

Article 6 – The Cabinet (Executive)

6.01 Role

The Cabinet (the title given in this Constitution to the body otherwise known as the Executive is appointed to carry out those functions which are not the responsibility, by law or under this constitution, of Full Council).

The role of the Cabinet therefore is to:

- a) Make key decisions;
- b) Formulate the annual Policy and Budget Framework plans for submission to Council in accordance with the budget and policy framework procedure in Part Four of the Constitution;
- c) Implement the approved policy and budget framework;
- d) Determine recommendations and other matters referred to it by Committees, Sub-Committees or Full Council; and
- e) Carry out all the functions which by law, the Cabinet must carry out or it has chosen to carry out and which have not been delegated elsewhere.
- f) **Appoint Councillors as representatives to Outside Bodies.**

6.02 Form and Composition

The Cabinet will consist of:

- a) The Leader of the Council;
- b) The Deputy Leader; and
- c) At least two, but not more than eight, other Councillors appointed to the Cabinet by the Leader.

6.03 The Leader

The Chairperson of Cabinet will be a member elected to the position of Leader by the Council for a four year term unless they:

- a) resign;
- b) are no longer a Councillor; or
- c) are removed from office by an ordinary resolution on notice of Full Council in accordance with the Council Procedure Rules.

The deputy Leader will act as the Leader in the Leader's absence.

6.04 Other Cabinet Members

Other Members of the Cabinet shall hold office for a term up to four years until:

- a) they resign;
- b) are no longer a councillor; or
- c) the Leader removes them from office.

6.05 Proceedings of Cabinet

Proceedings of Cabinet shall take place in accordance with the Cabinet Procedure Rules set out in this Constitution.

The Leader or Cabinet may appoint committees of the Cabinet or Committees as set out in the Cabinet Procedure Rules.

The Leader or Cabinet may appoint cross-party informal working groups as set out in the Cabinet Procedure Rules.

6.06 Responsibility for the Functions

The Leader may exercise Executive Functions themselves or may otherwise make arrangements to delegate responsibility for their discharge as set out below.

The Leader may delegate Executive Functions to:

- a) The Cabinet as a whole;
- b) Cabinet Committees;
- c) An individual Cabinet Member;
- d) A Joint Committee;
- e) Another Local Authority; or
- f) An officer

The Monitoring Officer will maintain a list in this Constitution setting out which individual Members of the Cabinet, Committees of the Cabinet, officers or joint arrangements are responsible for the exercise of particular executive functions. Voting members of the Cabinet Committees can only include members of Cabinet.