

## Winchester City Council

# Equality Impact Assessment Template (EqIA)

### Section 1 - Data Checklist

When undertaking an EqIA for your policy or project, it is important that you take into consideration everything which is associated with the policy or project that is being assessed.

The checklist below is to help you sense check your policy or project before you move to Section 2.

		Yes/No	Please provide details
1	Have there been any complaints data related to the policy or project you are looking to implement?	Yes	Occasional complaints about service levels / lateness / times of operation (Park & Ride buses) but this is to be expected on a service that is susceptible to factors beyond its control (traffic conditions / accidents etc. But no issues / complaints relating to EqIA factors.
2	Have all officers who will be responsible for implementing the policy or project been consulted, and given the opportunity to raise concerns about the way the policy or function has or will be implemented?	Yes	
3	Have previous consultations highlighted any concerns about the policy or project from an equality impact perspective?	No	
4	Do you have any concerns regarding the implementation of this policy or project?  <i>(i.e. Have you completed a self-assessment and action plan for the implementation of your policy or project?)</i>	Not from an EQIA perspective	

		Yes/No	Please provide details
5	Does any accessible data regarding the area which your work will address identify any areas of concern or potential problems which may impact on your policy or project?	No	
6	Do you have any past experience delivering similar policies or projects which may inform the implementation of your scheme from an equality impact point of view?	Yes	Transport officers involved are the same team responsible for the P&R contract / tendering in 2015
7	Are there any other issues that you think will be relevant?	No	

## Section 2 - Your EqIA form

<b>Directorate:</b> Place	<b>Your Service Area:</b> Engineering and Traffic & Transport	<b>Team:</b> Transport	<b>Officer responsible for this assessment:</b> Dan Massey	<b>Date of assessment:</b> 06/06/2023
------------------------------	--	------------------------	---	--

	<b>Question</b>	<b>Please provide details</b>
1	What is the name of the policy or project that is being assessed?	Re-tendering of the Park & Ride bus service
2	Is this a new or existing policy?	Existing service since 1993
3	Briefly describe the aim and purpose of this work.	Re-tendering of the Park & Ride bus service
4	What are the associated objectives of this work?	Appointment of contractor to provide the P&R bus service
5	Who is intended to benefit from this work and in what way?	Many & Varied - The P&R bus service provides a low cost parking alternative for people visiting Winchester
6	What are the outcomes sought from this work?	Appointment of contractor to provide the P&R bus service
7	What factors/forces could contribute or detract from the outcomes?	This will be very much dependent on the tender bids received
8	Who are the key individuals and organisations responsible for the implementation of this work?	WCC – Transport staff responsible for implementation & monitoring of the contract. External bus contractor – responsible for the provisions of the bus service
9	Who implements the policy or project and who or what is responsible for it?	WCC – Transport staff responsible for implementation & monitoring of the contract. External bus contractor – responsible for the provisions of the bus service

	Please select your answer in <b>bold</b> . Please provide detail
--	--

		here.		
10a	Could the policy or project have the potential to affect individuals or communities on the basis of race differently in a negative way?	Y	N	NO
10b	What existing evidence (either presumed or otherwise) do you have for this?	The P&R service (and associated bus service) has been operated in Winchester for 30 years. This project is for the retendering of the bus service. It operates without prejudice to any user group.		
11a	Could the policy or project have the potential to affect individuals or communities on the basis of sex differently in a negative way?	Y	N	NO
11b	What existing evidence (either presumed or otherwise) do you have for this?	The P&R service (and associated bus service) has been operated in Winchester for 30 years. This project is for the retendering of the bus service. It operates without prejudice to any user group.		
12a	<p>Could the policy or project have the potential to affect individuals or communities on the basis of disability differently in a negative way?</p> <p><i>you may wish to consider:</i></p> <ul style="list-style-type: none"> <li>• <i>Physical access</i></li> <li>• <i>Format of information</i></li> <li>• <i>Time of interview or consultation event</i></li> <li>• <i>Personal assistance</i></li> <li>• <i>Interpreter</i></li> <li>• <i>Induction loop system</i></li> <li>• <i>Independent living equipment</i></li> <li>• <i>Content of interview)</i></li> </ul>	Y	N	<p><b>NO</b> The Public Service Vehicle Accessibility Regulations (PSVAR) means that since January 2016 all single-deck buses have needed to be compliant with the regulations –</p> <p>The requirements include:</p> <ul style="list-style-type: none"> <li>• space for a wheelchair, with suitable safety provisions, depending on whether the wheelchair is carried facing forwards or backwards</li> <li>• a boarding device to enable wheelchair users to get on and off vehicles</li> <li>• priority seats for disabled passengers</li> <li>• criteria for steps</li> </ul>

				<ul style="list-style-type: none"> <li>• handrails to assist disabled people</li> <li>• visual contrast of features like handrails and steps to help partially sighted people</li> <li>• easy-to-use bell pushes throughout the vehicle</li> <li>• audible and visible signals to stop a vehicle or to request a boarding device</li> <li>• external equipment to display the correct route and destination</li> </ul>
12b	What existing evidence (either presumed or otherwise) do you have for this?	The P&R service (and associated bus service) has been operated in Winchester for 30 years. This project is for the retendering of the bus service. It operates without prejudice to any user group.		
13a	Could the policy or project have the potential to affect individuals or communities on the basis of sexual orientation differently in a negative way?	Y	N	NO
13b	What existing evidence (either presumed or otherwise) do you have for this?	The P&R service (and associated bus service) has been operated in Winchester for 30 years. This project is for the retendering of the bus service. It operates without prejudice to any user group.		
14a	Could the policy or project have the potential to affect individuals on the basis of age differently in a negative way?	Y	N	NO
14b	What existing evidence (either presumed or otherwise) do you have for this?	The P&R service (and associated bus service) has been operated in Winchester for 30 years. This project is for the retendering of the bus service. It operates without prejudice to any user group.		
15a	Could the policy or project have the potential to affect individuals or communities on the basis of religious belief differently in a negative way?	Y	N	NO

15b	What existing evidence (either presumed or otherwise) do you have for this?	The P&R service (and associated bus service) has been operated in Winchester for 30 years. This project is for the retendering of the bus service. It operates without prejudice to any user group.		
16a	Could this policy or project have the potential to affect individuals on the basis of gender reassignment differently in a negative way?	Y	N	NO
16b	What existing evidence (either presumed or otherwise) do you have for this?	The P&R service (and associated bus service) has been operated in Winchester for 30 years. This project is for the retendering of the bus service. It operates without prejudice to any user group.		
17a	Could this policy or project have the potential to affect individuals on the basis of marriage and civil partnership differently in a negative way?	Y	N	NO
17b	What existing evidence (either presumed or otherwise) do you have for this?	The P&R service (and associated bus service) has been operated in Winchester for 30 years. This project is for the retendering of the bus service. It operates without prejudice to any user group.		
18a	Could this policy or project have the potential to affect individuals on the basis of pregnancy and maternity differently in a negative way?	Y	N	NO
18b	What existing evidence (either presumed or otherwise) do you have for this?	The P&R service (and associated bus service) has been operated in Winchester for 30 years. This project is for the retendering of the bus service. It operates without prejudice to any user group.		
19	Could any negative impacts that you identified in questions 10a to 15b create the potential for the policy to discriminate against certain groups on the basis of protected characteristics?	Y	N	NO
20	Can this negative impact be justified on the grounds of promoting equality of opportunity for certain groups on the			Race: Sex:

	basis of protected characteristics? Please provide your answer opposite against the relevant protected characteristic.	<b>N/A</b>	<b>N/A</b>	Disability:
				Sexual orientation:
				Age:
				Gender reassignment:
				Pregnancy and maternity:
				Marriage and civil partnership:
				Religious belief:
21	How will you mitigate any potential discrimination that may be brought about by your policy or project that you have identified above?	. <b>N/A</b> -		
22	Do any negative impacts that you have identified above impact on your service plan?	<b>Y</b>	<b>N</b>	.

Signed by completing officer	Dan Massey
Signed by Service Lead or Corporate Head of Service	Andy Hickman