

NORTH WHITELEY DEVELOPMENT FORUM

NORTH WHITELEY COMMUNITY GOVERNANCE REVIEW ADVISORY GROUP

1. Name of Group

The group will be called the 'North Whiteley Community Governance Review Advisory Group'

2. Purpose of Group

The purpose of the Advisory Group is:-

- to be a joint body comprising Parish, Town and Ward Councillors working with a co-opted panel of local residents living in the area of interest of the review, liaising with other agencies, including Winchester City Council as principal authority.
- to prepare the residents of the Community Governance Review (CGR) area to manage their own local administration in due course, whether that be in a new or existing body.
- to enable the Parish Council of Curdridge and Town Council of Whiteley to engage with the new community and advise them on issues relating to their current functions.

3. Terms of Reference

The Advisory Group has no executive powers.

The Advisory Group will:-

- monitor the occupation of the CGR area.
- be the lead advisory group to the principal authority and advise on the CGR process, in particular the community consultation exercises to be undertaken as part of that review.
- report back to the Development Forum, at appropriate intervals, the progress being made on the CGR.
- Provide a response to key issues and options arising during the course of the CGR review with input from local parishes and community groups.
- Act as sounding board where ideas, options and issues relating to the governance options can be considered before becoming part of the formal process.
- Review consultation responses and proposed governance arrangements once the initial consultation process has closed.

4. Membership of and Appointment to the Group

The Advisory Group will be chaired by one of the three ward councillors within the area.

The membership will comprise of:-

- three City Council Ward members
- two elected representatives from Curdridge Parish Council;
- two elected representatives from Whiteley Town Council;
- four (non-voting) co-opted residents from the CGR newbuild area;
- two other (non-voting) co-opted individuals outside of the CGR newbuild area.

Each of the above named bodies will be responsible for appointing its representatives to serve on the Advisory Group.

The Hampshire County Councillor for the Meon Valley Electoral Division will have the right to attend the meetings of the Advisory Group.

A representative from the City Council's Officer team on the CGR may also be invited to attend.

5. Frequency of Meetings and Quorum

The Advisory Group will meet at least bi-monthly and will require five members to be quorate.

6. Administration and Recording of Meetings

The administration of the Advisory Group and the recording of its meetings will be undertaken on an agreed and equally shared basis between the City, Town and Parish Council. The Advisory Group will keep records of meetings held and submit interim progress reports to the North Whiteley Development Forum. The Advisory Group will meet virtually via MS Teams.