

REPORT TITLE: FURTHER ANNUAL APPOINTMENTS TO CABINET 2022/23

19 JULY 2022

REPORT OF CABINET MEMBER: LEADER AND CABINET MEMBER FOR ASSET
MANAGEMENT – CLLR MARTIN TOD

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WARD(S): GENERAL

PURPOSE

At the Cabinet meeting on 22 May 2022 it was noted that appointments to the Central Winchester Regeneration Open Forum and the Station Approach Open Forum be deferred until a future Cabinet meeting to follow a review of the governance for major projects.

This report establishes two Cabinet Committees relating to Housing and Regeneration and asks for appointments to those in accordance with the terms of reference before Cabinet to agree along with appointments to the Open Forum.

RECOMMENDATIONS:

1. That Cabinet agrees the terms of reference for the Cabinet Committee: Housing and Cabinet Committee: Regeneration.
2. That Cabinet appoint:
 - a) Cabinet Committee Members for the Cabinet Committee: Housing and Cabinet Committee Major Regeneration Projects;
 - b) Members to the Station Approach and Central Winchester Regeneration Open Forum.

IMPLICATIONS:

1 COUNCIL PLAN OUTCOME

- 1.1 This report furthers the annual consideration of appointments made by Cabinet helps to support the proper governance of the Council and its decision-making structures.

2 FINANCIAL IMPLICATIONS

- 2.1 No immediate financial implications, other than usual costs associated with arranging and supporting meetings. Resources are being assessed within the Democratic services team to ensure the right levels are in place to support the cycle of meetings as determined by Full Council and Cabinet.

3 LEGAL AND PROCUREMENT IMPLICATIONS

- 3.1 The authority to take the decisions set out in this report are pursuant Part 3.2 of the council constitution and the Local Government Acts 1972 and 2000 and the Localism Act 2011.

4 WORKFORCE IMPLICATIONS

- 4.1 Professional technical advice and support to the Cabinet Committees and Open Fora referred can be met within existing resources. As mentioned in 2.1 above administrative resources are being reviewed to ensure adequate resources.

5 PROPERTY AND ASSET IMPLICATIONS

- 5.1 None.

6 CONSULTATION AND COMMUNICATION

- 6.1 Vacancies are advertised to all Members (via Group Managers) to allow cross-party nominations where appropriate.

7 ENVIRONMENTAL CONSIDERATIONS

- 7.1 None.

8 PUBLIC SECTOR EQUALITY DUTY

- 8.1 None required.

9 DATA PROTECTION IMPACT ASSESSMENT

- 9.1 None required.

10 RISK MANAGEMENT

Risk	Mitigation	Opportunities
Financial Exposure – n/a		
Exposure to challenge	<i>Cabinet Committees referred to in this report have terms of reference appended and delegated decision making powers. The existence of Cabinet committees is already set out in the Council's constitution</i>	To ensure certainty and clear lawful decision making.
Innovation – n/a		
Reputation – <i>Some decisions taken without local engagement may make residents feel they are not involved in helping to shape new communities</i>	Ensure new residents are aware of both cabinet committees and development fora and are invited to attend and participate.	Gives the Council the opportunity to enhance its reputation by encouraging participation.
Achievement of outcome – <i>established forums and groups unable to meet or fulfil their terms of reference by not being properly represented</i>	<i>Annual appointment of members and deputies ensures groups are able to meet and fulfil objectives</i>	<i>Greater understanding of the work of the group or forum by elected members</i>
Property – n/a		
Community Support <i>Potential for lack of community support</i>	<i>Cabinet Committees and Open For a meet in public and have provision for public participation.</i>	Transparency of the decision making enables greater certainty of a decision and decision maker for the community.
Timescales – n/a		
Project capacity – n/a		
Other – n/a		

11 SUPPORTING INFORMATION:

- 11.1 At the Cabinet meeting on 22 May 2022, it was noted that appointments to the Central Winchester Regeneration Open Forum and the Station Approach Open Forum be deferred until a future Cabinet meeting to follow a review of the governance for these tier 1 projects.

- 11.2 Three Open Fora were established in 2019/20 to provide input into the Council's regeneration projects. This paper relates to the following Open fora:
- a) Station Approach Open Forum;
(further information contained in Appendix A)
 - b) Central Winchester Regeneration Open Forum.
(further information contained in Appendix A)
- 11.3 Furthermore, this report establishes 2 Cabinet Committees relating to Housing and Regeneration. Appendix B to the Report sets out the proposed terms of reference.
- 11.4 In respect of the Regeneration Cabinet Committee 2 projects are identified as within its remit – Central Winchester Regeneration and Station Approach. This will change over time and as appropriate.
- 11.5 In respect of Housing there is currently a risk of duplication between the Cabinet Committee and the Business and Housing Policy Committee. TACT have expressed a clear preference to attend the Cabinet Committee meetings where all of the business relates to housing.
- 11.6 A constitutional review is currently underway and one part is to review the effectiveness of the Policy committees which were introduced as part of the new constitution adopted in 2019. This new constitution split the overview and scrutiny function into 3 – 1 scrutiny committee and 2 policy committees.
- 11.7 It is recommended that during this period the chair of both committees work to agree where each paper will be presented and whether there may be circumstances where it will go to both.
- 11.8 Appendix A to the Report sets out the requirements for these fora and cabinet committees and any restrictions that these have. It is anticipated that these cabinet committees will meet four times a year with other meeting scheduled as required

12 OTHER OPTIONS CONSIDERED AND REJECTED

- 12.1 None. This report was at the request of Cabinet.

BACKGROUND DOCUMENTS:-

Previous Committee Reports:-

- CAB3344 – Annual appointments to Cabinet informal Group and Fora 2022/23
- CAB3298 – Annual appointments to Cabinet Informal Group & Fora 2021/22

APPENDICES:

- Appendix A – List of internal appointments to be made by Cabinet
- Appendix B – Proposed terms of reference for 2 Cabinet Committees

NAME OF BODY	NUMBER OF MEMBERS REQUIRED & ANY RESTRICTIONS
<p>CENTRAL WINCHESTER REGENERATION OPEN FORUM</p>	<p>This Open Forum was established in 2019/20 and met twice in 2021/22.</p> <p>The membership for 2021/22 was Councillors Learney (Chairperson), Edwards, Godfrey, Gordon-Smith, Horrill,</p> <p>Recommended 5 Members – Cabinet Member with responsibility for CWR project (Chairperson) and 4 other members (2 from each political group).</p>
<p>STATION APPROACH OPEN FORUM</p>	<p>This Open Forum was established in 2019/20 and has met on one occasion, with no meetings held in 2021/22.</p> <p>The membership for 2021/22 was Councillors Tod (Chairperson), Godfrey, Miller, Tippett-Cooper and Westwood.</p> <p>Recommended 5 Members – Cabinet Member with responsibility for Station Approach project (Chairperson) and 4 other members (2 from each political group).</p>
<p>MAJOR REGENERATION PROJECTS CABINET COMMITTEE</p>	<p>The Committee’s membership will be the Leader and Cabinet Member for Asset Management (Chairman), plus 2 other Cabinet members.</p> <p>In the event of any member of Cabinet not being available for a meeting of the Cabinet Committee another member of Cabinet may deputise where no conflict arises.</p> <p>In addition, it is proposed that 4 other members (2 from each political group) be invited to attend and offer views at meetings of the Committee.</p>

NAME OF BODY	NUMBER OF MEMBERS REQUIRED & ANY RESTRICTIONS
	<p>Initially 4 meetings a year will be added to the committee calendar though additional meetings may be required and will be called within the statutory time limits unless urgency provisions apply.</p> <p>Meetings will be held in the Walton Suite beginning at 10.00am.</p> <p>Usual visiting councillor and public participation protocols will apply.</p>
HOUSING CABINET COMMITTEE	<p>The Committee's membership will be the Cabinet Member for Community and Housing (Chairman), plus 2 other Cabinet members</p> <p>In the event of any member of Cabinet not being available for a meeting of the Cabinet Committee another member of Cabinet may deputise where no conflict arises.</p> <p>In addition, it is proposed that the following be invited to attend and offer views at meetings of the Committee;</p> <ul style="list-style-type: none"> (a) 4 other members (2 from each political group); and (b) Two TACT representatives plus one deputy <p>Initially 4 meetings a year will be added to the committee calendar though additional meetings may be required and will be called within the statutory time limits unless urgency provisions apply.</p> <p>Meetings will be held in the Walton Suite beginning at 10:00am.</p> <p>Usual visiting councillor and public participation protocols will apply.</p>