

## Winchester City Council

# Equality Impact Assessment Template (EIA)

### Section 1 - Data Checklist

When undertaking an EIA for your policy or project, it is important that you take into consideration everything which is associated with the policy or project that is being assessed.

The checklist below is to help you sense check your policy or project before you move to Section 2.

		Yes/No	Please provide details
1	Have there been any complaints data related to the policy or project you are looking to implement?	NO	
2	Have all officers who will be responsible for implementing the policy or project been consulted, and given the opportunity to raise concerns about the way the policy or function has or will be implemented?	YES	Procurement has been consulted Legal and monitoring officer
3	Have previous consultations highlighted any concerns about the policy or project from an equality impact perspective?	NO	There have been no previous consultations
4	Do you have any concerns regarding the implementation of this policy or project?  <i>(i.e. Have you completed a self-assessment and action plan for the implementation of your policy or project?)</i>	NO	The pledge seeks to provide vegetarian food by default at council events and meetings etc. when catering is purchased or supplied. It does not prevent those attending council events to request any special dietary requirements.
5	Does any accessible data regarding the area which your work will address identify any areas of concern or potential problems which may impact on your policy or project?	YES	United Kingdom Food Security Report 2021: Theme 4: Food Security at Household Level 22 December 2021. DEFRA "According to the most recent data for all UK households in the Family Resources Survey for FYE 2020, 92% of households in the UK reported they were food secure. However, 8% reported being food

		Yes/No	Please provide details
			<p>insecure, and of this, 4% reported low food security and another 4% very low food security. Food insecurity is not evenly spread across society, with age, disability, ethnicity, and geographical location all factors affecting household food security.”</p> <p><a href="https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/94424/uk-food-security-report-2021-theme-4-household-level.pdf">United Kingdom Food Security Report 2021: Theme 4: Food Security at Household Level - GOV.UK (www.gov.uk)</a></p>
6	Do you have any past experience delivering similar policies or projects which may inform the implementation of your scheme from an equality impact point of view?	YES	
7	Are there any other issues that you think will be relevant?	NO	

## Section 2 - Your EIA form

<b>Directorate:</b> Place	<b>Your Service Area:</b> Community & Wellbeing	<b>Team:</b> Sustainability	<b>Officer responsible for this assessment:</b> Susan Robbins Corporate Head of Economy & Community	<b>Date of assessment:</b> 6 March 2023
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	<b>Question</b>	<b>Please provide details</b>
1	What is the name of the policy or project that is being assessed?	Winchester Food Partnerships Food Charter
2	Is this a new or existing policy?	New
3	Briefly describe the aim and purpose of this work.	
4	What are the associated objectives of this work?	
5	Who is intended to benefit from this work and in what way?	Residents, businesses and community groups.
6	What are the outcomes sought from this work?	To reduce food waste, and impact on the environment. Reduce carbon emissions.
7	What factors/forces could contribute or detract from the outcomes?	
8	Who are the key individuals and organisations responsible for the implementation of this work?	Winchester Food Partnership is responsible for the Food Charter
9	Who implements the policy or project and who or what is responsible for it?	Officers responsible for procuring catering Procurement in promoting and monitoring this new approach to procuring catering Sustainability and communications teams in promoting this catering approach

		Please select your answer in <b>bold</b> . Please provide detail here.		
10a	Could the policy or project have the potential to affect individuals or communities on the basis of race differently in a negative way?	Y	<b>N</b>	Accessibility to food options will still be made available on request. Supporting accessibility to affordable food can help to address issues of food insecurity

				that can be disproportionately experienced with ethnicity as a factor.
10b	What existing evidence (either presumed or otherwise) do you have for this?	<a href="#">United Kingdom Food Security Report 2021: Theme 4: Food Security at Household Level - GOV.UK (www.gov.uk)</a>		
11a	Could the policy or project have the potential to affect individuals or communities on the basis of sex differently in a negative way?	Y	N	
11b	What existing evidence (either presumed or otherwise) do you have for this?			
12a	<p>Could the policy or project have the potential to affect individuals or communities on the basis of disability differently in a negative way?</p> <p><i>you may wish to consider:</i></p> <ul style="list-style-type: none"> <li>• <i>Physical access</i></li> <li>• <i>Format of information</i></li> <li>• <i>Time of interview or consultation event</i></li> <li>• <i>Personal assistance</i></li> <li>• <i>Interpreter</i></li> <li>• <i>Induction loop system</i></li> <li>• <i>Independent living equipment</i></li> <li>• <i>Content of interview)</i></li> </ul>	Y	N	Supporting accessibility to affordable food can help to address issues of food insecurity that can be disproportionately experienced by people with disabilities
12b	What existing evidence (either presumed or otherwise) do you have for this?	<a href="#">United Kingdom Food Security Report 2021: Theme 4: Food Security at Household Level - GOV.UK (www.gov.uk)</a>		
13a	Could the policy or project have the potential to affect individuals or communities on the basis of sexual orientation differently in a negative way?	Y	N	
13b	What existing evidence (either presumed or otherwise) do you have for this?			
14a	Could the policy or project have the potential to affect individuals on the basis of age differently in a negative way?	Y	N	Supporting accessibility to affordable food can help to address issues of food insecurity that can be disproportionately experienced with age as a factor.
14b	What existing evidence (either presumed or otherwise) do you have for this?	<a href="#">United Kingdom Food Security Report 2021: Theme 4: Food Security at Household Level - GOV.UK (www.gov.uk)</a>		
15a	Could the policy or project have the potential to affect individuals or communities on the basis of religious belief differently in a	Y	N	Accessibility to food options will still be made available on request.

	negative way?			
15b	What existing evidence (either presumed or otherwise) do you have for this?			
16a	Could this policy or project have the potential to affect individuals on the basis of gender reassignment differently in a negative way?	Y	N	Accessibility to food options will still be made available on request.
16b	What existing evidence (either presumed or otherwise) do you have for this?			
17a	Could this policy or project have the potential to affect individuals on the basis of marriage and civil partnership differently in a negative way?	Y	N	Accessibility to food options will still be made available on request.
17b	What existing evidence (either presumed or otherwise) do you have for this?			
18a	Could this policy or project have the potential to affect individuals on the basis of pregnancy and maternity differently in a negative way?	Y	N	Accessibility to food options will still be made available on request.
18b	What existing evidence (either presumed or otherwise) do you have for this?			

19	Could any negative impacts that you identified in questions 10a to 15b create the potential for the policy to discriminate against certain groups on the basis of protected characteristics?	Y	N	No negative impacts have been identified.
20	Can this negative impact be justified on the grounds of promoting equality of opportunity for certain groups on the basis of protected characteristics? Please provide your answer opposite against the relevant protected characteristic.	Y	N	Race: Sex: Disability: Sexual orientation: Age: Gender reassignment: Pregnancy and maternity: Marriage and civil partnership: Religious belief:
21	How will you mitigate any potential discrimination that may be brought about by your policy or project that you have identified above?	N/A		
22	Do any negative impacts that you have identified above impact on your service plan?	Y	N	

Signed by completing	
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officer	
Signed by Service Lead or Corporate Head of Service	