

REPORT TITLE: WORK PROGRAMME AND ANNUAL APPOINTMENTS TO
INFORMAL GROUPS FOR 2022/23

REPORT OF THE CHAIRPERSON

16 JUNE 2022

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WARD(S): GENERAL

PURPOSE

This report sets out an initial draft work programme for the new municipal year and asks the forum to agree matters it wishes to consider during 2022/23.

The forum is also asked to consider its appointments to the informal groups established during the previous municipal year(s). The previous groups and associated membership are set out within the report.

RECOMMENDATIONS:

1. That the forum considers the items listed in Appendix 1 and 2 of the report and agrees the matters it wishes to consider during the 2022/23 municipal year and delegates to the Strategic Director, in consultation with the Chairperson, authority to set the detailed work programme.
2. That the forum considers whether it wishes to (a) re-appoint the informal groups shown in paragraph 10.2 (b), appoint to the newly established informal group shown in paragraph 10.3 and (c) establish any additional informal groups.
3. That the forum agrees the membership of the informal groups established as part of item 2 above.

IMPLICATIONS:

1 COUNCIL PLAN OUTCOME

1.1 This paper seeks to ensure that:

- a) the forum fulfils its terms of reference in a way that is well planned and executed, and
- b) the role of councillors elected to lead and serve their communities is properly supported and developed.

Both of these objectives help to support the governance of the council and its decision-making structures.

2 FINANCIAL IMPLICATIONS

2.1 No immediate financial implications, other than usual costs associated with arranging and supporting meetings.

3 LEGAL AND PROCUREMENT IMPLICATIONS

3.1 The authority to take the decisions set out in this report are pursuant Part 3.2 of the council constitution and the Local Government Acts 1972 and 2000 and the Localism Act 2011.

4 WORKFORCE IMPLICATIONS

4.1 If officers are involved in work of the forum (other than general support) in the same way as they would be with Parishes; then their time will not be a specific charge to the Town Account. Work that solely relates to the Town may involve additional charges to the Town Account. The forum will need to assess its work priorities so that they can be supported from within available resources.

5 PROPERTY AND ASSET IMPLICATIONS

5.1 None.

6 CONSULTATION AND COMMUNICATION

6.1 All members of the town forum are invited to be nominated for each informal group.

7 ENVIRONMENTAL CONSIDERATIONS

7.1 None.

8 PUBLIC SECTOR EQUALITY DUTY

8.1 The Council considers the appointment of nominees that represent as far as possible the diverse nature of the local community .

8.2 The work programme for the Town Forum will take account of recommendations by the newly formed Equality, Diversity and Inclusion Members' Forum and be updated to include reports arising from the identification of equality issues that impact on the town area.

9 DATA PROTECTION IMPACT ASSESSMENT

9.1 None required.

10. SUPPORTING INFORMATION:

10.1 Work Programme for the 2022/23 Municipal Year

The Forum is now a well-established part of the Council's democratic process playing a greater role in providing a 'Winchester voice' on issues that affect the Town area. In considering which subjects the Forum should discuss in the coming year, members may want to refer to:

- The forum's terms of reference ([as set out on the Council's website, on this link](#))
- Issues considered by the forum in the previous year (Appendix 1 to this report)
- Latest forward plan ([as set out on the Council's website, on this link](#))

In selecting items for discussion, members should be mindful of the officer resources required and whether there is other relevant and /or similar Council work being undertaken in the same area, to avoid duplication.

There are a number of issues that regularly form part of the forums work programme and these have been incorporated into the 2022/23 draft programme in Appendix 2.

10.2 Informal Groups

During the previous municipal year, the forum appointed the following informal groups and should consider whether it wishes to re-appoint these groups and nominate members as necessary. Current membership of each group are shown below.

Planning for the future in Winchester Town:

Members: Becker, Craske, Green and Westwood

Lead Officer: S Finch

Winchester Town Forum (North Walls) Informal Group

Members: Becker, Ferguson, Learney, Radcliffe and Tippett-Cooper.

Lead Officer: S Croker

Winchester Town Forum (City Centre) (formerly High Street) Informal Group

Members: Edwards, Green, Learney, (1 vacancy), Radcliffe and Tod

Lead Officer: S Finch

Winchester Town Forum (Town Accounts Grants) Group

Members: Ferguson, Green, Radcliffe and Tippett-Cooper

Lead Officer: M Fletcher

Winchester Town Forum (Account Informal) Group

Members: Ferguson, Learney, (1 vacancy) and Tod.

Lead Officer: D Kennedy

Winchester Town Forum (KGV) Informal Group

Members: Learney, (1 vacancy) and Weir

Lead Officer: S Croker

Winchester Town Forum (Heritage) Informal Group

Members: Becker, Radcliffe, Tippett-Cooper & Westwood

Lead Officer: R White

Winchester Town Forum (Outdoor Swimming) Informal Group

Members: Becker, Tod and Tippett-Cooper

Lead Officer: S Croker

- 10.3 In addition, at its meeting on 17 March 2022, the forum agreed that a Winchester Town Forum (Town Vision) Informal Group be established, the membership for this informal group requires appointment to be made for 2022/23.

11 OTHER OPTIONS CONSIDERED AND REJECTED

- 11.1 Not to consider making changes to any appointments. This was rejected as it is usual practice at the start of the new municipal year to consider whether any changes are required.

BACKGROUND DOCUMENTS

None.

APPENDICES

Appendix 1: Issues previously considered by the Forum in 2021/22

Appendix 2: Draft Work Programme for 2022/23

Appendix 1

2021/22 Agenda Items

The forum met five times in 2021/22. The table below lists the business items for each of those meetings.

<u>Meeting Date</u>	<u>Agenda Item</u>
24/06/21	<ul style="list-style-type: none">- North Walls and King George V Sports Pavilions Update Report- Play Area Improvement Plan Report- Hyde Abbey - Officer verbal update- Winchester Night Bus Service Update Report- Local Plan Update - Officer verbal update
16/09/21	<ul style="list-style-type: none">- Vision for Winchester 2030 - Update- Winchester Town Account Financial Planning 2021/22- North Walls Park Plan - feedback of results from consultation event
10/11/21	<ul style="list-style-type: none">- Core funding grants programme 2022-2025- Winchester Town Account Medium Term Financial Position- Future 50 - Verbal Update- North Walls Park Plan
27/01/22	<ul style="list-style-type: none">- Winchester Town Account Budget for 2022/23 (rec'd to Cabinet)- Proposed Upgrades to Artificial Turf Pitch at River Park
17/03/22	<ul style="list-style-type: none">- Winchester Area SuperHomes (presentation from WinACC)- KGV Pavilion Funding- Winchester Town Vision – progress update

WINCHESTER TOWN FORUM – SCHEDULED ITEMS OF BUSINESS ETC

16 JUNE 2022					
	BUSINESS	LEAD OFFICER	COMMITTEE DATE		STATUS/ COMMENT
			Original	Revised	
	Draft BID Business Plan and ballot proposal (Presentation from Paul Spencer, Executive Director Winchester BID)	Susan Robbins	16 June 2022		Presentation
	Bike Parking and Security	Andy Hickman	16 June 2022		WTF309
	Town Forum Informal Group Appointments and Work Programme for 2022/23	Dawn Adey	16 June 2022		WTF308
15 SEPTEMBER 2022					
	BUSINESS	LEAD OFFICER	COMMITTEE DATE		STATUS/COMMENT
	Town Forum Grant Programme	Steve Lincoln/Melissa Fletcher	15 September 2022		

	Winchester Town Account Financial Planning 2022/23	Darren Kennedy	15 September 2022		
	Operation of the Winchester Night Bus	Andy Hickman/Dan Massey	15 September 2022		
	St Giles Hill Park Management Plan	Susan Croker	15 September 2022		
	Magdalen Hill Cemetery Memorial Garden Update	Karen Vincent/Marriam Baxendale	15 September 2022		WTF286
9 NOVEMBER 2022					
	BUSINESS	LEAD OFFICER	COMMITTEE DATE		STATUS/COMMENT
	Winchester Town Account Medium Term Financial Position	Darren Kennedy	9 November 2022		
	Upgrades/Replacements to Bus Shelters	Andy Hickman	9 November 2022		
26 JANUARY 2023					
	BUSINESS	LEAD OFFICER	COMMITTEE DATE		STATUS/COMMENT

	Winchester Town Account Budget for 2023/24 (to be recommended to Cabinet)	Darren Kennedy	26 January 2023		
13 MARCH 2023					
	BUSINESS	LEAD OFFICER	COMMITTEE DATE	STATUS/COMMENT	
	None				