

Building Control

Standard Charges – For the Creation or Conversion of New Housing

(Fees include VAT)

Description	Details/ Type	19/20 Fee £	20/21 Fee £	% Increase
Building Notice Application Control Fee	1 Dwelling	866.00	892.00	3
	2 Dwellings	1,170.00	1,205.00	3
	3 Dwellings	1,473.00	1,517.00	3
	4 Dwellings	1,776.00	1,829.00	3
	5 Dwellings	2,080.00	2,142.00	3
	6 Dwellings	2,382.00	2,453.00	3

An alternative to a Building Notice Application is a Full Plans Application where detailed drawings are being deposited. For this type of application deposits of approximately 25% of the above rates are collected with application; and the balance is invoiced after commencement.

For 7 or more dwellings or if the floor area exceeds 300 m² the charge is individually assessed.

Building Notice Charge – Domestic Extensions to a Single Building

(Fees include VAT)

Description	Details/ Type	19/20 Fee £	20/21 Fee £	% Increase
Single Storey Extensions – Building Charge Notice	Single storey extension floor area not exceeding 10 m ²	520.00	536.00	3
	Single storey extension floor area exceeding 10 m ² but not exceeding 40 m ²	693.00	714.00	3

Description	Details/ Type	19/20 Fee £	20/21 Fee £	% Increase
Single Storey Extensions – Building Charge Notice	Single storey extension floor area exceeding 40 m ² but not exceeding 100 m ²	866.00	892.00	3
Two Storey Extensions	Two storey extension floor area not exceeding 40 m ²	736.00	758.00	3
	Two storey extension floor area exceeding 40 m ² but not exceeding 200 m ²	909.00	936.00	3
Loft Conversions	Loft Conversion that does not include the construction of a dormer up to 60 m ²	563.00	580.00	3
	Loft Conversion that includes the construction of a dormer up to 60 m ²	650.00	670.00	3
Garages and Carports	Erection or extension of a non exempt attached or detached domestic single storey garage or carport up to 100 m ²	434.00	447.00	3
	Erection or extension of a detached garage building with a first floor over with combined internal floor area not exceeding 150 m ² (non sleeping use)	520.00	536.00	3
Other	Conversion or partial conversion of a garage to a habitable room (s)	390.00	402.00	3

An alternative to a Building Notice Application is a Full Plans Application where detailed drawings are being deposited. For this type of application a deposit of £250 is collected with application; the balance is invoiced after commencement.

Building Notice Charge – Domestic Alterations to a Single Building

(Fees include VAT)

Description	Details/ Type	19/20 Fee £	20/21 Fee £	% Increase
Underpinning		650.00	670.00	3
Renovation of a thermal element to a single dwelling		310.00	319.00	3
Alterations, Installation of Fittings (not electrical) and/or Structural Alterations (if ancillary to the building of the extension – no additional charge)	Estimated cost less than £1,000*	210.00	216.00	3
	Estimated cost between £1,001 and £5,000*	315.00	324.00	3
	Estimated cost between £5,001 and £25,000	433.00	446.00	3
	Estimated cost between £25,001 and £50,000	736.00	758.00	3
	Estimated cost between £50,001 and £75,000	909.00	936.00	3
	Estimated cost between £75,001 and £100,000	1,176.00	1,211.00	3
Window and Door Replacement	Per 1-4 window/ door installations*	200.00	206.00	3
	Per installation over 5 but less than 20 windows/ doors*	250.00	258.00	3

An alternative to a Building Notice Application is a Full Plans Application where detailed drawings are being deposited. For this type of application a deposit of £250 is collected with application (exceptions as per below); the balance is invoiced after commencement.

*Full charge collected on application.

Standard Charges – All Other Non Domestic Work – Extensions and New Build

(Fees include VAT)

Description	Details/ Type	19/20 Fee £	20/21 Fee £	% Increase
Other Residential (Institutional and Other)/ Assembly and Recreation Use/ All Other Use Classes	Floor area not exceeding 10m ²	953.00	982.00	3
	Floor area exceeding 10m ² but not exceeding 40m ²	1,134.00	1,168.00	3
	Floor area exceeding 40m ² but not exceeding 100m ²	1,316.00	1,355.00	3
Industrial and Storage Usage	Floor area not exceeding 10m ²	680.00	700.00	3
	Floor area exceeding 10m ² but not exceeding 40m ²	771.00	794.00	3
	Floor area exceeding 40m ² but not exceeding 100m ²	953.00	982.00	3

An alternative to a Building Notice Application is a Full Plans Application where detailed drawings are being deposited. For this type of application a deposit of £300 is collected with application; the balance is invoiced after commencement.

Standard Charges – All Other Non Domestic Work – Alterations

(Fees include VAT)

Description	Details/ Type	19/20 Fee £	20/21 Fee £	% Increase
Underpinning Works (with an estimated cost of works less than £50,000)		680.00	700.00	3
Window and Door Replacement	1-10 Installations per property*	200.00	206.00	3
	10-20 Installations per Individual Property*	250.00	258.00	3

Description	Details/ Type	19/20 Fee £	20/21 Fee £	% Increase
Renovation of a Thermal Element (with an estimated cost of works less than £50,000)		586.00	604.00	3
Alterations not described elsewhere	Estimated cost less than £5,000	363.00	374.00	3
	Estimated cost between £5,001 and £25,000	499.00	514.00	3
	Estimated cost between £25,001 and £50,000	771.00	794.00	3
	Estimated cost between £50,001 and £100,000	953.00	982.00	3
Installation of Raised Storage Platform (Mezzanine Floor) less than 300m ²		862.00	888.00	3
Office or Shop Fit Out less than 300m ²		500.00	515.00	3

An alternative to a Building Notice Application is a Full Plans Application where detailed drawings are being deposited. For this type of application a deposit of £250 is collected with application (exceptions as per below); the balance is invoiced after commencement.

*Full charge collected on application.

Other Charges/ Reductions/ Exemptions

(Fees include VAT)

Description	Details/ Type	19/20 Fee £	20/21 Fee £	% Increase
Exemption	Works provided for the sole purpose of providing access, accommodation or facilities for disabled persons relating to dwellings and public buildings do not attract an application charge.			
Regularisation Charge	Work carried out without permission attracts a charge equal to 140% of the corresponding Building Notice Net Charge			
Reduction in Plan Charges	Repetitive work may attract a reduction of 25% per application.			
Supplementary Charges	Certified notifiable electrical work	138.00	142.00	3
	Non certified notifiable electrical work	438.00	451.00	3
	Structural check	From £240.00	247.00	3

Cemetery Fees (for Magdalen Hill and West Hill Cemeteries)

For children less than 18 years of age there are no charges.

Description	Details/ Type	19/20 Fee £	20/21 Fee £	% Increase
New Graves Dug to Single Depth	Residents residing inside the Old Town Boundary of St Barnabas, St Paul, St Luke, St Michael and St Bartholomew	1,434.00	1,477.00	3
	Residents residing within the remaining Winchester District	2,867.00	2,953.00	3
	Residents outside of the Winchester District	4,096.00	4,219.00	3
New Graves Dug to Double Depth	Residents residing inside the Old Town Boundary of St Barnabas, St Paul, St Luke, St Michael and St Bartholomew	1,843.00	1,898.00	3
	Residents residing within the remaining Winchester District	3,686.00	3,797.00	3
	Residents outside of the Winchester District	5,120.00	5,274.00	3
New Cremation Casket Area	Residents residing inside the Old Town Boundary of St Barnabas, St Paul, St Luke, St Michael and St Bartholomew	614.00	633.00	3
	Residents residing within the remaining Winchester District	1,229.00	1,338.00	9
	Residents outside of the Winchester District	2,454.00	2,528.00	3

Description	Details/ Type	19/20 Fee £	20/21 Fee £	% Increase
New Cremation Casket into Burial Grave	Residents residing inside the Old Town Boundary of St Barnabas, St Paul, St Luke, St Michael and St Bartholomew	1,024.00	1,055.00	3
	Residents residing within the remaining Winchester District	2,048.00	2,110.00	3
	Residents outside of the Winchester District	3,072.00	3,164.00	3
Simple Adult Grave at a Date After Burial	Residents residing inside the Old Town Boundary of St Barnabas, St Paul, St Luke, St Michael and St Bartholomew	1,024.00	1,055.00	3
	Residents residing within the remaining Winchester District	1,024.00	1,055.00	3
	Residents outside of the Winchester District	2,560.00	2,637.00	3
Simple Grave	Adult (Winchester District and external residents)	0	0	N/A
Re-open Grave to Single Depth	Residents within the Winchester District	1,331.00	1,371.00	3
	Residents outside of the Winchester District	2,867.00	2,953.00	3
Re-open Grave to Double Depth	Residents within the Winchester District	1,741.00	1,793.00	3
	Residents outside of the Winchester District	3,482.00	3,587.00	3

Description	Details/ Type	19/20 Fee £	20/21 Fee £	% Increase
Re-open for Cremation Casket Area	Residents within the Winchester District	307.00	316.00	3
	Residents outside of the Winchester District	614.00	633.00	3
Re-open for Cremation Casket into Burial Grave	Residents within the Winchester District	307.00	316.00	3
	Residents outside of the Winchester District	614.00	633.00	3
Ashes	Interring of Ashes with Coffin (or 2 sets of Ashes at the same time)/ Scattering of Ashes (with information in the register)	77.00	79.00	3
Miscellaneous Burial Fees	Premium rate for larger than standard coffin i.e. American Casket	Price on request	Price on request	N/A
	Preparation of a special plot			
	Providing a 24 hour service			
	Charge for choosing Grave Space at time of arranging interment, with Cemetery Manager	77.00	79.00	3
	Charge for attending and assisting at families request for ashes burial	N/A	40.00	N/A
	Top-up and re-turf or re-seed sunken grave over 5 years at customer's request	N/A	35.00	N/A
	Transfer of Burial Grants	77.00	79.00	3
	Grant renewal for 10 years	77.00	79.00	3
Tree Memorial Plaque		200.00	206.00	3

Description	Details/ Type	19/20 Fee £	20/21 Fee £	% Increase
Headstone for Purchased Grave	Residents of the Winchester District	256.00	264.00	3
	Residents Outside of the Winchester District	512.00	527.00	3
Plaque for Purchased Grave or Purchased Cremation Area	Residents of the Winchester District	123.00	127.00	3
	Residents Outside of the Winchester District	225.00	232.00	3
Replacement or Additional Headstone, Plaque or Vase	Residents of the Winchester District	123.00	127.00	3
	Residents Outside of the Winchester District	225.00	232.00	3
Secondary Inscription	Residents of the Winchester District	82.00	85.00	4
	Residents Outside of the Winchester District	164.00	169.00	3
Wooden Cross	Wooden Cross (simple grave)300mm x 600mm (No Grant)	102.00	105.00	3
Memorial Benches	Includes: provision of bench, plaque installation and maintenance for a period of 10 years	1,500.00	1,583.00	6
	Words carved into the bench (price for 30 characters, £3.10 for each additional thereafter)	70.80	72.58	3
	Images or bespoke designs carved into the bench	Price on request	Price on request	N/A

Pre Planning Application Fees

Description	Details/ Type (if applicable)	2019/20 Fee £	2020/21 Fee £	% Increase
Householder	Householder (enlargement, improvement, alteration to an existing dwelling or development proposed within the curtilage (not including replacement dwelling but is including an annex).	123.60	123.60	0
Minor 1	New Dwellings 1	277.20	277.20	0
Minor 2	New Dwellings 2-9	954.00	954.00	0
Minor 3	Non Householder, non major, non residential	572.40	572.40	0
Major	(As defined by central government) <ul style="list-style-type: none"> •10+ dwellings / over half a hectare •General industrial - 1000+ m² / 1+ hectare •Office / light industrial - 1000+ m² / 1+ hectare •Retail - 1000+ m²/ 1+ hectare •Gypsy/traveller site - 10+ pitches 	25% of planning fee	25% of planning fee	0

Description	Details/ Type (if applicable)	2019/20 Fee £	2020/21 Fee £	% Increase
Advert Enquiries	50% fee	123.60	123.60	0
COU	No external alterations (50% fee)	277.20	277.20	0
Application Relating to Disability Adaptions		Free	Free	0

Planning Enforcement

Description	Details/ Type (if applicable)	2019/20 Fee £	2020/21 Fee £	% Increase
High Hedge Fee*	Fee for consideration of a formal complaint (under a provision of the Antisocial Behaviour act 2003).	450.00	463.50	3

*Fees are reduced to £100 for complainants in receipt of certain benefits

Historic Environment

Winchester City Council will normally impose a charge for commercial requests. This charge is levied to cover the cost of staff time and other related costs and overheads. The rates currently charged are set out below.

Description	Details/ Type (if applicable)	2019/20 Fee £	2020/21 Fee £	% Increase
Commercial Enquiries: Historic and Conservation Matters. Hourly rate (including VAT)	Minimum Charge is 1 hour, additional charges per half hour units	90	90	0

Engineering

Description	Details/ Type (if applicable)	2019/20 Fee £	2020/21 Fee £	% Increase
Brown Tourist Sign Scheme	Application fee	125.00		
	Administration fee	20% of the works cost, minimum charge £100		
	Supervision fee	10% of the works cost, minimum charge £50		
	Maintenance fee	10% of the works cost, minimum charge £50		
Professional Engineering Services Charge Rates (per hour)	Project Manager	45.00		
	CAD Technician	25.00		
	Engineering Technician	30.00		
Street Name Plates (for developers and for private streets)	Cost of the name plate plus admin and installation fees		Individually priced	
Temporary Road Closures (for profit making events)	Temporary Traffic Regulation Order – Technical & legal costs (Advertising costs are additional)		1,700.00	
White bar access process marking	The same charge applies for repainting		120.00	
Developer Funded Traffic Regulation Orders	The cost of provision and advertising (Site works are additional and are charged at cost plus 15% admin charge)		5,000.00	

Miscellaneous

Description	Details/ Type (if applicable)	2019/20 Fee £	2020/21 Fee £	% Increase
Stray Dogs	Administration fee	23.00	24.00	4
	Three oaks payment charge	10.00	10.00	0
	Daily/ part daily fee	25.00	26.00	0
Animal Licensing	Animal boarding	250.00	258.00	3
	Home boarding	208.00	214.00	3
	Dog breeding establishment	265.00	273.00	3
	Pet shop licence	210.00	216.00	3
Horse Riding Establishment	1-5 horses	240.00	247.00	3
	6-10 horses	265.00	273.00	3
	11-20 horses	293.00	302.00	3
	21+ horses	340.00	350.00	3
Scrap Metal Licensing	Site licence	413.00	425.00	3
	Collectors licence	212.00	218.00	3
	Amendment to existing licence	34.00	35.00	3
Private Water Supplies	Risk assessment			
	Sampling	72.00	74.00	3
	Investigation	72.00	74.00	3
Contaminated Land	Historic land use enquiry	60.00	62.00	3
	Historic land use enquiry (with interpretation)	250.00	258.00	3
Miscellaneous	Hire of banner site	40.00	41.00	3
	Street collection permit	42.00	43.00	2

Taxi and Private Hire Licenses

Description	Details/ Type (if applicable)	2019/20 Fee £	2020/21 Fee £	% Increase
Taxi and Private Hire Licenses	Private hire operator	227.00	227.00	0
	Private hire vehicle	173.00	173.00	0
	Hackney carriage	173.00	173.00	0
	Hackney driver initial	116.00	116.00	0
	Hackney driver renewal	86.00	86.00	0
	Disclosure and barring service	46.00	46.00	0
	Private driver – initial	117.00	117.00	0
	Private hire renewal	86.00	86.00	0
	Knowledge retest	30.00	30.00	0
	Replacement plate	30.00	30.00	0
	Change of vehicle licence	42.00	42.00	0
	Transfer of interest	39.00	39.00	0
	Replacement licence	13.00	13.00	0

Environmental Services

Waste & Recycling

Description	Details/ Type (if applicable)	2019/20 Fee £	2020/21 Fee £	% Increase
Garden waste green sack service	Additional green sack	25.00	25.75	3
	2 additional green sacks	75.00	77.25	3
Bins (price includes delivery)	Replacement general bin	29.00	29.00*	0
	Replacement or addition recycling bin	29.00*	29.00*	0

* payable to the waste contractor Biffa

Estates

Description	Details/ Type (if applicable)		2019/20 Fee £	2020/21 Fee £	% Increase	
Winchester Market Stall Rents	1 x 3m x 3m Gazebo	High Street	Wed – Sun	40.00	45.00	13
		High Street	Thurs	35.00	40.00	14
		Layby	Fri – Sun	40.00	45.00	13
		Middlebrook Street	Weds & Thurs	25.00	30.00	20
			Fri & Sat	35.00	40.00	14
			Sun	40.00	45.00	13
	1 x 3m x 4.5m Gazebo	High Street	Wed – Sun	60.00	65.00	8
Description			2019/20 Fee £	2020/21 Fee £	% Increase	
Hire of St Maurice's Covert			35.00	40.00	3	
Landlord Consent			250.00	258.00	3	
Assignment			400.00	412.00	3	
Licence			150.00	155.00	3	
Tenancy at Will			150.00	155.00	3	
Easement			350.00	361.00	3	
Sale of small parcel of land			450.00	464.00	3	
Deed of Variation			300.00	309.00	3	
Consultation			150.00	155.00	3	
Valuation			450.00	464.00	3	
Senior Surveyor (per hour)			180.00	186.00	3	
Estates Surveyor (per hour)			150.00	155.00	3	
Corporate Head of Asset Management (per hour)			225.00	232.00	3	
Estates Officer (per hour)			125.00	129.00	3	
Estates Manager (per hour)			200.00	206.00	3	

General Fund Housing

Description	Details/ Type	2019/20 Fee £	2020/21 Fee £	% Increase
Houses in Multiple Occupation (HMO) licence	Licensing fee*	900.00	927.00	3
	Re-licensing fee*	710.00	731.30	3

*The fee consists of a management element of £525.30 for both new and renewal licences and an administration fee. The administration fee is £401.70 for new licences and £206 for renewal licences.

Guildhall

Room Hire

Description	Details/ Type (if applicable)	2019/20 Fee £	2020/21 Fee £	% Increase
Bapsy Hall	6 hours	975.00	1,125.00	15
	8 hours	1,300.00	1,500.00	15
	Full day	1,950.00	2,250.00	15
King Charles Hall & Keats	4 hours	420.00	480.00	14
	6 hours	630.00	720.00	14
	8 hours	840.00	960.00	14
	Full day	1,260.00	1,440.00	14
The Courtyard/ Walton Suite	4 hours	360.00	400.00	11
	6 hours	540.00	600.00	11
	8 hours	720.00	800.00	11
	Full day	1,080.00	1,200.00	11
Eighteen71 (evenings only)	4 hours	360.00	N/a	
	6 hours	540.00	N/a	
King Alfred Conference Chamber/ Wintonian Bar	4 hours	300.00	340.00	13
	6 hours	450.00	510.00	13
	8 hours	600.00	680.00	13
	Full day	900.00	1,020.00	13
Wykeham/ Eversley	4 hours	180.00	180.00	0
	6 hours	270.00	270.00	0
	8 hours	360.00	360.00	0
	Full day	540.00	540.00	0
Mayor's Parlour	4 hours	160.00	160.00	0
	6 hours	240.00	240.00	0
	8 hours	320.00	320.00	0

Description	Details/ Type (if applicable)	2019/20 Fee £	2020/21 Fee £	% Increase
Mayor's Parlour	Full day	480.00	480.00	0
Kingsgate	4 hours	120.00	120.00	0
	6 hours	180.00	180.00	0
	8 hours	240.00	240.00	0
	Full day	360.00	360.00	0

Charity Rates are available at 75% of above prices.

Wedding Packages

Description	Details/ Type (if applicable)	2019/20 Fee £	2020/21 Fee £	% Increase
Wedding Packages	Wedding Banquet	2,600.00	2,600.00	0
	Marry Me	950.00	950.00	0
Standard Prices – promotional offers not listed	Complete Celebration	2,950.00	2,950.00	0
	Twilight	2,200.00	2,200.00	0
	Build Your Own	1,800.00	1,800.00	0
	Wedding Ready	260.00	260.00	0

Other Charges

Description	Details/ Type (if applicable)	2019/20 Fee £	2020/21 Fee £	% Increase
Projection Equipment	Display screen	60.00	60.00	0
	Bapsy Hall Projector & Screen	120.00	120.00	0
	Walton Suite Projector & Screen	100.00	100.00	0
	Mobile Projector & Screen	50.00	50.00	0

Description	Details/ Type (if applicable)	2019/20 Fee £	2020/21 Fee £	% Increase
PA Equipment	Fixed PA system	130.00	130.00	0
	Additional Mic	40.00	On request	
	Committee Microphone System	225.00	225.00	0
	Mobile PA system - mini	100.00	200.00	100
	Mobile PA system - maxi	150.00	250.00	66
Lighting	Uplighters	20.00	£30 (4 for £100)	50
	Bapsy Colour Wash	100.00	100.00	0
	Fairy lights (Courtyard/ Walton)	N/a	150.00	N/a
	Fairy lights (Bapsy Hall/ Balcony)	500.00	500.00	0
Other	Display boards	20.00	20.00	0
	Laptop	40.00	50.00	25
	Flip chart & pens	15.00	15.00	0
	Coat rail			
	Easel			
	Poseur tables			
	Banqueting chair	4.00	4.00	0
	Red or Ivory carpet	120.00	120.00	0
Staffing	Security (per hr per person)	25.00	25.00	0
	Casual additional staff per hour???	15.00	18.00	20
	Event support/ DJ/ AV technician	20.00	On request	
Bars	Fixed Bar	Price on request	£400 minimum spend	
	Mobile Bar	Price on request	£600 minimum spend	

Housing Revenue Account

Lifeline Rental Charges

Description	Details/ Type (if applicable)	2019/20 Fee £	2020/21 Fee £	% Increase
Standard Cover	Weekly	3.94	4.05	3
	Monthly	17.05	17.56	3
	Quarterly	51.16	52.69	3
	Annual	204.62	204.76	3
Telecare Standard	Weekly	5.18	5.34	3
	Monthly	22.46	23.14	3
	Quarterly	67.39	69.41	3
	Annual	269.57	277.66	3
Telecare Standard – Extra Pendant	Weekly	0.73	0.75	3
	Monthly	3.17	3.26	3
	Quarterly	9.53	9.81	3
	Annual	38.14	39.28	3
Telecare Standard – Safe Socket	Weekly	1.12	1.15	3
	Monthly	4.82	4.97	3
	Quarterly	14.47	14.91	3
	Annual	57.86	59.60	3
Telecare Standard – Smoke Alarm	Weekly	0.73	0.75	3
	Monthly	3.17	3.26	3
	Quarterly	9.53	9.81	3
	Annual	38.14	39.28	3
Telecare Standard – Smoke Alarm	Weekly	1.86	1.92	3
	Monthly	6.35	6.54	3
	Quarterly	19.04	19.62	3
	Annual	76.20	78.49	3

All charges include VAT.

Replacement Pendant one off cost £102.61.

Garages (weekly charges)

Description	Details/ Type (if applicable)	2019/20 Fee £	2020/21 Fee £	% Increase
Central Winchester	Tenanted	10.66	10.98	3
	Private	19.33	19.91	3
	Leaseholder	16.11	16.59	3
Rest of District	Tenanted	10.32	10.63	3
	Private	16.20	16.69	3
	Leaseholder	13.50	13.91	3

All charges include VAT where applicable

Guest Room Hire

Description	Details/ Type (if applicable)	2019/20 Fee £	2020/21 Fee £	% Increase
Guest Room Hire (Sheltered Schemes)	Price per night (Excludes VAT)	15	15.45	3
Common Room Booking (Sheltered Schemes, Non Resident)	Price per session (Excludes VAT)	25	25.75	3

IMT

Street Naming & Numbering

Description	Details/ Type (if applicable)	2019/20 Fee £	2020/21 Fee £	% Increase
New Development	Individual Plot	70.00	72.00	3
	2-5 Plots	140.00	144.00	3
	6-10 Plots	250.00	257.50	3
	11-20 Plots	400.00	412.00	3
	Over 20 Plots	£20.00 per plot	20.60	3
Property Name Change		65.00	67.00	3

Land Charges

Description	Details/ Type (if applicable)	2019/20 Fee £	2020/21 Fee £	% Increase
Full Search (LLC1 + Con29)		192.00	192.00	0
	Each additional parcel of land	17.00	17.42	2
LLC1 only		30.00	30.00	0
	Each additional parcel of land	5.00	5.00	0
Con29 Required (Part I)		162.00	162.00	0
	Each additional parcel of land	12.00	12.42	4
Con29 Optional (Part II)	When submitted separately, an administration fee will be charged, plus the fee for each question asked	26.40	27.32	3
	Each Con29 Optional (Part II) enquiry Questions 5-20	21.60	22.35	3
	Each Con29 Optional (Part II) enquiry Questions 4 & 21	21.60	27.32	26
	Each Con29 Optional (Part II) enquiry Questions 22	26.40	27.32	3

Charges include VAT where it is applicable

Legal Services

Minimum charges are shown – actual charge will be determined with reference to standard hourly rates.

Description	Details/ Type (if applicable)	2019/20 Fee £	2020/21 Fee £	% Increase
Standard Hourly Rates	Legal Officer 8+	200.00	217.00	8
	Legal Officer 4+	180.00	192.00	7
	Legal Officer	155.00	161.00	4
	Paralegal/ legal executives/ trainees	125.00	118.00	-6
Redemption of Mortgages		140.00	140.00	0
Completing Mortgage Questionnaire	Short questionnaire	100.00	100.00	0
	Long questionnaire	135.00	135.00	0
Noting Re-mortgage of Leasehold Property		25.00	25.00	0
Deed of Postponement		190.00	190.00	0
Commercial Leases		990.00	990.00	0
Deeds of Variation of Residential Leases Granting Tenants Additional Rights		450.00	490.00	9
Licenses – Garden Land		350.00	350.00	0
Easement Access		470.00	470.00	0

Description	Details/ Type (if applicable)	2019/20 Fee £	2020/21 Fee £	% Increase
Sale of Land	Small plots of garden land (<u>not</u> part of public open space)	670.00	670.00	0
	Small plots of garden land (part of public open space)	650.00	690.00	6
Sale of Freehold Reversion	straightforward	450.00	490.00	9
	More complex and/ or multiple	990.00	990.00	0
Pension Certification	Check ID and stamping of form provided	5.00	5.00	0
	Preparation of letter on confirmation	10.00	10.00	0
	Home visit (exceptional circumstances)	5.00	5.00	0
Footpath Orders	Minimum charge of officer time plus advertising costs	500.00	1000.00	100
Photocopying	Copying from working file with minimal officer time, price per sheet	0.25	0.25	0
Research (Retrieving file, collation etc.)	For first sheet	7.00	7.00	0
	Each extra sheet	0.75	0.75	0
	Each coloured plan	6.00	6.00	0
	Large coloured plans	16.00	16.00	0

Natural Environment & Recreation

Allotments

Description	Type	19/20 Fee £	20/21 Fee £	% Increase
Firmstone Road	Per annum	13.20	13.60	3
Greenhill Road		10.82	11.14	3
Princes Road		4.32	4.45	3
Trussell Close		16.22	16.71	3
Edington Road	Per square m	0.160	0.165	3
Highcliffe		0.100	0.103	3
Park Road		0.160	0.165	3
St Cross		0.160	0.165	3
Stanmore		0.160	0.165	3

Sports Pitches - Fees include VAT

Description	Type	19/20 Fee £	20/21 Fee £	% Increase
Football Pitch Fees	Adult	63.06	64.95	3
	Junior	31.53	32.48	3
	Mini	14.70	15.14	3
	Adult (without changing)	31.89	32.85	3
	Junior (without changing)	16.10	16.58	3
Cricket Pitch Fees	Adult weekend	83.76	86.27	3
	Junior weekend	41.91	43.17	3
	Adult evening	43.54	44.85	3
	Junior evening	21.58	22.23	3
	Adult net	21.79	22.44	3
	Junior net	10.87	11.20	3
Rugby Pitch fees	Adult/ junior	24.27	25.00	3

Description	Type	19/20 Fee £	20/21 Fee £	% Increase
Rugby Pitch Fees	Mini	14.70	15.14	3
	Use of pavilion	30.83	31.75	3
American Football	Price per match	40.07	41.27	3
	Price for training (pitch)	31.21	32.15	3
	Price for training (no pitch)	16.03	16.51	3
Fitness/ Outdoor Training	With pavilion (per hr)	16.03	16.51	3
	Without pavilion (per hr)	8.26	8.50	3

Other Charges

Description	19/20 Fee £	20/21 Fee £	% Increase
Roundabout Sponsorship (per annum)	1,000.00	1,250.00	25

Special Events

Description	Type	19/20 Fee £	20/21 Fee £	% Increase
Commercial Events				
	Small < 500 people	349.22	359.70	3
	Medium 500 to 100 people	442.33	455.60	3
	Large 1000 to 5000 people	523.83	539.54	3
	Large >5000 people	On application	On application	
	Set up days	232.81	239.79	3
	Deposit	325.91	3335.69	3
Fairs	Small (<10 equipment items)	442.33	455.60	3
	Set up days	174.61	179.85	3
	Deposit	465.63	479.60	3
	Large (>10 equipment items)	523.83	539.54	3
	Set up days	232.81	239.79	3

	Deposit	582.03	599.49	3
Circuses	Operating Day	407.42	419.64	3
	Set up days	186.25	191.84	3
	Deposit	547.10	563.51	3
Community/Charity Events (refundable deposit)	Small < 500 people	151.32	155.86	3
	Medium 500 to 100 people	232.81	239.79	3
	Large 1000 to 5000 people	314.89	324.34	3
	Large >5000 people	On application	On application	
Filming / Media Work	Price on Application			

Pest Control

Residential

Description	Details/ Type (if applicable)	2019/20 Fee £	2020/21 Fee £	% Increase
Emergency response	In addition to any treatment costs	63.00	72.00	15
Assessment/advice fee	Taken off of treatment price if applicable	26.25	30.00	15
Rats and mice	Treatment includes up to 3 visits	84.00	97.00	15
	Further visits if necessary	25.00	29.00	15
Missed appointments	First missed appointment for booked treatments will be rebooked, but subsequent missed appointments will be charged	26.25	30.00	15
Wasps	Single treatment of first nest	53.55	62.00	15
	Price per additional nest (on the same visit)	21.00	24.00	15
Fleas	Single treatment of up to 3 rooms	96.90	111.00	15
	Price per additional room	26.25	30.00	15
Bed Bugs, cockroaches, pharaoh ants, clothes moths, carpet beetles, autumn or cluster flies	More than one treatment may be required and subject to customer agreement following instructions provided.	Price given following assessment	Price given following assessment	

Pest Control

Commercial

Description	Details/ Type (if applicable)	2019/20 Fee £	2020/21 Fee £	% Increase
Emergency response	In addition to any treatment costs	63.00	91.00	35
Assessment/advice fee	Taken off of treatment price if applicable	26.25	38.00	35
Rats and mice	Treatment includes up to 3 visits	84.00	121.00	35
	Further visits if necessary	25.00	36.00	35
Missed appointments	First missed appointment for booked treatments will be rebooked, but subsequent missed appointments will be charged	26.25	38.00	35
Wasps	Single treatment of first nest	53.55	77.00	35
	Price per additional nest (on the same visit)	21.00	30.00	35
Fleas	Single treatment of up to 3 rooms	96.90	145.00	35
	Price per additional room	26.25	38.00	35
Bed Bugs, cockroaches, pharaoh ants, clothes moths, carpet beetles, autumn or cluster flies	More than one treatment may be required and subject to customer agreement following instructions provided.	Price given following assessment	Price given following assessment	

Sport & Physical Activity

Miscellaneous

Description	Type	19/20 Fee £	20/21 Fee £	% Increase
Sports Awards	Category Sponsorship	250.00	257.50	3
Paralympic Personal Bests	Entry fee	5.00	5.00	0
	Event sponsor	2,000.00	2,060.00	3
	Activity sponsor	150.00	154.50	3
Community Sessions	Disability tennis sessions	2.00	2.05	3
University Placement	2 activators per hour	10.30	12.50	21

Winchester Criterium & Cyclefest

Description	Type	19/20 Fee £	20/21 Fee £	% Increase
Winchester Criterium & Cyclefest	Winchester Cyclefest Stall Holders	50.00	51.50	3
	Programme Advertisement	50.00	51.50	3
Criterium Entry Fees	Youth riders & under 16s	10.00	10.00	0
	Category 3,4 & women riders	22.00	22.00	0
	Elite Riders	25.00	25.00	0
Winchester Criterium & Cyclefest	Criterium sponsorship	2,000.00	2,060.00	3
	Cyclefest sponsorship	2,000.00	2,060.00	3
	Family Ride Sponsorship	1,000.00	1,030.00	3

Special Maintenance

Description	Type	19/20 Fee £	20/21 Fee £	% Increase
Banner erection		120.00	124.00	3
Private cesspool		225.49	233.00	3
Day works rate per person including travel time		60.00	62.00	3
Skip disposal charges	Half load	262.50	271.00	3
	Full load	525.00	541.00	3
Bulky waste disposal per load (hourly charge)	Plus additional disposal costs Plus 20%	120.00	124.00	3
Equipment hire	Internal ONLY	0.00	0.00	3
Sewer block clearance (hourly charge)	Up to 2 hours	180.00	186.00	3
	After hours	60.00	62.00	3
Materials		Cost +20%	Cost +20%	0

Tourist Information Centre

Description	19/20 Fee £	20/21 Fee £	% Increase
Photocopying	0.10	0.12	20
Printing	0.10	0.12	20
Postage & Packing	2.00	3.00	50
Accommodation Booking fee – in person	4.00	6.00	50
Accommodation Booking Fee over the phone	5.00	6.00	20
Online ticket service charge	2.00	2.5	25
Postage (tickets)	1.00	1.50	50

Tourism & Marketing

Description	Details/ Type (if applicable)	2019/20 Fee £	2020/21 Fee £	% Increase
Discover Winchester (Public Relations Contract)	Hotels	1,134.00	1,168.00	3
	Attractions	1,344.00	1,384.00	3
	Independents Advisory Group	2,600.00	2,678.00	3
Website and Visitor Guide Advertising Package (12 months)	Bronze – DMP member	139.00	149.00	7
	Bronze – non DMP member	149.00	159.00	7
	Silver – DMP member	269.00	279.00	4
	Silver - non DMP member	299.00	319.00	6
	Gold – DMP member	539.00	549.00	2
	Gold – non DMP member	599.00	619.00	3
	Gold Plus – DMP member	1,039.00	1,069.00	3
	Gold Plus – non DMP member	1,099.00	1,129.00	3
Visitor Guide Advertising	Inside front or back cover	2,000.00	2,000.00	0
	Back cover	3,000.00	3,000.00	0
Web Listings (DMP members 10% discount)		£12 per month	£16 per month	33
Website Banner Advertising (DMP members 10% discount)		£150 per month	£150 per month	0
Broadway Window Advertising		£100 for two weeks	£100 for two weeks	0
M & S Poster Site		£100 for two weeks	£100 for two weeks	0
TIC Screens Advertising		£40 per month	£40 per month	0
Visitor Map Advertising		330.00	350.00	6

Staff rates (per hour)

Description		2019/20 Fee £	2020/21 Fee £	% Increase
Estates				
Senior Surveyor (per hour)		180.00	186.00	3
Estates Surveyor (per hour)		150.00	155.00	3
Corporate Head of Asset Management (per hour)		225.00	232.00	3
Estates Officer (per hour)		125.00	129.00	3
Estates Manager (per hour)		200.00	206.00	3
Guildhall				
Staffing	Security (per hr per person)	25.00	25.00	0
	Casual additional staff	15.00	18.00	20
	Event support/ DJ/ AV technician	20.00	On request	
Historic Environment				
Hourly rate (including VAT)	Minimum Charge is 1 hour, additional charges per half hour units	90	90	0
Legal Services				
Standard Hourly Rates	Legal Officer 8+	200.00	217.00	8
	Legal Officer 4+	180.00	192.00	7
	Legal Officer	155.00	161.00	4
	Paralegal/ legal executives/ trainees	125.00	118.00	-6