

WINCHESTER CITY COUNCIL DECISION RECORD

VERSION 6. MAY 2024

Reference Number (taken from Sharepoint entry) [Click or tap here to enter text.](#)

Officer Completing the Form: Sara Davies

Lead Director: Simon Hendey

Subject: Off Street Parking Order 2025

Details of Decision: *Please provide a brief explanation as to what decision was made, including any financial implications. This should be done in easy to understand, non-technical language - as this wording will appear on the website for the public to read. Also please remember all staff will be able to see this document.*

Winchester City Council intends to propose a new Off Street Parking Order in order to simplify and update the management of all City Council car parks in the Winchester District. This includes all the Park & Ride sites which are managed by Winchester City Council and all off street car parks, including those which are free to park in, those car parks in Alresford, Wickham, Bishops Waltham, and Denmead.

The current order off-street parking order is dated 2003 with over 10 variations that have been added to it. A new Parking Order will consolidate the previous order and its variations, all Park & Ride parking orders, two Alresford parking orders and a separate 2010 order for Wickham Square.

The new order will include some minor changes including:

- Updating articles and definitions to reflect 2025 terminology and technology
- The inclusion of Electric Vehicle Parking Places and associated electric vehicle articles
- Changes to weight limits of multi-storey car parks to take into account the weight of electric vehicles
- Removal of Park & Ride RingGo Wallet discounted tickets, due to the supplier removing the product.
- Inclusion of proposed Variation 12 (yet to be made) reflecting the current opening hours of The Brooks Car Park.

Prior to the advertisement of the proposals, statutory consultees will be consulted including Hampshire County Council, the Police, Councillors and landowners of Perins Car Park, Arlebury Park Car Park, and Alresford Station Car Park. The order will then be formally advertised in car parks and the local papers in accordance with statutory procedures. Any objections to the advertisement will be analysed and formally considered.

The cost of the advertisement and any car park signage changes that will be needed, will be covered by the current Parking signage budget.

Type of Decision: (please tick. see reverse for definitions)

- | | |
|-------------------------------------|--|
| <input type="checkbox"/> | Key Decision (Executive) & Subject to Call-In (see section 2A on reverse of this form) Note, these decisions are published on winchester.gov.uk |
| <input checked="" type="checkbox"/> | Significant Operational Decision (see section 2B (1) on reverse of this form). Note, these decisions are published on winchester.gov.uk |
| <input type="checkbox"/> | Other Decisions to be Published (see section 2B (2) on reverse of this form) Note, these decisions are published on winchester.gov.uk |
| <input type="checkbox"/> | Administrative Decision (see section 3 on reverse of this form) |

Reason for the Decision: *A brief overview of your reasons for taking this course of action.*

Winchester City Council currently hold the main 2003 order with 11 variations, a 2010 Wickham parking order, two Alresford parking orders, one Park & Ride parking order with two variations. Technology and terminology for car parks has changed significantly over the last 20 years. Consolidating of all these parking orders into one order will allow all car parks in the District to be controlled by one order, allowing a simplified process for both the City Council and any member of the public who wishes to view an order of a Winchester City Council Car Park. Updating the order will allow the parking services team to efficiently and effectively enforce the car parks with new specific articles relating to electric vehicles and updated ticket types.

Alternative Options Considered & Rejected: *All alternative options considered need to be outlined here. Please include detail of any representations received. This will include your response to any alternatives suggested by those making representation and the reasons why these alternatives were rejected.*

Not making the new Order was considered and rejected as this would have meant continuing to have the 2003 order with variations in place, thereby missing the opportunity of simplifying and modernising the existing.

Supporting Information: *If your decision relates to delegated authority derived from a specific Committee resolution, please confirm the name of the Committee, the date of the meeting and paste the resolution into this box.*

None.

Declared Officer and/or Member interests: *List any conflict of interest declared by any Cabinet Member who was consulted by the officer which relates to the decision and, in respect of any declared conflict of interest, any note of dispensation granted by the Monitoring Officer.*

None.

Departmental Review			
Legal review:	<i>Tick this box to confirm legal team have reviewed proposed decision</i>	<input checked="" type="checkbox"/>	<i>Fiona Sutherland</i>
Finance review:	<i>Tick this box to confirm finance team have reviewed proposed decision</i>	<input checked="" type="checkbox"/>	<i>Neil Aitken</i>
Other review:	<i>Tick this box to confirm any other departmental review of proposed decision (and specify department)</i>	<input type="checkbox"/>	
Public Sector Equality Duty:	<i>Tick this box to confirm you have considered the PSED requirements (see section 4 on reverse of this form)</i>	<input checked="" type="checkbox"/>	

Are the details of the decision open or exempt?

- Open
- Part Exempt. Please expand
- Exempt. Please expand

Decision Taker (name): *This needs to be the specific Officer or Cabinet Member who holds the delegation within the constitution/or referred to by a committee*

Decision Taker (Signature):

Date: 09/05/25



Call In dates (key decisions only) and Implementation date:

Commencement of call in: (date)	Click here to enter a date. <i>(Please refer to Dem Services for this)</i>
Last date for call in: (date)	Click here to enter a date. <i>(Please refer to Dem Services for this)</i>
Planned Implementation Date:	Click here to enter a date.