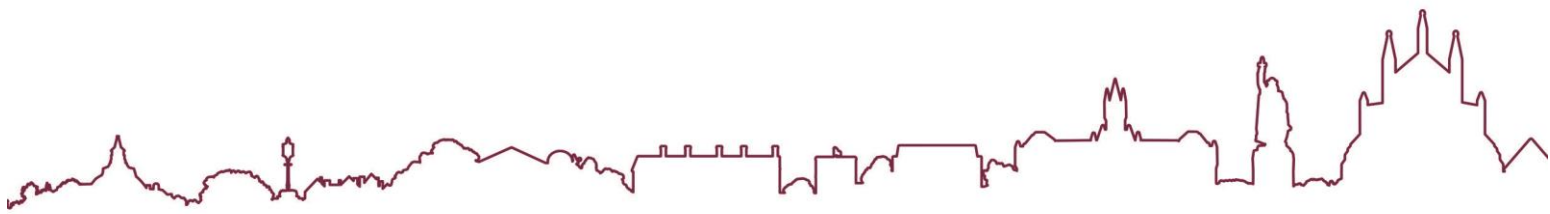
Scrutiny Work Programme Suggestion Form

This form enables councillors to put forward items for review or discussion to the council's committees that carry out the overview and scrutiny function. These are the Scrutiny Committee, the Business & Housing Policy Committee and the Health & Environment Policy Committee.

If you need further assistance, please contact Democratic Services.

Proposer:	
Title of Item:	
Relevant Corporate Head of Service:	
Relevant Cabinet Member:	

Please give a brief statement explaining what the issue is and why this item should be considered. Be sure to have a clear purpose and include any background information and evidence that will assist the committee in understanding the need for and timing of this item. Please advise if the matter is 'time critical' as this will also assist in considering the scheduling of the matter:





What is the impact or effect on residents, how could they be included in the committee's considerations?

What outcomes or changes would you like to see as a direct result of the committee addressing this item?

How does this item link to the council's priorities and corporate objectives?

