

Winchester City Council

Equality Impact Assessment Template (EqIA)

Section 1 - Data Checklist

When undertaking an EqIA for your policy or project, it is important that you take into consideration everything which is associated with the policy or project that is being assessed.

The checklist below is to help you sense check your policy or project before you move to Section 2.

		Yes/No	Please provide details
1	Have there been any complaints data related to the policy or project you are looking to implement?	No	
2	Have all officers who will be responsible for implementing the policy or project been consulted, and given the opportunity to raise concerns about the way the policy or function has or will be implemented?	Yes	Officers meet on a weekly basis to discuss the implementation of the project and where any concerns are raised, they are discussed, considered and resolved.
3	Have previous consultations highlighted any concerns about the policy or project from an equality impact perspective?	No	
4	Do you have any concerns regarding the implementation of this policy or project? <i>(i.e. Have you completed a self-assessment and action plan for the implementation of your policy or project?)</i>	No	Not in reference to equalities other risks are covered in CAB3433 Report There is a process and action plan for the project which is monitored weekly.
5	Does any accessible data regarding the area which your work will address identify any areas of concern or potential	No	

		Yes/No	Please provide details
	problems which may impact on your policy or project?		
6	Do you have any past experience delivering similar policies or projects which may inform the implementation of your scheme from an equality impact point of view?	Yes	<p>The scheme has been equality impact assessed by DLUHC.</p> <p>The project is being implemented by a cross section of officers who have vast experience in working with DLUHC, purchasing properties, working with refugees and allocations.</p>
7	Are there any other issues that you think will be relevant?	No	

Section 2 - Your EqIA form

Directorate: Services	Your Service Area: Housing	Team: Cross section of teams from across the council.	Officer responsible for this assessment: Karen Thorburn	Date of assessment: 26/10/2023
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	Question	Please provide details
1	What is the name of the policy or project that is being assessed?	Bringing back into use and refurbishment of 59 Colebrook Street
2	Is this a new or existing policy?	New
3	Briefly describe the aim and purpose of this work.	The purpose is to refurbish an empty to provide 6 rooms in an HMO for individuals on the Afghan and Ukraine resettlement scheme who would otherwise be homeless. The property will become part of the council's TA portfolio
4	What are the associated objectives of this work?	The project will bring an empty property back into use to provide homes for individual who would otherwise be homeless; saves the cost of the council house council tax exemption (£6k), generate an income from rent and improves the street scene.
5	Who is intended to benefit from this work and in what way?	Ukrainians and Afghanistan on the resettlement scheme outlined in the condition of the grant funding
6	What are the outcomes sought from this work?	The refurbishment of this property will provide homes for 6 individuals and avoid homelessness by ensuring there is availability of additional good quality temporary accommodation. Brings an empty property back into to use that will provide a rental income.
7	What factors/forces could contribute or detract from the outcomes?	Delivering within the constraints of the timescales
8	Who are the key individuals and organisations responsible for the implementation of this work?	Simon Hendey, Gillian Knight
9	Who implements the policy or project and who or what is responsible for it?	LAHF Project Team

		Please select your answer in bold . Please provide detail here.	
10a	Could the policy or project have the potential to affect individuals or communities on the basis of race differently in a negative way?		N The provision of additional temporary accommodation although enabling allocation to households of certain ethnic origin does not negatively impact on any group.
10b	What existing evidence (either presumed or otherwise) do you have for this?	Without the addition of extra temporary accommodation to meet emergency housing provision those households who are homeless would have their needs met but alternative less suitable emergency provision.	
11a	Could the policy or project have the potential to affect individuals or communities on the basis of sex differently in a negative way?		N The council's allocation policy and statutory requirements in relation to homelessness will ensure that there will not be a negative impact on basis of sex.
11b	What existing evidence (either presumed or otherwise) do you have for this?	Quarterly HCLIC data returns to the Govt.	
12a	Could the policy or project have the potential to affect individuals or communities on the basis of disability differently in a negative way? <i>you may wish to consider:</i> <ul style="list-style-type: none"> • <i>Physical access</i> • <i>Format of information</i> • <i>Time of interview or consultation event</i> • <i>Personal assistance</i> • <i>Interpreter</i> • <i>Induction loop system</i> • <i>Independent living equipment</i> • <i>Content of interview)</i> 		N The specification has been based on achieving the accessible standard relevant to HMO's and includes wet room provision on the ground floor which is additional to the HMO standard – so achieves an enhanced accessible level
12b	What existing evidence (either presumed or otherwise) do you have for this?	Experience of allocations informed the provision of a wet room as a facility that is known to improve the accessibility of properties and reduce	

		barriers for households with disabilities.	
13a	Could the policy or project have the potential to affect individuals or communities on the basis of sexual orientation differently in a negative way?		N
13b	What existing evidence (either presumed or otherwise) do you have for this?	Quarterly HCLIC data returns to the Govt and Hampshire Home Choice Data	
14a	Could the policy or project have the potential to affect individuals on the basis of age differently in a negative way?		N Rooms will be offered to single persons households and increases the provision to anybody over the age of 18
14b	What existing evidence (either presumed or otherwise) do you have for this?	Single households are the highest cohort in housing need on the housing register	
15a	Could the policy or project have the potential to affect individuals or communities on the basis of religious belief differently in a negative way?		Y Potentially there may be as a consequence of shared facilities and the cultural differences of the cohort the project is aimed at
15b	What existing evidence (either presumed or otherwise) do you have for this?	Awareness that cultural difference need to be taken into consideration.	
16a	Could this policy or project have the potential to affect individuals on the basis of gender reassignment differently in a negative way?		N The allocation process includes completing a risk assessment for all individuals accessing temporary accommodation which takes into account the individual's needs alongside the needs of the existing residents.
16b	What existing evidence (either presumed or otherwise) do you have for this?	The Temporary Accommodation allocation process	
17a	Could this policy or project have the potential to affect individuals on the basis of marriage and civil partnership differently in a negative way?		N Although the scheme is for single households if they marry while living at the scheme the partner would be able to stay if still compliant with the HMO regulations and number of permitted occupants.
17b	What existing evidence (either presumed or otherwise) do you have for this?	HMO Regulations	

18a	Could this policy or project have the potential to affect individuals on the basis of pregnancy and maternity differently in a negative way?		N	
18b	What existing evidence (either presumed or otherwise) do you have for this?	Scheme doesn't exclude pregnancy or maternity		

19	Could any negative impacts that you identified in questions 10a to 15b create the potential for the policy to discriminate against certain groups on the basis of protected characteristics?		N	
20	Can this negative impact be justified on the grounds of promoting equality of opportunity for certain groups on the basis of protected characteristics? Please provide your answer opposite against the relevant protected characteristic.		N	Race: Sex: Disability: Sexual orientation: Age: Gender reassignment: Pregnancy and maternity: Marriage and civil partnership: Religious belief:
21	How will you mitigate any potential discrimination that may be brought about by your policy or project that you have identified above?	The allocation process includes completing a risk assessment for all individuals accessing temporary accommodation which takes into account the individual's needs alongside the needs of the existing residents.		
22	Do any negative impacts that you have identified above impact on your service plan?		N	Extends and enhances our response to refugee and asylum task in the service plan

Signed by completing officer	Karen Thorburn 26/10/2023 Janette Palmer 26/10/23
Signed by Service Lead or Corporate Head of Service	Gillian Knight 26/10/2023