

Forward Plan of Key Decisions

December 2019

The Forward Plan is produced by the Council under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The purpose of the Plan is to give advance notice of Key Decisions to be made by the Cabinet, Cabinet Members or officers on its behalf. This is to give both Members of the Council and the public the opportunity of making their views known at the earliest possible stage.

This is the Forward Plan prepared for the period **1 - 31 December 2019** and will normally be replaced at the end of each calendar month.

The Plan shows the Key Decisions likely to be taken within the above period. Key Decisions are those which are financially significant or which have a significant impact. This has been decided, by the Council, to be decisions which involve income or expenditure over £250,000 or which will have a significant effect on people or organisations in two or more wards.

The majority of decisions are taken by Cabinet, together with the individual Cabinet Members, where appropriate. The membership of Cabinet and its meeting dates can be found [via this link](#). Other decisions may be taken by Cabinet Members or Officers in accordance with the Officers Scheme of Delegation, as agreed by the Council (a list of Cabinet Members used in the Plan is set out overleaf).

The Plan has been set out in the following sections:

Section A – Cabinet

Section B - Individual Cabinet Members

Section C - Officer Decisions

Anyone who wishes to make representations about any item included in the Plan should write to the officer listed in Column 5 of the Plan, at the above address. Copies of documents listed in the Plan for submission to a decision taker are available for inspection on the Council's website or by writing to the above address. Where the document is a committee report, it will usually be available five days before the meeting. Other documents relevant to the decision may also be submitted to the decision maker and are available on Council's website or via email democracy@winchester.gov.uk or by writing to the above

Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 refers to the requirement to provide notice of an intention to hold a meeting in private, inclusive of a statement of reasons. If you have any representations as to why the meeting should be held in private, then please contact the Council via democracy@winchester.gov.uk or by writing to the above address. [Please follow this link to definition of the paragraphs](#) (Access to Information Procedure Rules, Part 4, page 32, para 10.4) detailing why a matter may be classed as exempt from publication under the Local Government Acts, and not available to the public.

If you have any queries regarding the operation or content of the Forward Plan please contact David Blakemore (Democratic Services Manager) on 01962 848 217.

Cllr Lucille Thompson

Leader of the Council

Cabinet Members:	Title
• Cllr Lucille Thompson	Leader & Cabinet Member for Communications
• Cllr Neil Cutler	Deputy Leader & Cabinet Member for Finance & Risk
• Cllr Kelsie Learney	Housing & Asset Management
• Cllr Lynda Murphy	Environment
• Cllr Jackie Porter	Built Environment & Wellbeing
• Cllr Malcolm Prince	Sport, Leisure & Communities
• Cllr Martin Tod	Service Quality & Transformation
• Cllr Anne Weir	Local Economy

	Item	Cabinet Member	Key Decision	Wards Affected	Lead Officer	Documents submitted to decision taker	Decision taker (Cabinet, Cabinet Member or Officer)	Date/period decision to be taken	Committee Date (if applicable)	Open/private meeting or document? If private meeting, include relevant exempt paragraph number
Section A										
Decisions made by Cabinet										
1	Winnall Flats - Approval of Outline Business Case & Procurement Process	Cabinet Member for Housing and Asset Management	Expenditure > £250,000	St Bartholomew	Andrew Palmer	Cabinet Report	Cabinet	Dec-19	23-Dec-19	Open
2	Winchester Parking Strategy Issues and Options	Cabinet Member for Environment	Significantly effects 2 or more wards	All Wards	Andy Hickman	Cabinet Report	Cabinet	Dec-19	23-Dec-19	Open
3	Guildhall Café Options	Cabinet Member for Housing and Asset Management	Significantly effects 2 or more wards	Town Wards	Susan Robbins	Cabinet Report	Cabinet	Dec-19	23-Dec-19	Part exempt 3
4	Southern Parishes Sports Facilities	Cabinet Member for Sport, Leisure	Significantly effects 2 or more	All Wards	Andy Hickman	Cabinet Report	Cabinet	Dec-19	23-Dec-19	Part exempt 3

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		and Communities	wards							
5	Bishops Waltham Depot	Cabinet Member for Housing and Asset Management	Expenditure > £250,000	Bishops Waltham	Kevin Warren	Cabinet Report	Cabinet	Dec-19	23-Dec-19	Part exempt 3
6	Q2 Financial and Performance Monitoring	Deputy Leader and Cabinet Member for Finance and Risk	Significantly effects 2 or more wards	All Wards	Lisa Kirkman	Cabinet Report	Cabinet	Dec-19	23-Dec-19	Open
7	Approval of new Council Plan	Leader and Cabinet Member for Communications	Significantly effects 2 or more wards	All Wards	Amy Tranah	Cabinet Report	Cabinet Council	Dec-19 Jan-20	23-Dec-19 15-Jan-20	Open
8	Climate Emergency Action Plan	Cabinet Member for Environment	Significantly effects 2 or more wards	All Wards	Susan Robbins		Cabinet	Dec-19	23-Dec-19	Open

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9	Budget Update - Fees and Charges	Deputy Leader and Cabinet Member for Finance and Risk	Expenditure > £250,000	All Wards	Darren Kennedy	Cabinet Report	Cabinet	Dec-19	23-Dec-19	Open
10	Land Transaction	Cabinet Member for Housing and Asset Management	Expenditure > £250,000	All Wards	Kevin Warren	Cabinet Report	Cabinet	Dec-19	23-Dec-19	Part exempt 3

Section C

Decisions made by Officers

11	Treasury Management - decisions in accordance with the Council's approved strategy and policy	Deputy Leader and Cabinet Member for Finance and Risk	Expenditure > £250,000	All Wards	Hampshire County Council (HCC) Finance Department on behalf of WCC	Designated Working Papers	Designated HCC Finance staff, daily	Dec-19	Dec-19	Open
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