

Article 6 – The Cabinet (Executive)

6.01 Role

The Leader and the Cabinet (the title given in this Constitution to the body otherwise known as the Executive in some constitutions, and in various recitals in legislation) will carry out all of the Council's functions which are not the responsibility of any other part of the Council whether by law or under this Constitution.

The role of the Cabinet therefore is to:

- a) Make key decisions as defined
- b) Formulate the annual Budget and Policy Framework for submission to Council in accordance with the budget and policy framework procedure in Part Four of the Constitution
- c) Implement the approved budget and policy framework
- d) Determine recommendations and other matters referred to it by Committees, Sub-Committees or the Council
- e) Carry out all the functions which by law, the Cabinet must carry out or it has chosen to carry out and which have not been delegated elsewhere.

6.02 Form and Composition

The Cabinet will consist of:

- a) The Leader of the Council,
- b) The Deputy Leader and
- c) At least two, but not more than eight, other Councillors appointed to the Cabinet by the leader.

6.03 The Leader

The Chairperson of Cabinet will be a member elected to the position of Leader by the Council. The Leader will hold office for a four year term unless:

- a) They resign;
- b) They are no longer a Councillor;
- c) They are removed from office by an ordinary resolution on notice of the Council.

6.04 Other Cabinet Members

Other Members of the Cabinet shall hold office for a term up to four years until:

- a) They are removed from office or resign; or
- b) They are no longer Councillors; or
- c) The Leader removes them from office, either individually or collectively.

6.05 Proceedings of Cabinet

Proceedings of Cabinet shall take place in accordance with the Cabinet Procedure Rules set out in Part 4 of this Constitution.

The Leader or Cabinet may appoint Cabinet Committees as set out in the Cabinet Procedure Rules.

6.06 Responsibility for the Functions

The Leader may exercise Executive Functions themselves or may otherwise make arrangements to delegate responsibility for their discharge as set out below.

The Leader may delegate Executive Functions to:

- a) The Cabinet as a whole
- b) A Committee of the Cabinet
- c) An individual Cabinet Member
- d) A Joint Committee
- e) Another Local Authority
- f) An officer

The Monitoring Officer will maintain a list in Part 3 of this Constitution setting out which individual Members of the Cabinet, Committees of the Cabinet, officers or joint arrangements are responsible for the exercise of particular executive functions. Committees of Cabinet can only include members of Cabinet.